



VISION, MISSION & MANDATE

Vision:

An Ontario in which architects are valued contributors to society, by creating a safe and healthy built environment that performs at the highest levels and elevates the human spirit.

Mission:

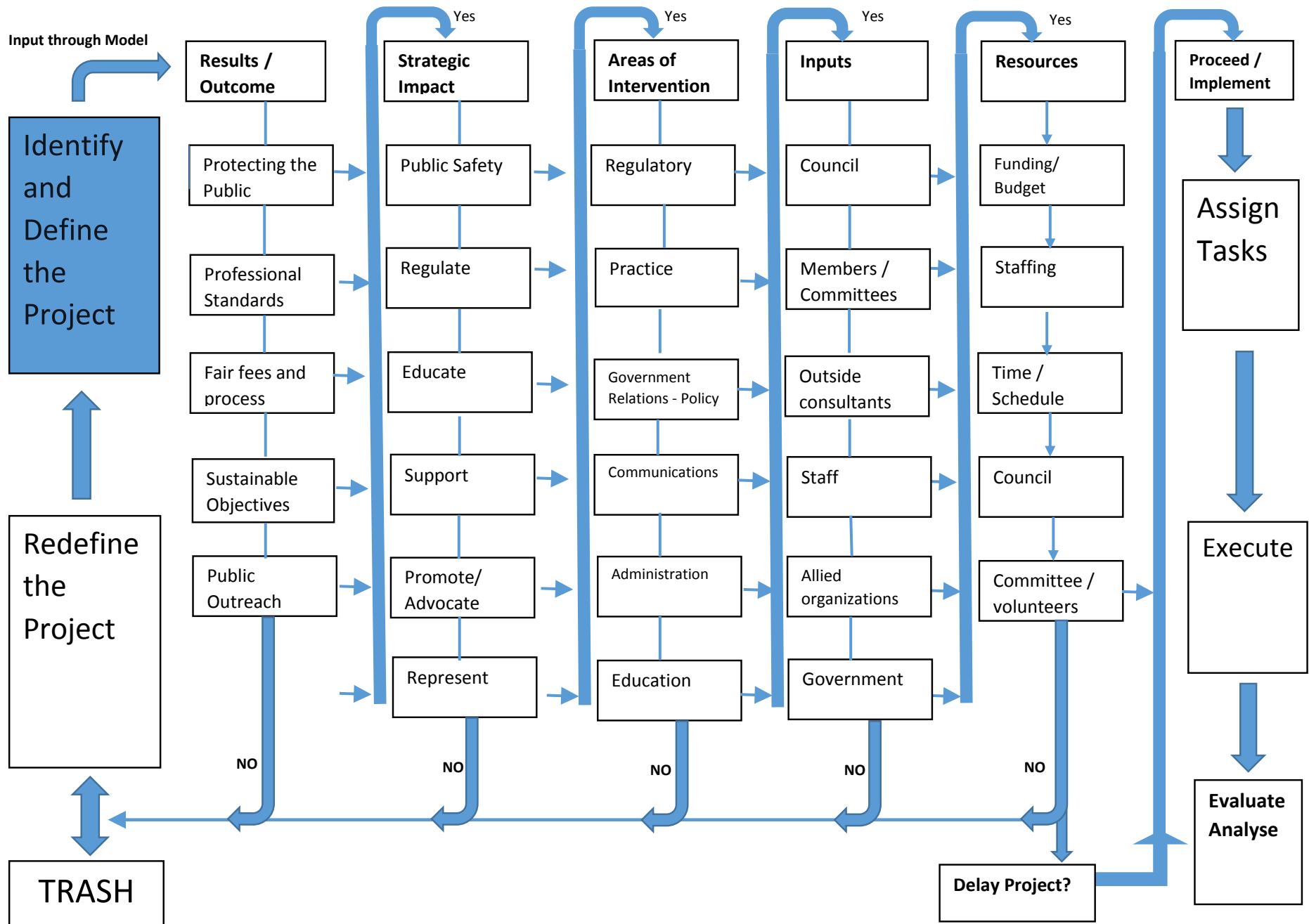
To serve the public interest through the regulation, support, and promotion of the profession of architecture in Ontario.

Mandate:

To regulate and govern the practice of architecture in Ontario in the service and protection of the public interest in accordance with the *Architects Act*, its Regulations and Bylaws; to develop and uphold standards of skill, knowledge, qualification, practice, and professional ethics among architects; and to promote the appreciation of architecture within the broader society.

May 2016

Ontario Association of Architects – Decision Making Logic Model



OAA COUNCIL MEETINGS

RULES AND PROCEDURES

Meetings of the Council of the Ontario Association of Architects (OAA) are conducted in accordance with Roberts Rules of Order which is included in the Councillor Orientation Binder, unless stipulated otherwise with the by-laws or as otherwise approved by OAA Council – see below.

Rules and Procedures for Discussion/Debate/Motions within Council Meetings

- 1) The maximum time for a speech in debate on a motion is two minutes.
- 2) The Chair shall keep a speakers' list of those wishing to speak to a motion; and
 - a) the speakers' list shall be built in the order that the Chair notes a member's intention to speak; and
 - b) any member having not spoken to a motion shall be given preference on the speakers' list over any member who has already spoken to the motion.
- 3) An original main motion may only be introduced at a meeting if it has been added under New Business to the agenda approved for that meeting.
- 4) An item *For Information Only* which no Council member indicates will be the subject of a question or an original main motion is considered to be dispensed upon approval of the agenda for that meeting.
- 5) The meeting will move to a period of informal discussion immediately after a new item has been presented and any questions on the item have been put and answered, but before an original main motion on the item is introduced; and
 - a) a period of informal discussion is defined as the opportunity to discuss an item without there being a motion on the floor; and
 - b) the Chair of the meeting when the item is introduced continues as the Chair during the period of informal discussion unless he or she chooses to relinquish the Chair; and
 - c) in a period of informal discussion the regular rules of debate are suspended; and
 - d) a period of informal discussion ceases when the Chair notes that no additional members wish to speak to the item or when an incidental motion to return to the regular rules of debate passes with a majority; and
 - e) immediately upon leaving a period of informal discussion, the presenter of the item may move an original main motion on the item and the formal rules of debate resume; and
 - f) if the presenter of the item moves no motion on the item then the item is considered dispensed unless an indication to introduce additional original main motions on the item is on the agenda, in which case each of these motions is presented in turn and debated as per the rules of formal debate.

ONTARIO ASSOCIATION OF ARCHITECTS
Council Meeting of December 13, 2019 at approx. 11:00 a.m.

Meeting # 264

OPEN MEETING AGENDA

Recognition of Traditional Lands

1.0 AGENDA APPROVAL

- 1.1 Declaration re. Conflict of Interest

2.0 APPROVAL OF MINUTES

- 2.1 Draft minutes of the November 7, 2019 Open Council Meeting (*see attached*)

3.0 BUSINESS ARISING FROM THE MINUTES

4.0 ITEMS FOR REVIEW AND APPROVAL

- 4.1 Appointments to Statutory Committees Vice President Audet
4.1.a Complaints Committee (*oral*)
4.1.b Discipline Committee (*oral*)
4.1.c Experience Requirements Committee (*oral*)
4.1.d Registration Committee (*oral*)
- 4.2 Appointments to Committees under the Practice Portfolio Vice President Sin
4.2.a Practice Resource Committee (*oral*)
4.2.b Sub-committee on Building Codes and Regulations (SCOBCAR) (*oral*)
4.2.c Sustainable Built Environments Committee (SBEC) (*oral*) President
- 4.3 Appointments to Committees under the Strategic Portfolio Vice President Erskine
4.3.a Practice Advocacy Coordination Team (*oral*)
- 4.4 Appointments under the Communications Portfolio Vice President Azadeh
4.4.a Communications Committee (*oral*)
- 4.5 Appointments to the Interns Committee (*oral*) Vice President Audet
- 4.6 2020 Conference – Continuing Education Roster (*TBD*) Education Continuum Committee
- 4.7 2020 Conference – Tour Roster (*see attached*) Vice President Azadeh

EXECUTIVE COMMITTEE REPORTS

- 5.1 Report from the President President
5.1.a Activities for the months of November-December (*see attached*) Executive Director
5.1.b Report from Executive Director (*see attached*)
5.1.c Building Committee Update (*see attached*) OAA Building Committee
5.1.d Governance Committee Update (*see attached*)
5.1.e OAA/Association of Registered Interior Designers of Ontario (ARIDO) Joint Task Group Update (*oral*)
- 5.2 Report from the Senior Vice President and Treasurer SVP and Treasurer
5.2.a Comprehensive Education Committee Update (*see attached*)
- 5.3 Report from Vice President Strategic Vice President Erskine

Open Council Agenda

- 5.3.a Report from Vice President Strategic (*see attached*)
- 5.3.b Update re. City of Toronto Zoning By-law and Ontario Municipal Board (OMB) Appeal (*see attached*)
- 5.4 Report from Vice President Communications Vice President Azadeh
 - 5.4.a Report from the Communications Committee (*see attached*)
- 5.5 Report from Vice President Regulatory Vice President Audet
 - 5.5.a Report from the Vice President Regulatory (*see attached*)
 - 5.5.b Activities Report from the Registrar (*see attached*)
- 5.6 Report from Vice President Practice Vice President Sin
 - 5.6.a Report from Vice President Practice (*see attached*)
 - 5.6.b Report from the Sustainable Built Environment Committee (*see attached*) President
 - 5.6.c Sub-Committee on Building Codes and Regulations (SCOBCAR) – Proposed Changes to the National Building Code (*see attached*)
- 6.0 ITEMS FOR DISCUSSION**
- 6.1 OAA/PEO Joint Sub-committee re. Coordinating Licensed Professional Updated Guideline (*oral*) SVP & Treasurer & Vice President Practice
- 6.2 2019 Member Survey (*presentation by Framework Partners at 1pm*) Executive Director
- 7.0 ITEMS FOR INFORMATION**
- 7.1 Reconciliation Workshop Update (*oral*) Immediate Past President
- 7.2 Canadian Architectural Certification Board (CACB) Annual Report (*see attached*) President
- 7.3 Society Updates (*oral*) OAA Council Society Liaisons
- 8.0 OTHER BUSINESS**
- 9.0 DATE OF NEXT MEETING**
- 9.1 The next regular meeting of Council is Thursday January 23, 2020 at 9:30 a.m. at the OAA, 111 Moatfield Drive, Toronto, Ontario.
- 10.0 ADJOURNMENT**

Ontario Association of Architects

Meeting #263 Open

MINUTES

November 7, 2019

The two hundred and sixty third meeting of the Council of the Ontario Association of Architects, held under the *Architects Act*, took place on Thursday November 7, 2019 at the OAA Headquarters, Toronto, Ontario.

Present:	Kathleen Kurtin	President
	Walter Derhak	Senior Vice President and Treasurer
	Mélisa Audet	Vice President Regulatory
	Amir Azadeh	Vice President Communications
	J. Gordon Erskine	Vice President Strategic
	David Sin	Vice President, Practice
	John Stephenson	Immediate Past President
	J. William Birdsell	Councillor
	Donald Chen	Lieutenant Governor in Council Appointee
	Barry Cline	Councillor
	Jeffrey Laberge	Councillor
	Agata Mancini	Councillor
	Wayne Medford	Lieutenant Governor in Council Appointee
	Sarah Murray	Councillor
	David C. Rich	Councillor
	Susan Spiegel	Councillor
	Alberto Temprano	Councillor
	Magid Youssef	Councillor
	Nedra Brown	Registrar
	Kristi Doyle	Executive Director
	Tina Carfa	Executive Assistant, Executive Services
Regrets:	Jeremiah Gammond	Councillor

The President called the meeting to order at 1:00pm

The Vice President Regulatory recited the following acknowledgement that the Council meeting was being held on indigenous land:

"I would like to begin this open meeting of the OAA Council by acknowledging that we are meeting on aboriginal land that has been inhabited by Indigenous peoples from the beginning.

As descendants of settlers, we're grateful for the opportunity to meet here and we thank all the generations of people who have taken care of this land - for thousands of years.

In particular, we acknowledge that the land on which we are meeting is the traditional territory of the Iroquois/Haudenosaunee, the Métis, and the Huron-Wendy peoples and most recently, the territory of the Mississaugas of the New Credit First Nation. We recognize and deeply appreciate their historic connection to this place. We also recognize the contributions made by the Métis, Inuit, and other Indigenous peoples, both in shaping and strengthening this community in particular, and our province and country as a whole.

This territory was the subject of the *Dish With One Spoon Wampum Belt Covenant*, an agreement between the Iroquois Confederacy, the Ojibwe and allied nations to peaceably share and care for the resources around the Great Lakes. It is also covered by the Upper Canada Treaties which are agreements to share and care for the land and resources around the Great Lakes. Today, the meeting place of Toronto (from the Haudenosaunee word Tkaronto) is still the

home to many Indigenous people from across Turtle Island and we are grateful to have the opportunity to work in this territory.

As settlers, this recognition of the contributions and historic importance of Indigenous peoples must also be clearly and overtly connected to our collective commitment to make the promise and the challenge of Truth and Reconciliation real in our communities

Of special interest to new Councillors is that Moatfield is also the location of an ossuary or gravesite near today's Leslie Street and Highway 401 that was rediscovered in 1997 during the expansion of a soccer field. The bones of 90 people were found there and then relocated to a secret location in the general area of the original grave site."

DECLARATION RE CONFLICT OF INTEREST

The President called for declaration of any conflicts of interest.

No conflicts of interest were declared.

AGENDA APPROVAL

8805. The President noted that the following item would be added to the agenda:

8.1 Amendment to Schedule A to OAA By-laws, revised 2017

It was moved by Birdsell and seconded by Audet that the agenda be approved as amended.

-- CARRIED

APPROVAL OF MINUTES

8806. *Reference Material Reviewed:* Draft minutes of the September 19, 2019 Open Council meeting.

The draft minutes of the September 19, 2019 Open Council meeting were reviewed.

A member of Council noted the following amendments to the draft minutes:

- Page eight, third paragraph from the bottom, replace the word "as" in "...working as project managers..." to "with". End the sentence "...a second call with architects." With "who are working with project managers."
- Page eight, second paragraph from the bottom, change "...have a package re design and development" to "...have a package for architects to offer a complete package of services for design and development."

It was moved by Birdsell and seconded by Audet that the minutes of the September 19, 2019 Open Council meeting be approved as amended.

-- CARRIED

BUSINESS ARISING FROM THE MINUTES

8807. There was no business arising from the minutes.

ITEMS FOR REVIEW AND APPROVAL

8809. *Reference Material Reviewed:* Memorandum from Executive Director, Kristi Doyle dated October 28, 2019 re. Canadian Architectural Licensing Authorities (CALA) – Administrator 2020 Budget Request and attached supporting information. **(APPENDIX 'A')**

Doyle reported that formal approval of the 2020 budget for the administrator is required, however the amount has been included in the draft 2020 OAA operating budget. A separate motion is requested for CALA's records.

It was moved by Stephenson and seconded by Derhak that the Canadian Architectural Licensing Authorities (CALA) 2020 budget for the administrative position be approved as circulated.

-- CARRIED

8810. *Reference Material Reviewed:* Memorandum from Senior Vice President and Treasurer, Walter Derhak dated October 28, 2019 re. Architecture Policy for Canada and 2020 Budget and attached background information. **(APPENDIX 'B')**

The Senior Vice President and Treasurer reported.

It was indicated by a member of Council that the amount submitted to CALA for Phase 2 is consistent with the first year's submission. To supplement the initiative, the OAA could provide support to societies to host local consultation meetings.

It was suggested by the Senior Vice President and Treasurer that the role societies naturally include the implementation of this initiative and it would take it to the next level should priority to it be given within the funding program.

Doyle suggested that a letter could be sent to the societies with respect to special project funding which could include a piece in the communication to encourage engagement in the promotion of the initiative.

It was suggested by a member of Council that a contingency in future budgets be included within Communications to be prepared for potential projects like this one.

Doyle noted that historically contingencies would be grouped under the category of 'policy contingency'.

A member of Council proposed that s/he would create a template for the societies in advance of the call for proposals.

It was moved by Murray and seconded by Audet that the 2020 portion of Phase II of the Architecture Policy for Canada project be approved; and, that that the OAA's contribution for 2020 approved at \$12.45 per member.

-- CARRIED

8811. *Reference Material Reviewed:* OAA Draft Operating and Capital Budget 2020. **(APPENDIX 'C')**

The Senior Vice President and Treasurer presented the draft of the 2020 OAA Budget. He thanked the Budget Committee and staff for their work in creating the 2020 Budget.

It was noted by the Senior Vice President and Treasurer that all membership and Certificate of Practice fees will increase 3.1% which represents an appropriate level of escalation to support the demands of membership on OAA programs and services as well as the changing regulatory landscape.

It was moved by Erskine and seconded by Laberge that the 2020 General Operating and Capital Budgets be approved as circulated.

-- CARRIED

8812. *Reference Material Reviewed:* Memorandum from Registrar, Nedra Brown dated October 17, 2019 re. Appointment of Life Members. **(APPENDIX 'D')**

The Vice President Regulatory reported.

It was moved by Derhak and seconded by Laberge that the following architects be appointed as Life Members:

Paul Anderson	Ian G. McGillivray
James D. Belisle	Arthur Muscovitch
Bruce A. Berglund	Percy Poplak
Derek Crain	Simeon Posen
Ernest A. Cromarty	Toby Rayman
William H.D. Hurst	Luis Rodriguez
Ian Johnson	Michael H. Ross
Roland P. Jonker	N. Eldin Rostum
John C. Knox	Arun Sane
Alan Littlewood	Matthias Schlaepfer
Sergio S. Malekian	Eneri Taul
Deshpal S. Malhotra	Lawrence D. Warren

-- CARRIED

8813. *Reference Material Reviewed:* Memorandum from Registrar, Nedra Brown dated October 17, 2019 re. Recognition of Architects of Long Standing. **(APPENDIX 'F')**

The Vice President Regulatory reported.

It was moved by Birdsell and seconded by Medford that the following architects be recognized as members of long standing:

John Anthony Jackson	Brian Awde
Peter R. Moy	Robin E.C. Clarke
Leonard W. Dickson	

-- CARRIED

8814. *Reference Material Reviewed:* Memorandum from Executive Director, Kristi Doyle dated October 26, 2019 re. Appointments to the Canadian Architectural Certification Board (CACB) and attached background information. **(APPENDIX 'G')**

Doyle reported that the members of the Canadian Architectural Licensing Authorities (CALA) are responsible for the appointment of representatives to the CACB Board as well as the Canadian Council of University Schools of Architecture (CCUSA).

It was moved by Youssef and seconded by Laberge that Nathalie Dion and Jeanna South be appointed to serve as the Canadian Architectural Licensing Authorities (CALA) representative to the Canadian Architectural Certification Board (CACB) and joint CALA/CCUSA representative respectively.
-- CARRIED

8815. Appointment to the Audit Committee *(oral)*

The Senior Vice President and Treasurer reported.

It was moved by Derhak and seconded by Stephenson that Catherine Hermon be reappointed to the Audit Committee for a two-year term effective immediately.
-- CARRIED

8816. *Reference Material Reviewed:* Memorandum from Vice President Practice, David Sin dated October 24, 2019 re. Request for Proposal to update the OAA's QBS Document and attached supporting documentation. **(APPENDIX 'H')**

The Vice President Practice reported that the OAA Quality-Based Selection (QBS) documents require a refresh, adding that some infographics should be incorporated to assist in promoting the document.

It was suggested by a Council member that the optics to the proposal appear somewhat offside in issuing a cost budget to a QBS RFP submission.

Doyle recognized that this is often a challenge and as such, in general when the OAA issues a QBS RFP the overall project budget is included in the document. This is a generally accepted approach adding that most architects will request the overall project budget before making their submission. The RFP does not request that the consultant indicate their fees. A member of Council enquired as to what the role of the consultant would be in the project.

The Vice President Practice responded that the consultant would assist in the coordination of the review and rewrite followed by the development of an infographic and marketing tools.

A Council member suggested that Communications will be able to assist in the review and assess how to disseminate the information.

It was moved by Stephenson and seconded by Sin that the Request for Proposal (RFP) to review and refresh the OAA's Quality Based Selection (QBS) documents be approved at a total project amount up to \$10,000 to be drawn from policy contingency.

-- CARRIED

8817. *Reference Material Reviewed:* Memorandum from President, Kathleen Kurtin dated October 30, 2019 re. Sustainable Built Environment Committee (SBEC) Update and attached Terms of Reference. **(APPENDIX 'I')**

The President reported that the Committee updated its mandate at the last meeting with a focus on current issues, and reference to resources on the Website.

It was noted by the President that the final touches to the building renovation are almost complete, adding that the headquarters is a demonstration of how architects are leaders in climate change. The issue of climate change needs to be addressed and requires a stronger statement. Feedback from Council on the issue is welcome and a report will be included at the December meeting.

It was moved by Azadeh and seconded by Audet that the amended Terms of Reference for the Sustainable Built Environment Committee (SBEC) be approved as circulated.

-- CARRIED

8818. *Reference Material Reviewed:* Memorandum from President, Kathleen Kurtin dated October 28, 2019 re. Canadian Architectural Licensing Authorities – National Internship in Architecture Program – Acceptance of Student Hours. **(APPENDIX 'J')**

The President reported that at the CALA meeting in Toronto on October 26, changes to the IAP with respect to recognition of experience hours from student were approved. Council is being asked however to clarify the following additional items as noted below.

It was moved by Murray and seconded by Rich that students be permitted to log up to 760 hours, gained after completion of 60 credit hours in courses that contribute to the Performance Criteria for accreditation and prior to graduation; and, that such pre-graduation hours count towards the required 2800 hours prior to undertaking the Examination for Architects in Canada (ExAC).

-- CARRIED

EXECUTIVE COMMITTEE REPORTS

8819. *Reference Material Reviewed:* Activities for the Months of September-November. **(APPENDIX 'K')**

The report was noted for information.

8820. *Reference Material Reviewed:* Memorandum from Executive Director, Kristi Doyle dated October 30, 2019 re. Update on Activities of the Executive Director. **(APPENDIX 'L')**

Doyle reported that the member survey is now closed and the results are being tabulated. The Practice Survey is scheduled to launch on January 14.

A member of Council enquired as to what the response rate was for the member survey.

Doyle responded that a 25% response rate was confirmed. It was observed that in comparing the response to the last survey, time and demographics have changed and as a result, going forward the surveys will need to be shortened to help increase that rate.

The report was noted for information.

8821. *Reference Material Reviewed:* Memorandum from the OAA Building Committee dated October 30, 2019 re. Update from the OAA Building Committee. **(APPENDIX 'M')**

A member of the Building Committee and Council reported that the hard costs on the building are at \$8 million with soft costs of \$1.78 million. The total cost of \$9.745 million is an increase of \$1.16 million over the original projection.

It was noted by the Council member that it is affordable within the pre-approved funding.

The report was noted for information.

8822. OAA/Association of Registered Interior Designers of Ontario (ARIDO) Joint Task Group Update. *(oral)*

There were no further updates since the last meeting of Council.

8823. *Reference Material Reviewed:* Memorandum from the Governance Committee dated October 28, 2019 re. Update to Council on inaugural meeting of Governance Committee. **(APPENDIX 'N')**

The President reported that the issue of succession planning was discussed at the meeting. It was announced that Brown will be working full-time until the end of January and part-time thereafter until the end of 2020, when she will be leaving the OAA.

Congratulations and best wishes were offered by members of Council.

It was noted by the President that the Committee is exploring a revised nomination process for Council members in order to ensure a strong and competent Council. This will include a competency matrix for Councilors. The Committee will be actively looking to fill in voids and thereby create a stronger Council. More detail will be presented to Council in the coming months.

The report was noted for information.

8824. *Reference Material Reviewed:* Memorandum from Senior Vice President and Treasurer, Walter Derhak dated October 25, 2019 re. Update on the Comprehensive Education Committee. **(APPENDIX 'O')**

The report was noted for information.

8825. *Reference Material Reviewed:* Memorandum from Vice President Strategic, Gordon Erskine dated October 24, 2019 re. Update on activities under the Vice President Strategic Portfolio and attached supporting documentation. **(APPENDIX 'P')**

The Vice President Strategic reported that the draft submission is driven by the OAA's work on housing affordability and Site Plan Approval (SPA) reforms.

Doyle noted that the Ryerson project is still ongoing and focused on the implications of upfront investment on projects. The information is important, however, a different approach may need to be taken. It was anticipated that there would be a significant number of samples, however, only three pilots have resulted.

The reported was noted for information.

8826. *Reference Material Reviewed:* Update Appeal of Harmonized Zoning By-law **(APPENDIX 'Q')**

The reported was noted for information.

8827. *Reference Material Reviewed:* Memorandum from Vice President Communications, Amir Azadeh dated October 29, 2019 re. Communications Committee Update and attached background information. **(APPENDIX 'R')**

The Vice President Communications reported that the SHIFT event on November 6 was successful and well attended. A blog on Canadian Architecture will be launched next week.

A Council suggested that the current Website needs some updating, requesting clarification with respect to who is responsible for maintenance.

A Council member responded that once the new Website is launched it will be more intuitive and concise.

The report was noted for information.

8828. Report from Vice President Regulatory (*oral*)

The Vice President Regulatory reported on activities of the Interns Committee, noting that the SHIFT stories were launched on the OAA BIOAag.

It was noted by the Vice President Regulatory that she is in the process of conducting interviews with respect to committee vacancies.

School events attended as noted by the Vice President Regulatory was the University of Toronto student networking event and will be attending the Ryerson awards ceremony this evening.

The Vice President Regulatory announced that after the December Council meeting, she will be resigning from Council to take on a full time position at the OAA in the role Manager of Practice Advisory Services.

The report was noted for information.

8829. *Reference Material Reviewed:* Memorandum from Vice President Regulatory, Mélisa Audet dated October 22, 2019 re. Activities under the Registrar – August 28, 2019 through October 22, 2019. **(APPENDIX 'S')**

The Vice President Regulatory reported.

A member of Council enquired if there is a measure of the number of students or a percentage eligible for the IAP who have graduated.

Brown responded that it cannot be measured by the OAA.

A Council member enquired as to whether the statistic is available for the number of interns over five years and the reason why they have not become licensed.

Brown responded that she did not know, however, for those at that stage, who were not on any form of official leave, a letter is sent asking about their continued intention to pursue licensure.

The report was noted for information.

8830. *Reference Material Reviewed:* Memorandum from Vice President Practice, David Sin dated October 24, 2019 re. Practice Resource Committee (PRC), Sub-Committee on Building Codes and Regulations (SCOBCAR) and Practice Advisory Services (PAS) Update. **(APPENDIX 'T')**

The Vice President Practice reported that PRC, SCOBCAR and staff are working on a response to the Ministry of Housing discussion paper regarding streamlining and the establishment of a new administrative authority. The OAA's response is of a high priority and is also being considering in the context of other organizations including ARIDO and the Ontario Building Officials Association (OBOA).

ITEMS FOR DISCUSSION

8831. Proposed Actions to Address Climate Change (*oral*)

The item was deferred to the December meeting of Council.

8832. OAA/PEO Joint Sub-committee re Coordinating Licensed Professional Updated Guideline (*oral*)

The Senior Vice President and Treasurer reported that discussions with the Professional Engineers of Ontario (PEO) have reached a stalemate. In a discussion with the PEO President, it was noted that both recognize that the Attorney General expects the OAA and PEO to reach a resolution.

It was suggested by the Senior Vice President and Treasurer that PEO feels flexibility is in the interest of the public. The PEO has proposed to elevate the decision with the OAA regarding the issue of prime consultant. A meeting is expected to be scheduled next week to discuss.

A member of Council enquired whether PEO members' education and training allows for them to take on the role of coordination.

The Senior Vice President and Treasurer responded that the concept of coordination relies more on a check box approach to the situation, however, it is expected that there will be further clarification at the upcoming meeting.

It was noted by Brown that the term 'prime consultant' is clearly articulated in the Act and noted that the role should be only performed by professional engineers and architects.

A Council member indicated that should the issue not be resolved then legislation will be proposed and imposed on the professions.

A member of Council noted that architects are trained in coordination; it is a part of the requirement to become a professional.

It was suggested by Doyle that it may be beneficial to speak with the Consulting Engineers of Ontario as their members are the engineering community that are most affected by this.

Brown noted that PEO has not adopted the recommendations from the Belanger Report. The Report requested clarity regarding the meaning of prime consultant.

It was suggested by a member of Council that it should be reinforced that the prime consultant be an architect in cases where the project requires an architect's professional design services.

A Council member enquired as to who is directed to take the lead on this issue.

A member of Council noted that the Senior Vice President and Treasurer along with the Vice President Practice be directed to proceed and bring this matter to a conclusion.

8834. *Reference Material Reviewed:* Report from Ontario Association for Applied Architectural Sciences (OAAAS) Executive Director/Registrar, Garry Neil dated October 29, 2019 re. Report to OAA Council. **(APPENDIX 'T')**

It was reported by a member of Council that the OAAAS Board discussed the accreditation of colleges similar to that of the university schools of architecture. . They are seeking a harmonization of the technology programs to identify competency.

Doyle noted that the first step would be to determine the education criteria and competencies before proceeding. When the OAAAS was founded, the Ontario Association of Certified Engineering Technicians and Technologists (OACETT) was a partner. The criteria at that time was that OAAAS members first met the requirements to become a member of OACETT however their education programs varied significantly.

It was noted by Doyle that to tie in with accreditation, an education standard as established by the OAA Council needs to be set and then met by the colleges.

The President took a pause in the meeting to congratulate and thank LGIC Wayne Medford for serving a 10 year tenure with the OAA. Members of Council wished Medford well on his future.

Medford left the meeting at 3:05pm

It was moved by Youssef and seconded by Birdsell that Council approve in principle the draft proposal from the Ontario Association for Applied Architectural Sciences (OAAAS) to explore the establishment of an accreditation process relative to the education requirements for Licensed Technologists OAA.

-- CARRIED

ITEMS FOR INFORMATION

8835. *Reference Material Reviewed:* Memorandum from Executive Director, Kristi Doyle dated October 26, 2019 re. 2019 Fall Society Workshop and attached background information. **(APPENDIX 'U')**

The report was noted for information.

8836. *Reference Material Reviewed:* Canadian Architectural Licensing Authorities (CALA) Meeting Agenda – Toronto, October 26, 2019. **(APPENDIX ‘V’)**

As a highlight from the meeting, a member of Council noted that CALA has struck a task group with a mandate to build on the current relationship with the Royal Architectural Institute of Canada (RAIC).

The report was noted for information.

8837. *Reference Material Reviewed:* Memorandum from Registrar, Nedra Brown and Manager, Education and Development, Ellen Savitsky dated October 23, 2019 re. Update of Online Admission Course Self-Study Modules for Architects and attached background information. **(APPENDIX ‘W’)**

The report was noted for information.

8838. Reconciliation Workshop Update (*oral*)

The Immediate Past President reported that he will have a progress report for the December Council meeting.

8839. Society Updates (*oral*)

There have been no further updates since the last meeting of Council.

OTHER BUSINESS

8840. *Reference Material Reviewed:* Memorandum from Executive Director, Kristi Doyle dated October 25, 2019 re. Proposed Amendments to OAA By-laws – Schedule A and attached background information. **(APPENDIX ‘X’)**

Doyle reported that with the change in member fees for 2020, an amendment to Schedule A of the by-laws is required.

It was moved by Erskine and seconded by Laberge that Schedule A to the OAA Bylaws be approved as circulated reflecting and increase in fees of 3.1.%.

-- CARRIED

DATE OF NEXT MEETING

8841. The next regular meeting of Council is Friday December 13, 2019 at 9:30 a.m. at the OAA Headquarters, 111 Moatfield Drive, Toronto, Ontario.

ADJOURNMENT

8842. **It was moved by Mintz and seconded by Mancini that the meeting be adjourned at 3:15 p.m.**

-- CARRIED UNANIMOUSLY

President

Date

ITEM 4.6

**To Be
Distributed**



Ontario Association of Architects

FOR COUNCIL MEETING
December 13, 2019
(open)
ITEM: 4.7

Memorandum

To: Council

Kathleen Kurtin
Amir Azadeh
Donald Chen
Walter Derhak
Jeremiah Gammond
Agata Mancini
Sarah Murray
David Sin
John Stephenson
Magid Youssef

Mélisa Audet
J. William Birdsell
Barry Cline
Gordon Erskine
Jeffrey Laberge
Elaine Mintz
David C. Rich
Susan Speigel
Alberto Temprano

From: Communications Committee

Amir Azadeh, Vice President Communications
Jeremiah Gammond, Councillor
Magid Youssef, Councillor
Jennifer King, Member
Joel Leon, Member
Agata Mancini, Member
Sadeq Sadeq, Member

Date: December 3, 2019

Subject: Conference 2020 Update

Objective: To provide Council with the proposed Tour Roster for approval and update for Conference 2020.

Background:

OAA Conference 2020, Shifting Paradigms, will take place in Toronto, **Ontario**, May 27 - 29, 2020.

Tours

A Call for Tours was issued earlier this year seeking unique & informative tours that will engage and educate conference delegates. The goal of the Call for Tours is to solicit fresh ideas for tours in our host city in terms of new architectural projects, heritage projects, exciting attractions and/or excursion activities.

The Committee along with staff is pleased to provide the list of suggested tours, below, and additional tour detail, attached, for Council review and approval. We have a full roster of potential tours to fill 15 timeslots.

Architectural Tours		
Primary target audience: OAA Members Total # of tours: 14		
#	Building/Location	Highlights
1.	OAA <i>Headquarters Renew + Refresh Tour</i> 111 Moatfield Dr. North York, ON	<ul style="list-style-type: none"> The Ontario Association of Architects presented its plan at the 2015 Conference to retrofit its 27-year-old Toronto headquarters in a bid to reach zero net carbon. The three-storey glass box, raised on columns, is a unique design that required innovative ideas to address energy efficiency. And now, plans have become reality. In 2017, the OAA offices relocated for 21 months, moving back this past May. May 2020 marks the official grand opening -- come and see what has been accomplished as the building moves to the commissioning phase. This guided tour will include the importance of achieving zero net carbon and the components chosen to meet this goal, including energy-efficient geothermal system; creating energy to offset usage; harnessing daylighting, motion sensors and LED fixtures, and dynamic windows; embedded energy; open office arrangements for diverse uses; and furniture and sourcing. Find out more about how technology and flexible spaces for both members and staff have been incorporated to address the present and future needs of the Association.
2.	<i>Downtown Mississauga:</i> Mississauga, ON	<ul style="list-style-type: none"> Downtown Mississauga is a dynamic, rapidly changing, urban neighbourhood that attracts creative and talented people to live, work and play. Downtown Mississauga is located in the heart of the city with easy connections to the rest of the city, the GTA (Greater Toronto Area) and beyond. Downtown Mississauga is a proven and successful market with over 30,000 residents and 20,000 jobs within walking distance of the major centre of civic government, cultural amenities and an established regional retail facility. Highlights include the renowned Marilyn Monroe Tower; the iconic Mississauga City Hall and newly redesigned Celebration Square; developments by Daniels; Amacon; Rogers/Urban Capital and Oxford; in addition residential towers; college buildings; award winning and LEED projects; grade-related and live/work units; comfortable pedestrian mews; public art; outstanding parks; active open squares and well-executed streetscapes.
3.	<i>Liberty Village Neighbourhood Tour – The Evolution of Toronto’s Employment Lands:</i> 80 Atlantic, Toronto, ON	<ul style="list-style-type: none"> Tour will showcase projects that exemplify the changing nature of the workplace in this historical Employment Lands neighbourhood. The focus will be on architectural design in heritage areas, bringing forward the design thought process leading to the creation of several projects that thoughtfully connect old and new architecture.
4.	<i>The Future of Bloor Street West:</i> Bloor St. W (between Spadina Ave. &	<ul style="list-style-type: none"> Bloor Street West has not seen the intense level of development that we would expect on a rapid transit corridor – yet. But with new policies and increasing demand, we now start seeing more development activity, including some at a very large scale. Highlights include meeting the architect/developer for a few of the following developments: 300 Bloor St. W, Mirvish Village, Bloor

	Dundas St. W)	Dufferin and Bloor Dundas West and the new transit hub at Dundas West.
5.	<i>The Bentway:</i> Strachan Gate – Strachan Ave.	<ul style="list-style-type: none"> This tour will focus on the initial built phase from Strachan Avenue to Bathurst Street – which knits together seven local neighbourhoods with over 70,000 residents, creates a gateway to the waterfront, and provides access to important attractions and destinations – from Fort York National Historic Site, Ontario Place and Exhibition Place to Harbourfront Centre and the CN Tower. This center’s goal is to educate entrepreneurial engineers with a social conscience and a sense of global citizenship. The tour will start at Strachan Gate and end at Bathurst St. We will spend time discussing the various design features throughout the project, future project aspirations and connections, responses to the historical and architectural context, and The Bentway’s <u>unique approach to programming</u>.
6.	<i>Vaughan Metropolitan Centre - The Making of a City:</i> Vaughan Metropolitan Centre - 3150 Hwy 7, Vaughan, ON	<ul style="list-style-type: none"> Vaughan Metropolitan Centre represents a new paradigm for transforming suburbs into dense, sustainable, urban place making. It is one of the largest mixed-use real estate developments currently underway in North America and was activated by the extension of the Toronto subway beyond the city limits. The tour will include the new PwC-YMCA Tower, which also has a public library, community space and retail; the public plaza of the KPMG Tower, which is a gateway to the park; and the regional bus terminal, which prioritizes pedestrian access. The first residential component is appropriately called Transit City. To date, six towers reaching as high as 55 stories are making SmartCentres Place a new landmark on the skyline.
7.	<i>60 Richmond Housing Co-Op:</i> 60 Richmond St. Toronto, ON	<ul style="list-style-type: none"> A tour of the Governor General Award winning 60 Richmond Housing Co-op will include a tour of the interior, including the sixth floor courtyard. 60 Richmond East is the first new housing co-operative to be built in Toronto in almost 20 years. This project sets an example for urban infill and for sustainability in residential construction. Located near a busy Toronto downtown intersection, this 11-storey LEED Gold building seeks to provide an alternative to the local ubiquitous glass tower condominium projects. The massing of the building is imagined as a solid street wall that is then carved into in order to create openings and terraces at various levels. These terraces become the social spaces of the building as well as gardens. This project explores ideas of contemporary urbanism and seeks to understand and express the notion that urban form can simultaneously be environmentally friendly.
8.	<i>R.C. Harris Water Treatment Plant:</i> 2701 Queen Street East, Toronto, ON	<ul style="list-style-type: none"> Built in the 1930s, the R.C. Harris Water Treatment Plant is Toronto's largest water treatment plant. It is also the largest collection of Art Deco buildings in the city, often referred to as "The Palace of Purification". The Plant is internationally recognized as a technical and architectural achievement. Attendees will see some of the results of Toronto’s Cultural Renaissance. Charles’ presentation will focus on building conservation, environmental context for the project including the site and building and the significance of water in the public imagination and city building. The building conservation activity will focus on

		selected architectural works, research and development, conservation and logistical issues. The talk will include comment on the positive impact of urgent social and environmental challenge on conservation practice, and the increasing role of activism to address these issues.
9.	<i>Jewish Synagogue Buildings:</i> Forest Hill, ON	<ul style="list-style-type: none"> ▪ A tour of three traditional Jewish Synagogue Buildings in the Downtown Forest Hill area. Two of the structures are of local historical importance and still in use today. The third is a relatively new Building in Forest Hill with a construction cost of close of approximately \$25,000,000 it is a state of the art building designed to satisfy ancient Jewish traditions and modeled after a synagogue that was purposely destroyed during the 2nd World War in Europe. ▪ The Synagogue is a building type who's design parameters are thousands of years old. Challenges of modern Urban conditions, codes and by-laws etc. It will also give the participants a feel for Urban Toronto as all three are in interesting and well known Toronto neighborhoods. ▪ Highlights include a tour of the historic Kiever Synagogue as well as the Minsk Congregation Synagogue located in Kensington Market and the Forest Hill Jewish Centre.
10.	Toronto Society of Architects (TSA) - <i>Art and Architecture on the Spadina Line:</i> 1 Bedford Road	<ul style="list-style-type: none"> ▪ Exploring the stories behind the art and architecture along the Spadina subway line. ▪ Along the way the collaborative process between architects, artists and engineers to achieve these beautiful and functional buildings, as well as some of the challenges faced when integrating art into public settings will be discussed.
11.	TSA - <i>New Meets Old- University of Toronto's St. George Campus</i> Steps of Weston Entrance (Queens Park), Royal Ontario Museum, 100 Queens Park	<ul style="list-style-type: none"> ▪ A walking tour that explores how architects have worked around, added to, repaired, adapted and sometimes even relocated some of the university's earliest structures. Learn about the unique challenges and opportunities that arise when dealing with heritage structures. ▪ Highlights in this tour include the Royal Ontario Museum, the Royal Conservatory of Music, Robarts Library and One Spadina Crescent.
12.	TSA- <i>Waterfront:</i> Simcoe Wavedeck, 243 X Queens Quay W	<ul style="list-style-type: none"> ▪ A walking tour along the water's edge as we explore this exciting revitalization through its architecture and landscapes. ▪ Explore the challenges, successes, and lessons we've learned for the future of waterfront redevelopment and see how traces of our industrial past are finding new uses for art, culture, and leisure. ▪ We'll also discuss some of the exciting projects that will continue to redefine our shoreline for years to come by peeking into the future of our city through some of the proposals taking shape along our route.
13.	TSA - <i>North York City Centre:</i> Northeast corner of Mel Lastman Square (directly beside the	<ul style="list-style-type: none"> ▪ A walking tour that explores the buildings and landscapes of North York City Centre, the unabashedly modern downtown created during the 70s, 80s and 90s. From High-Modernist interior streets to Post Modern spires, grand public spaces to award-winning buildings, join us as we explore the unique architectural and civic legacy of this planned core and share the stories behind its

	Starbucks).	<p>significant structures.</p> <ul style="list-style-type: none"> Along the way we will discuss some of the challenges facing North York today, as well as the exciting proposals that promise to shape its future.
14.	TSA - <i>Art and Performance</i> : North end of David Pecaut Square on King Street, directly across from the Royal Alexandra	<ul style="list-style-type: none"> Theatre and the Art Gallery of Ontario Join us on a 2-hour walking tour as we explore the story of Toronto's vibrant cultural scene through its architecture and landscapes. Along the way we will learn about the origins of the world's third largest English speaking theatre district and visit the epicentre of one of the largest international film festivals in the world. Our tour will end with a stop at OCAD – Canada's oldest and largest educational institution for art and design, and the Art Gallery of Ontario – home of the largest collection of Canadian art in the world. Highlights include TIFF Bell Lightbox, Sharp Centre at the Ontario College of Art & Design University, and the AGO.

Recreational Tours

Primary target audience: OAA Members, Public, OAA guests and spouses

Total # of tours: 3

#	Building/Location	Highlights
1.	Distillery Segway Tour	<ul style="list-style-type: none"> Easily glide through the Distillery while learning about some of Toronto's greatest architecture, salacious prohibition stories and brilliant explosions. Each group will have an opportunity to experience the Distillery District in two different ways: by Segway and on foot. Spend a few minutes learning how to ride the Segway then explore the Distillery with one of our charming and personable guides. You will then be guided through the architecture and history of the Distillery. You will end with a tasting tour at Soma Chocolate and Mill St. Brewery.
2.	Harbour Cruise of Toronto	<ul style="list-style-type: none"> One of the most exciting ways to see Toronto is on a relaxing and scenic cruise on Lake Ontario. Participants will be transported away from the hustle and bustle of the busy city into the relaxing world of life on the water, providing wonderful views of the city and lake. The ship. features modern and elegant design on its dining decks which boast panoramic windows. Every table offers spectacular views of Toronto Island, the harbour and the city's skyline. Your journey will begin with a leisurely cruise along the Toronto waterfront. Following that, you'll glide into the calming waters of the Centre Island Lagoons, then sail along the shoreline of the Toronto Islands and proceed out into Lake Ontario. Once on the lake, you'll witness the true beauty of the Toronto skyline, providing images and memories that will last a lifetime.
3.	Funky Queen Street Photography Tour	<ul style="list-style-type: none"> This tour explodes with photo opportunities of virtually every kind - street art, people, architecture, you name it. Architecturally, Queen West is a typical main street in any Ontario town. But there the similarities end. Here is where you can capture the energy of a great city in motion. We walk and streetcar along Queen West for two hours on this

		<p>enviro-friendly tour. Route includes: City Hall, University Ave, CTV, John St, Grange Park, The Cameron House, The Horseshoe, Spadina Ave, Graffiti Alley.</p> <ul style="list-style-type: none"> Your tour guide will be David Goorevitch, a pro photographer with 25 exhibitions to his name, including Art Miami context. David has a degree in Film & Photography from Ryerson and will offer assistance with all sorts of technical and aesthetic guidance and information. With 8 or more tour attendees, David will add another professional photographer to the tour to offer a better experience for the guests.
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Keynote Speaker

The Communications Committee recommendation for Keynote speaker for 2020 is Zita Cobb, CEO of Shorefast and Innkeeper of the Fogo Island Inn. She created a holistic set of charitable initiatives and three innovative social businesses which reinvest in further community development work. In 2016, Zita was awarded the Order of Canada in recognition of Shorefast's work in collaboration with the community of Fogo island to help secure a more resilient future for this singular rural place.

Background: Zita Cobb was the third highest paid female executive on American Payrolls in 2000 and one of the richest women in Canada. She decided to quit her job and return to revitalize one of Canada's poorest communities and her birthplace: the remote Fogo Island, Newfoundland and Labrador. She established a model of "Rural renewal" aimed at fostering cultural and economic resilience for this traditional fishing community. She is a businesswoman and social entrepreneur, and launched the Canadian charity Shorefast with her brothers. In 2013, she opened Fogo Island Inn (Architect Todd Saunders) as a modern hotel perched on the edge of Fogo Island. She was made a Member of the Order of Canada by Governor General David Johnston for "her contributions as a social entrepreneur who has helped revive the unique rural communities of Fogo Island and Change Islands through innovative social engagement and geotourism."

Sponsorship

The 2020 Sponsorship prospectus was launched in September. A number of new sponsorship opportunities have been added based on the new schedule format as approved by Council. This year's Sponsorship prospectus continues to focus on flexibility for long standing sponsors, attracting new sponsors, increased social media recognition and encouraging more face to face time with Happy Hours hosted in the Lounge. With Sponsors focus being their return on investment, these new benefits will help further the perceived value for their sponsorship. The sponsorship budget for 2020 is \$275,000.

Action:

For Council to approve the 2020 Conference Tour Roster as proposed by the Communications Committee.



Destination Management Services

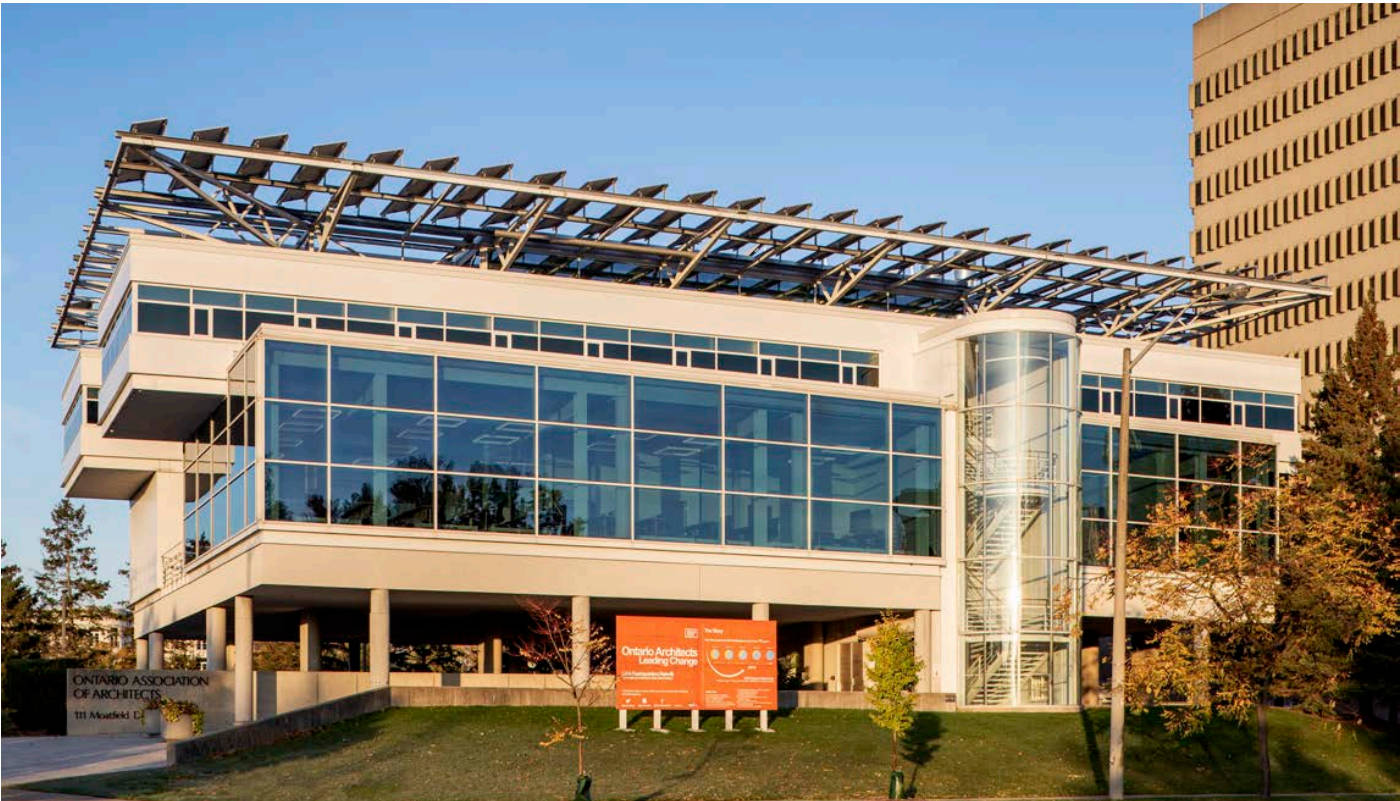
OAA Conference 2020 | Architectural & Recreational Tour Options
May 26-30, 2020 | Toronto, ON

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Proposal Effective: November 26, 2019

Architectural Tour 1 | OAA Headquarters Renew + Refresh Tour



The Ontario Association of Architects presented its plan at the 2015 Conference to retrofit its 27-year-old Toronto headquarters in a bid to reach zero net carbon. The three-storey glass box, raised on columns, is a unique design that required innovative ideas to address energy efficiency. And now, plans have become reality. In 2017, the OAA offices relocated for 21 months, moving back this past May. May 2020 marks the official grand opening – come and see what has been accomplished as the building moves to the commissioning phase.

This guided tour will include the importance of achieving zero net carbon and the components chosen to meet this goal, including energy-efficient geothermal system; creating energy to offset usage; harnessing daylighting, motion sensors and LED fixtures, and dynamic windows; embedded energy; open office arrangements for diverse uses; and furniture and sourcing.

Find out more about how technology and flexible spaces for both members and staff have been incorporated to address the present and future needs of the Association.

Location	Toronto, ON
Tour Length	2 Hours
Time of Day	Afternoon
Transportation Required	Yes
Physical Challenges	All Levels
Min / Max	10/25
Costs (exclusive of support staff & Transportation)	\$0.00 PP + HST

Architectural Tour 2 | Downtown Mississauga



Downtown Mississauga is a dynamic, rapidly changing, urban neighbourhood that attracts creative and talented people to live, work and play. It is a place where you can share and embrace new ideas, cultures and experiences. Downtown Mississauga is located in the heart of the city with easy connections to the rest of the city, the GTA (Greater Toronto Area) and beyond. Downtown Mississauga is a proven and successful market with over 30,000 residents and 20,000 jobs within walking distance of the major centre of civic government, cultural amenities and an established regional retail facility.

Highlights include the renowned Marilyn Monroe Tower; the iconic Mississauga City Hall and newly redesigned Celebration Square; developments by Daniels; Amacon; Rogers/Urban Capital and Oxford; in addition residential towers; college buildings; award winning and LEED projects; grade-related and live/work units; comfortable pedestrian mews; public art; outstanding parks; active open squares and well-executed streetscapes.

Most ideal schedule for this tour would be:
 Depart from Beanfield Centre at 8:15am, arrive 9:00am in Mississauga. A 2 ½ hour walking tour. Depart Mississauga at 11:30am, arrive in Toronto at 12:00 noon.

Location	Mississauga, ON
Tour Length	2 Hours
Time of Day	Morning
Transportation Required	Yes
Physical Challenges	Substantial Walking Accessible
Min / Max	5/15
Costs (exclusive of support staff & Transportation)	\$0.00 PP + HST

Architectural Tour 3 | Liberty Village Neighbourhood - The Evolution of Toronto's Employment Lands



This Liberty Village Tour will showcase projects that exemplify the changing nature of the workplace in this historical Employment Lands neighbourhood. Preserving key heritage elements from the days of Industrial use and merging them with modern sustainable elements, these buildings speak to the current needs of modern tech-savvy tenants while maintaining the existing character of the neighbourhood. The tour will explore the rich history of brick and beam factory buildings, and how that typology has been reinvented with Ontario's first new mass timber project, 80 Atlantic.

The focus will be on architectural design in heritage areas, bringing forward the design thought process leading to the creation of several projects that thoughtfully connect Old and New architecture.

Location	80 Atlantic, Toronto, ON
Tour Length	1.5 - 2 Hours
Time of Day	Morning or Afternoon
Transportation Required	Yes
Physical Challenges	All Levels
Min / Max	20-30 per group
Costs (exclusive of support staff & Transportation)	\$0.00 PP + HST

Architectural Tour 4 | The Future of Bloor Street West



This walking tour will explore the stretch of Bloor Street between Spadina Avenue and Dundas Street West. We will not only review current development applications but also hear from community members, BIAs, and community initiatives.

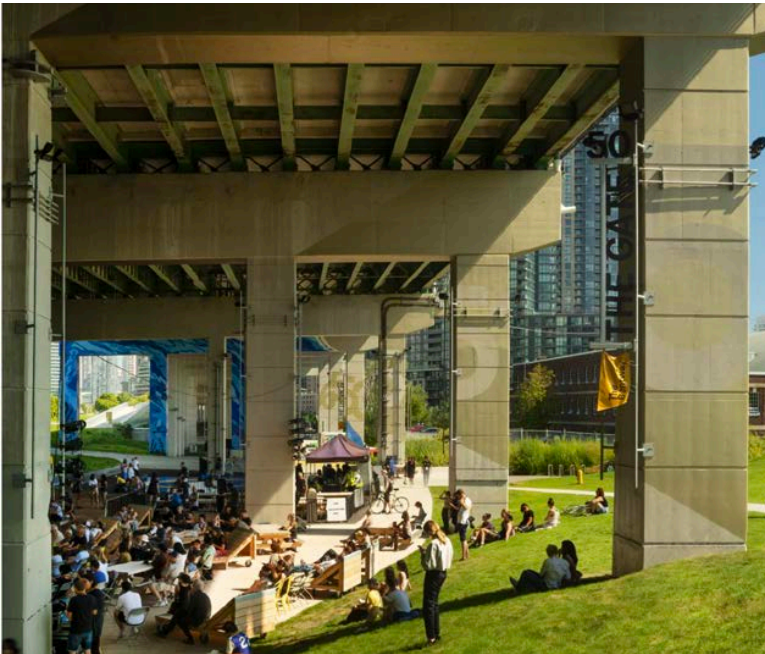
Bloor Street West has not seen the intense level of development that we would expect on a rapid transit corridor – yet. But with new policies and increasing demand, we are now starting to see more development activity, including some at a very large scale.

Highlights include meeting the architect/ developer for a few of the following developments: 300 Bloor St W, Mirvish Village, Bloor Dufferin and Bloor Dundas West as well as community groups: Building better Bloor Dufferin, Bloor Annex BIA and BIG on Bloor.

Highlights include exploration of the Bloor-Dufferin site, mid-rise buildings, and the new transit hub at Dundas West.

Location	Bloor St. W (between Spadina Ave. & Dundas St. W) Toronto, ON
Tour Length	2 Hours
Time of Day	Morning
Transportation Required	Yes
Physical Challenges	All Levels
Min / Max	N/A
Costs (exclusive of support staff & Transportation to Subway)	\$6.00 PP + HST

Architectural Tour 5 | The Bentway



This tour will focus on the initial built phase – from Strachan Avenue to Bathurst Street – which knits together seven local neighbourhoods with over 70,000 residents, creates a gateway to the waterfront, and provides access to important attractions and destinations – from Fort York National Historic Site, Ontario Place and Exhibition Place to Harbourfront Centre and the CN Tower. This centre’s goal is to educate entrepreneurial engineers with a social conscience and a sense of global citizenship.

The Bentway offers year-round artistic, cultural, and recreational activities and events, including public art installations, seasonal and special exhibitions, theatre and musical performances, festivals, creative marketplaces, and more. The Bentway’s programming is accessible and participatory, exploring the site’s unique histories, features and possibilities.

The tour will start at Strachan Gate and end at Bathurst St. We will spend time discussing the various design features throughout the project, future project aspirations and connections, responses to the historical and architectural context, and The Bentway’s unique approach to programming.

Awards for The Bentway include:
2019 National Award / Medium-Scale Public Landscapes Designed by a Landscape Architect (1 to 5 ha)



Location	Strachan Gate – Strachan Ave. Toronto, ON
Tour Length	1-1.5 Hours
Time of Day	Preferably Afternoon
Transportation Required	No
Physical Challenges	Moderate Walking
Min / Max	N/A
Costs (exclusive of support staff & Transportation)	\$0.00 PP + HST

Tour Leaders:
Clint Langevin, OAA. As a designer who worked on the project for 2 years, Clint offers a unique perspective on the design and construction of the project, as well as insight into the planning and approvals associated with realizing this complex project. Having recently led a design build studio this past summer through the Daniels Faculty of Architecture, Landscape, and Design, that constructed a stage for The Bentway’s Summer Social events, he can also speak to the opportunities The Bentway creates for collaboration with creative types.
Ben Watt-Meyer, OALA (TBC). Ben is a Landscape Architect at Public Work, who developed the planting strategy and assisted in the design of The Bentway’s unique figure 8 skating trail.

Architectural Tour 6 | Vaughan Metropolitan Centre - The Making of a City



Vaughan Metropolitan Centre represents a new paradigm for transforming suburbs into dense, sustainable, urban place making. It is one of the largest mixed-use real estate developments currently underway in North America and was activated by the extension of the Toronto subway beyond the city limits.

The tour will include the new PwC-YMCA Tower, which also has a public library, community space and retail; the public plaza of the KPMG Tower, which is a gateway to the park; and the regional bus terminal, which prioritizes pedestrian access. The first residential component is appropriately called Transit City. To date, six towers reaching as high as 55 stories are making SmartCentres Place a new landmark on the skyline.

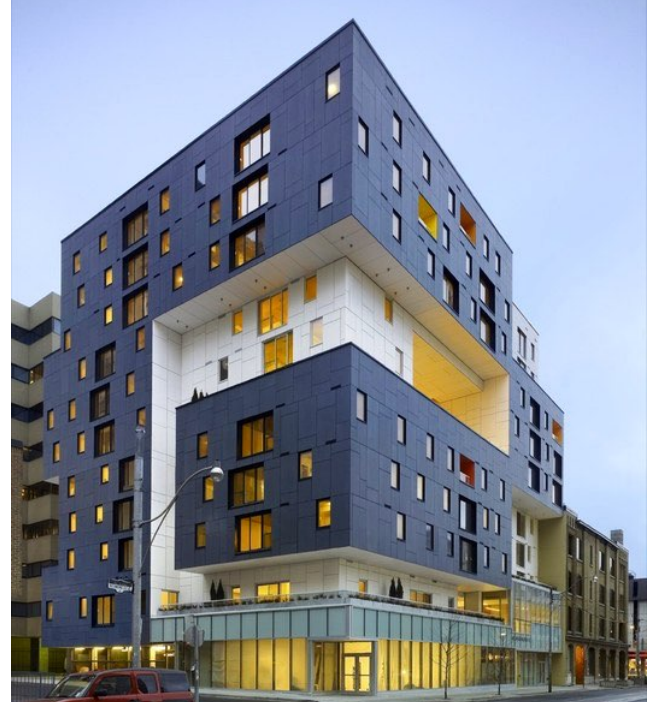
Awards Include:

KPMG Tower Vaughan Metropolitan Centre - Award of Excellence. by The 2017 Vaughan Urban Design Awards.

Tour leader: Michael Szabo

Location	Vaughan Metropolitan Centre - 3150 Hwy 7, Vaughan, ON
Tour Length	2 Hours
Time of Day	Morning or Afternoon
Transportation Required	Yes
Physical Challenges	All Levels
Min / Max	min: 25 max: N/A
Costs (exclusive of support staff & Transportation)	\$0.00 PP + HST

Architectural Tour 7 | 60 Richmond Housing Co-Op



A tour of the Governor General Award winning 60 Richmond Housing Co-op will include a tour of the interior, including the sixth floor courtyard. 60 Richmond East is the first new housing co-operative to be built in Toronto in almost 20 years. This project sets an example for urban infill and for sustainability in residential construction. Located near a busy Toronto downtown intersection, this 11-storey LEED Gold building seeks to provide an alternative to the local ubiquitous glass tower condominium projects. The massing of the building is imagined as a solid street wall that is then carved into in order to create openings and terraces at various levels. These terraces become the social spaces of the building as well as gardens.

This project explores ideas of contemporary urbanism and seeks to understand and express the notion that urban form can simultaneously be environmentally friendly.

Awards for 60 Richmond St. E include:

- 2014 Governor General's Medal in Architecture
- 2014 CaGBC Greater Toronto Chapter Innovation in LEED Award – First Place
- 2011 Toronto Urban Design Award – Award of Excellence
- 2011 AZ Awards – People's Choice Award
- 2010 ArchDaily Building of the Year Award
- 2010 PUG People's Choice Award
- 2010 OAA Design Excellence Award
- 2010 Sustainable Architecture & Building Award
- 2010 Design Exchange Award – Gold Standing
- 2007 Canadian Architect Award of Excellence

Location	60 Richmond St. E Toronto, ON
Tour Length	1.5 - 2 Hours
Time of Day	Morning or Afternoon
Transportation Required	Yes
Physical Challenges	All Levels
Min / Max	20/50
Costs (exclusive of support staff & Transportation)	\$0.00 PP + HST

Architectural Tour 8 | R.C. Harris Water Treatment Plant



Built in the 1930s, the R.C. Harris Water Treatment Plant is Toronto's largest water treatment plant. It is also the largest collection of Art Deco buildings in the city, often referred to as "The Palace of Purification". The Plant is internationally recognized as a technical and architectural achievement. Attendees will see some of the results of Toronto's Cultural Renaissance.

The tour will focus on building conservation, environmental context for the project including the site and building and the significance of water in the public imagination and city building. The building conservation activity will focus on selected architectural works, research and development, conservation and logistical issues. The talk will include comment on the positive impact of urgent social and environmental challenge on conservation practice, and the increasing role of activism to address these issues.

The site is a 25-minute drive from Beanfield Centre to R.C. Harris Plant on the Gardiner Expressway East.

Location	2701 Queen Street East, Toronto, ON
Tour Length	2 Hours
Time of Day	2:00PM - 5:30PM
Transportation Required	Yes
Physical Challenges	All Levels
Min / Max	6/20
Costs (exclusive of support staff & Transportation)	\$0.00 PP + HST
Special Requirements	Pre-registration is required, and waiver needs to be completed.

Architectural Tour 9 | Jewish Synagogue Buildings



A tour of three traditional Jewish Synagogue Buildings in the Downtown Forest Hill area. Two of the structures are of local historical importance and still in use today. The third is a relatively new Building in Forest Hill with a construction cost of close to approximately \$25,000,000 it is a state of the art building designed to satisfy ancient Jewish traditions and modelled after a synagogue that was purposely destroyed during the 2nd World War in Europe.

This is an ideal tour for those of any religious background that want to learn of the architectural challenges of designing and constructing a Synagogue. The Synagogue is a building type who’s design parameters are thousands of years old. Challenges of modern Urban conditions, codes and by-laws etc. It will also give the participants a feel for Urban Toronto as all three are in interesting and well known Toronto neighbourhoods.

Highlights include a tour of the historic Kiever Synagogue as well as the Minsk Congregation Synagogue located in Kensington Market and the Forest Hill Jewish Centre.

Location	Forest Hill, ON
Tour Length	2 Hours
Time of Day	Morning or Afternoon (Cannot be on a Saturday or Late Friday)
Transportation Required	Yes
Physical Challenges	All Levels
Min / Max	N/A
Costs (exclusive of support staff & Transportation)	\$0.00 PP + HST

Architectural Tour 10 | Art and Architecture on the Spadina Line



This tour explores the stories behind the art and architecture along the Spadina subway line.

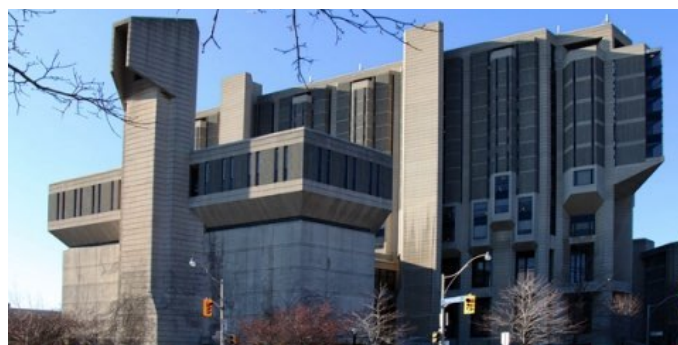
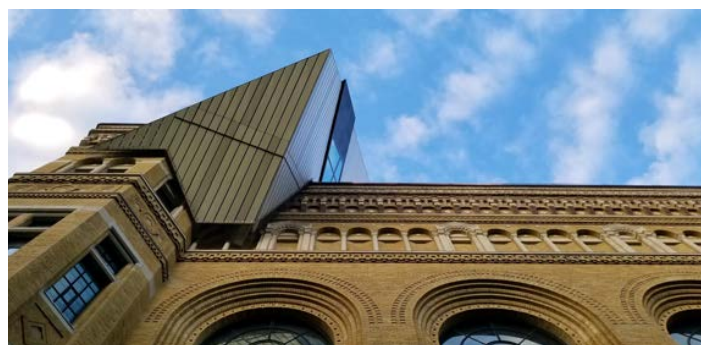
This one-of-a-kind subway ride will explore the stories behind the underground gallery that is the Spadina Line! From grounded brutalist hubs to playful multi-coloured stops, come explore the line’s unique stations – all drastically different from one another and featuring integrated artwork in fun and unexpected ways. Along the way we will discuss the collaborative process between architects, artists and engineers to achieve these beautiful and functional buildings, as well as some of the challenges faced when integrating art into public settings.

Along the way the collaborative process between architects, artists and engineers to achieve these beautiful and functional buildings, as well as some of the challenges faced when integrating art into public settings will be discussed.

This tour requires attendees to purchase their own TTC fare.

Location	1 Bedford Road Toronto, ON
Tour Length	2 Hours
Time of Day	Morning or Afternoon
Transportation Required	Yes
Physical Challenges	All Levels
Min / Max	Max: 25
Costs (exclusive of support staff & Transportation)	\$5.00 PP + HST

Architectural Tour 11 | New Meets Old - University of Toronto's St. George campus



With over 150 years of architectural history and home to over 80 heritage designated buildings, the University of Toronto's St. George campus is without a doubt one of the most unique and remarkable architectural collections in Canada. This historical campus though is far from a museum. With just over 90,000 students, as well as thousands of faculty and staff, the University is a city that is continuously growing and evolving – requiring new buildings, retrofits and renovations to keep up with its changing population.

This is a walking tour that explores how architects have worked around, added to, repaired, adapted and sometimes even relocated some of the university's earliest structures. Learn about the unique challenges and opportunities that arise when dealing with heritage structures.

Highlights in this tour include the Royal Ontario Museum, the Royal Conservatory of Music, Robarts Library and One Spadina Crescent.

Awards for the ROM include:

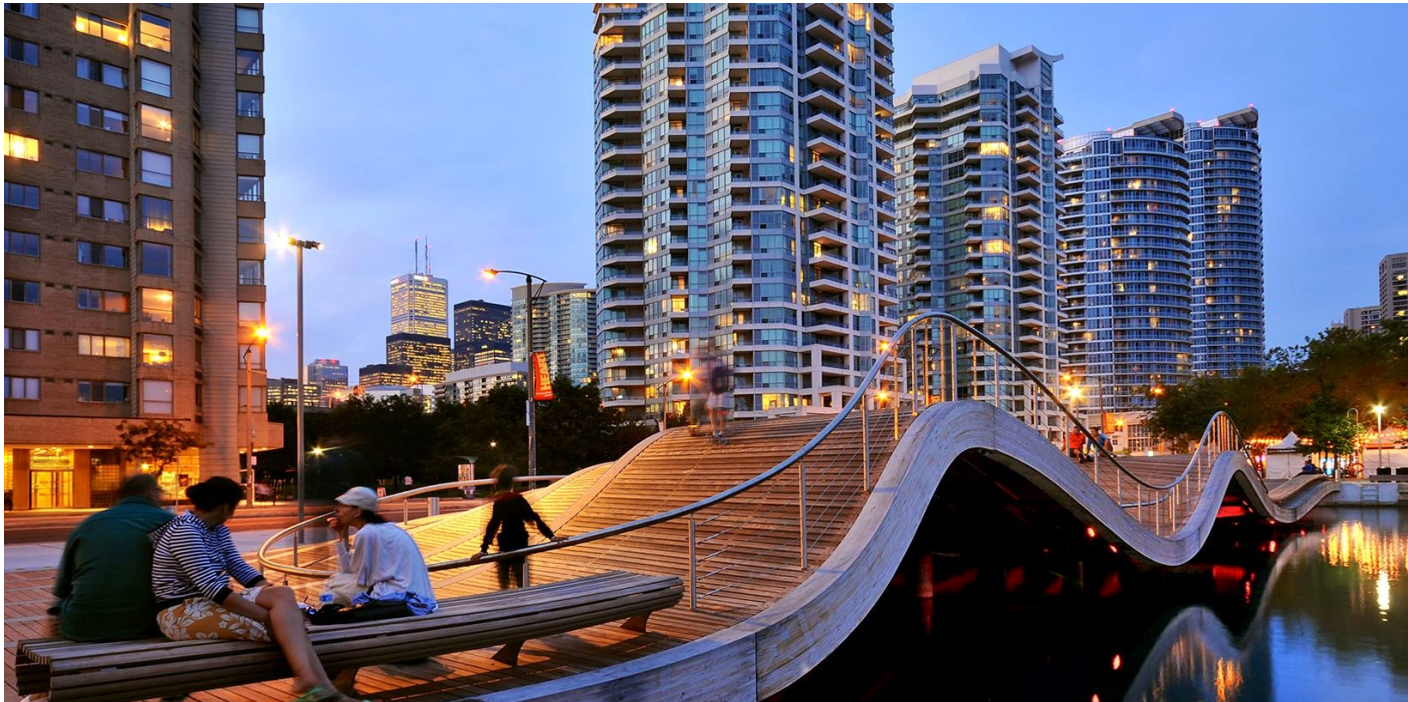
- 1986: Governor General's Awards for Architecture Medal. For renovations and expansion, 1980-1984 Royal Conservatory of Music

- 2005: Canadian Architect Award

Award of Excellence. For additions to the building underway in 2005-06

Location	Weston Entrance (Queens Park), Royal Ontario Museum, 100 Queens Park Toronto, ON
Tour Length	2 Hours
Time of Day	Morning or Afternoon
Transportation Required	Yes
Physical Challenges	All Levels
Min / Max	Max: 25
Costs (exclusive of support staff)	\$0.00 PP + HST

Architectural Tour 12 | Waterfront



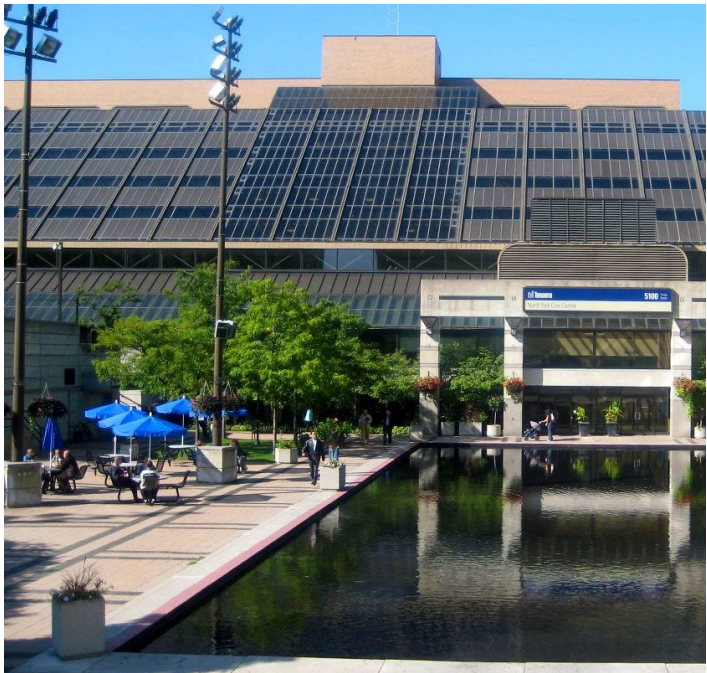
A walking tour along the water’s edge as we explore this exciting revitalization through its architecture and landscapes.

Explore the challenges, successes, and lessons we’ve learned for the future of waterfront redevelopment and see how traces of our industrial past are finding new uses for art, culture, and leisure.

We’ll also discuss some of the exciting projects that will continue to redefine our shoreline for years to come by peeking into the future of our city through some of the proposals taking shape along our route. Browse the gallery and glass books while waiting for their turn.

Location	Simcoe Wavedeck, 243 X Queens Quay W Toronto, ON
Tour Length	2 Hours
Time of Day	Morning or Afternoon
Transportation Required	Yes
Physical Challenges	All Levels
Min / Max	Max: 25
Costs (exclusive of support staff & Transportation)	\$0.00 PP + HST

Architectural Tour 13 | North York City Centre



A walking tour that explores the buildings and landscapes of North York City Centre, the unabashedly modern downtown created during the 70s, 80s and 90s. From High-Modernist interior streets to Post Modern spires, grand public spaces to award-winning buildings, join us as we explore the unique architectural and civic legacy of this planned core and share the stories behind its significant structures.

Along the way we will discuss some of the challenges facing North York today, as well as the exciting proposals that promise to shape its future.

Location	Northeast corner of Mel Lastman Square North York, ON
Tour Length	1.5 Hours
Time of Day	Morning or Afternoon
Transportation Required	Yes
Physical Challenges	All Levels
Min / Max	Max: 25
Costs (exclusive of support staff & Transportation)	\$0.00 PP + HST

Architectural Tour 14 | Art and Performance



This is a 2-hour walking tour as we explore the story of Toronto's vibrant cultural scene through its architecture and landscapes. Along the way we will learn about the origins of the world's third largest English speaking theatre district and visit the epicentre of one of the largest international film festivals in the world. Our tour will end with a stop at OCAD – Canada's oldest and largest educational institution for art and design, and the Art Gallery of Ontario – home of the largest collection of Canadian art in the world.

Highlights include TIFF Bell Lightbox, Sharp Centre at the Ontario College of Art & Design University, and the AGO.

TIFF Bell Lightbox

- 2012 The Ontario Association of Architects 2012 Design Excellence Awards.

AGO

- 1975: Canadian Architect Award
- Award of Excellence. For renovations and additional by Parkin Associates
- 1988: Canadian Architect Award
- Award of Excellence. For third phase renovations by Barton Myers and KPMB

Sharp Centre

- 2004: Royal Institute of British Architects Worldwide Award.
- 2005: Toronto Architecture and Urban Design Awards Award of Excellence - Building in Context

Location	North end of David Pecaut Square on King Street, across from the Royal Alexandra Theatre and the Art Gallery of Ontario Toronto, ON
Tour Length	2 Hours
Time of Day	Morning or Afternoon
Transportation Required	Yes
Physical Challenges	All Levels
Min / Max	Max: 25
Costs (exclusive of support staff & Transportation)	\$0.00 PP + HST

Recreational Tour 1 | Distillery Segway Tour



Easily glide through the Distillery while learning about some of Toronto’s greatest architecture, salacious prohibition stories and brilliant explosions. Each group will have an opportunity to experience the Distillery District in two different ways: by Segway and on foot.

Spend a few minutes learning how to ride the Segway then explore the Distillery with one of our charming and personable guides. You will then be guided through the architecture and history of the Distillery. You will end with a tasting tour at Soma Chocolate and Mill St. Brewery.

Tour Length	1 Hour
Time of Day	Morning or Afternoon
Transportation Required	Yes
Physical Challenges	All Levels
Min / Max	5/8
Costs (exclusive of support staff) Transportation is not required	\$90.00 PP + HST



Recreational Tour 2 | Harbour Cruise of Toronto



One of the most exciting ways to see Toronto is on a relaxing and scenic cruise on Lake Ontario. Participants will be transported away from the hustle and bustle of the busy city into the relaxing world of life on the water, providing wonderful views of the city and lake. The ship features modern and elegant design on its dining decks which boast panoramic windows. Every table offers spectacular views of Toronto Island, the harbour and the city’s skyline.

Your journey will begin with a leisurely cruise along the Toronto waterfront. Following that, you’ll glide into the calming waters of the Centre Island Lagoons, then sail along the shoreline of the Toronto Islands and proceed out into Lake Ontario. Once on the lake, you’ll witness the true beauty of the Toronto skyline, providing images and memories that will last a lifetime.

Tour Length	2 Hours
Time of Day	Morning or Afternoon
Transportation Required	Yes
Physical Challenges	Depending on water levels, wheelchair access may be compromised
Min / Max	20 / 55
Costs (exclusive of staff and transportation)	\$35.00 PP + HST



Recreational Tour 3 | Funky Queen Street Photography Tour



This tour explodes with photo opportunities of virtually every kind - street art, people, architecture, you name it.

Architecturally, Queen West is a typical main street in any Ontario town. But there the similarities end. Here is where you can capture the energy of a great city in motion.

We walk and streetcar along Queen West for two hours on this enviro-friendly tour. Route includes: City Hall, University Ave, CTV, John St, Grange Park, The Cameron House, The Horseshoe, Spadina Ave, Graffiti Alley.

Your tour guide will be David Goorevitch, a pro photographer with 25 exhibitions to his name, including Art Miami context. David has a degree in Film & Photography from Ryerson and will offer assistance with all sorts of technical and aesthetic guidance and information. With 8 or more tour attendees, David will add another professional photographer to the tour to offer a better experience for the guests.

Tour Length	2 Hours
Time of Day	Morning or Afternoon
Transportation Required	Yes
Physical Challenges	Depending on water levels, wheelchair access may be compromised
Min / Max	7 / 14
Costs (exclusive of staff and transportation)	\$78.00 PP + HST

FOR COUNCIL MEETING
December 13, 2019
(open)
ITEM: 5.1.a

President's Log

Date	Event/Meeting	Location	Attendees	Time
November 12	CACB AGM	Ottawa	CACB, K.Doyle	3-4pm
November 12	Ottawa Society Visit	Ottawa	w/members, G.Erskine, K.Doyle	5:30-9pm
November 13	Canadian Architect Book Launch	Toronto	w/M.Audet, D.Sin, S.Spiegel	5:45-8pm
November 19	ProDem Board Meeting	Toronto	w/ProDem Board, S. Murray, S.Spiegel	9:30am-2pm
November 20	Hamilton & Burlington Society Visit	Hamilton	w/members, A.Mancini	5:30-8:30pm
November 21	Coordinating Licensed Professionals Guideline Meeting	Toronto	w/PEO, D.Sin, W.Derhak, N.Brown	11am-12 noon
November 21	Toronto Society Visit	Toronto	w/members, M.Audet	6:30-9pm
November 26	PACT Meeting	Toronto	w/committee members	1-4pm
November 26	Brownies Awards Gala	Toronto	w/A.Azadeh, M.Audet, D.Sin, D.Rich, B.Birdsell	5-10pm
November 27	Executive Committee Meeting	via phone	w/Executive Committee	11am-12:15pm
November 28	Comprehensive Education Committee Meeting	Toronto	w/committee members	9am-12 noon
November 28	Grand Valley Society Visit	Cambridge	w/members, B.Birdsell, K.Doyle	6:30-9pm
December 3	SBEC meeting	Toronto	w/committee members	9:30-11:30am
December 3	2020 Conference - Call for Presenters Selection Session	via phone	w/committee members	12-3pm
December 10	World Architecture Day @ Queen's Park	Toronto	CACB, K.Doyle	4:30-7:30pm
December 12	pre-orientation and orientation meeting	Toronto	w/incoming Councillors, K.Doyle, N.Brown	1-4pm
December 12	Pre-Council Dinner	Toronto	w/Council	6:30-9pm
December 13	Council Meeting	Toronto	w/Council, staff	9:30am-4pm
December 13	Seasonal Celebration Dinner	Toronto	w/Council, staff	6-11pm



Ontario Association of Architects

FOR COUNCIL MEETING
December 13, 2019
(open)
ITEM: 5.1.b

Memorandum

To: **Council**
Kathleen Kurtin
Amir Azadeh
Donald Chen
Walter Derhak
Jeremiah Gammond
Agata Mancini
Sarah Murray
David Sin
John Stephenson
Magid Youssef
Mélisa Audet
J. William Birdsell
Barry Cline
Gordon Erskine
Jeffrey Laberge
Elaine Mintz
David C. Rich
Susan Speigel
Alberto Temprano

From: Kristi Doyle, Executive Director

Date: December 2, 2019

Subject: Report from Executive Director

Objective: To provide Council with an update on activities of the Executive Director not covered elsewhere in the Council agenda.

Background:

This report outlines specific activities that have occurred which have not been reported elsewhere in the Council package since the November meeting.

Internal and Administration

OAA Maintenance Technician, John Thomas and I continue to be heavily involved in the commissioning of the new and updated building systems. There is still a fair amount of time being spent in this regard along with working through the deficiencies, as well as some additional work that was identified as outside of the scope of the original project.

OAA Manager of Finance, Melanie Walsh and I met with the OAA's Auditors on December 2 for the usual pre-audit introduction meeting. As Council is aware, the OAA's fiscal year end is November 30 and finance staff will be busy preparing for the audit which is set to commence in early January. The Pre-Audit meeting with the Audit Committee is scheduled for December 12.

The annual staff seasonal celebration lunch was held on Friday November 29.

OAA Administrator HR, Robin Darling and I, as well as ProDem CEO Bruce Palmer will meet on December 3 to review the performance of the OAA staff benefits program and anticipated premiums for 2020.

We are all looking forward to the arrival of Architect, Melisa Audet in the position of Manager, Practice Advisory Services on December 16.

OAA Activities/Policy and Industry Relations

The annual Society Visits with OAA President Kurtin and myself have concluded with the final visit in Cambridge with the Grand Valley Society of Architects. A summary report on the fall tour will be prepared for the January Council meeting.

The OAA Survey of Members was closed in early November and the summary of the results will be presented to Council at the December meeting. The Survey of Practices will be launched January 14 with results anticipated for the March meeting.

Bruce Palmer, CEO & President of Pro-Demnity Insurance Company had our regular monthly meeting on November 29.

New Councillor orientation will be held on December 12 in advance of the December 13 meeting.

National Initiatives

I have continued to participate on the National CHOP Renewal Steering Committee. A report on the project was received by the Steering Committee in December. The final completion date is set for the end of February.

The OAA will be serving as host for upcoming training of assessors for the National BEFA program on December 6. In addition, the OAA Building will be used to host BEFA Assessment interviews on December 7.

Action: No action required.



Ontario Association of Architects

FOR COUNCIL MEETING
December 13, 2019
(open)
ITEM: 5.1.c

Memorandum

To: Council

Kathleen Kurtin	Mélisa Audet
Amir Azadeh	J. William Birdsell
Donald Chen	Barry Cline
Walter Derhak	Gordon Erskine
Jeremiah Gammond	Jeffrey Laberge
Agata Mancini	Elaine Mintz
Sarah Murray	David C. Rich
David Sin	Susan Spiegel
John Stephenson	Alberto Temprano
Magid Youssef	

From: OAA Building Committee
Sheena Sharp, Chair
Kathleen Kurtin, President
John Stephenson, Immediate Past President
Gord Erskine, Vice President Strategic
Toon Dreessen, Member

Date: December 3, 2019

Subject: Update from OAA Building Committee

Objective: To provide Council with an update on the OAA Headquarters Renew + Refresh project.

Background:

Work continues on addressing the remaining deficiencies identified for the project.

Installation of the last set of solar panels should be complete by December 16, finishing off the final component of the building systems. Tie in with Toronto Hydro and the grid will follow in the New Year.

Some additional work that was 'out of scope' has either been completed or is nearing completion which includes the air conditioning for the server room, and the repair of leaks around the third floor windows.

A contract has been finalized to have bird friendly measures applied to specific areas of the curtain wall on the second floor in early spring. Blinds will be installed in the south east meeting rooms on the second floor in January.

As reported at the November meeting, the project costs continue to be finalized and an update will be provided to Council at the December meeting along with updated financing information.

.../2

Building Committee Chair, Sheena Sharp made a presentation at the Construct Canada Show on December 4 discussing the OAA Building renovation and specifically the net zero design and systems.

More information, articles, education, etc. will be rolled out in the New Year as the building continues towards final completion and commissioning.

Action:

The report is provided for information



Ontario Association of Architects

FOR COUNCIL MEETING

December 13, 2019

(open)

ITEM: 5.1.d

Memorandum

To:

Council

Kathleen Kurtin
Amir Azadeh
Donald Chen
Walter Derhak
Jeremiah Gammond
Agata Mancini
Sarah Murray
David Sin
John Stephenson
Magid Youssef

Mélisa Audet
J. William Birdsell
Barry Cline
Gordon Erskine
Jeffrey Laberge
Elaine Mintz
David C. Rich
Susan Spiegel
Alberto Temprano

From:

Governance Committee:

Kathleen Kurtin, Chair
David C. Rich
Jeffrey Laberge
Elaine Mintz
Walter Derhak

Date:

December 5, 2019

Subject:

Update to Council on meeting of Governance Committee

Objective:

To provide a report to Council on the ongoing work of the Governance Committee.

Background:

As per Council direction, the Governance Committee was established to ensure an appropriate level of oversight and participation by the Council in fulfilling its roles and responsibilities for governance of the OAA.

The Committee convened on December 4 2019 for its second meeting.

The following items were addressed by the Committee:

Succession Planning

In the Committee's previous meeting, the group requested that Kristi Doyle and Robin Darling draft a succession plan framework for specific staff positions for consideration by the Committee to ensure that there is an understanding as to what succession considerations have been given and or are being contemplated. The Committee reviewed the draft and provided feedback.

Council Skills/Knowledge Matrix

In the Committee's previous meeting, the group discussed the desire to ensure that the skill set and knowledge of the Council as a whole are as robust as possible. It was suggested that a matrix be created to assess skill/knowledge gaps that might exist on Council in any given year and ways in which the nomination and/or election process might be modified to address this issue.

Doyle presented a draft matrix to the Committee for consideration. After discussion, the Committee directed that staff continue to create a self-assessment tool for Council members. This will be used to complete a review of current strengths and opportunities to identified potential gaps.

Job search for Registrar

The Committee discussed the process for the search for the new Registrar given Brown's pending retirement. The current position description was discussed. Timeline for job posting is from January 6-24 2020 with interviews to be held during the second week of February.

Executive Director Performance Review

The Governance Committee will be conducting the Executive Director's annual performance evaluation on January 22 2020.

Action:

No Council action required at this time.



Ontario Association of Architects

FOR COUNCIL MEETING
December 13, 2019
(open)
ITEM: 5.2.a

Memorandum

To:

Council

Kathleen Kurtin
Amir Azadeh
Donald Chen
Walter Derhak
Jeremiah Gammond
Agata Mancini
Sarah Murray
David Sin
John Stephenson
Magid Youssef

Mélisa Audet
J. William Birdsell
Barry Cline
Gordon Erskine
Jeffrey Laberge
Elaine Mintz
David C. Rich
Susan Spiegel
Alberto Temprano

From:

Comprehensive Education Committee

Walter Derhak, Vice President & Treasurer – Committee Chair

Committee Members

Walter Derhak (Chair)
Agata Mancini
Christina Facey
Hadi Jafari
Janet Harrison
Jeffrey Laberge

Kathleen Kurtin
Krystyna Ng
Maria Denegri
Shane Laptiste
Susan Spiegel
Welming Chen

Date:

December 4, 2019

Subject:

Update from the Comprehensive Education Committee

Objective:

To provide Council with an update on the activities of the newly established Comprehensive Education Committee

Background:

The Comprehensive Education Committee held its first meeting at the OAA Headquarters on November 28, 2019.

The meeting was conducted as an informal discussion forum to enable brainstorming about key issues and challenges related to education in its broader sense. After a detailed discussion, areas of focus were subdivided in the following categories:

1. Public;
2. Primary/Secondary Education;
3. Post-Secondary Education (Universities/Colleges);
4. Professional Development/Continuing Education

The Committee has agreed to subdivide into four working groups, as per the above categories, to allow for a more focused study and analysis of each area.

It was agreed that the Committee will meet six times a year.

To ensure steady progress, the working groups will additionally connect via conference calls in between the meetings.

The next meeting will be held in January (date TBD)

Action: For information only.



Ontario Association of Architects

FOR COUNCIL MEETING

December 13, 2019

(open)

ITEM: 5.3.a

Memorandum

To: Council

Kathleen Kurtin
Amir Azadeh
Donald Chen
Walter Derhak
Jeremiah Gammond
Agata Mancini
Sarah Murray
David Sin
John Stephenson
Magid Youssef

Mélisa Audet
J. William Birdsell
Barry Cline
Gordon Erskine
Jeffrey Laberge
Elaine Mintz
David C. Rich
Susan Spiegel
Alberto Temprano

From: Gordon Erskine, Vice President, Strategic

PACT Committee Members

Gord Erskine (Chair)
Walter Derhak
Kristiana Schuhmann
David Sin

Len Abelman
Kathleen Kurtin
Sheena Sharp
John Stephenson

Date: December 1, 2019

Subject: Update on the activities under the Vice President, Strategic portfolio

Objective: To provide Council with an update on activities under the Vice President, Strategic portfolio.

Background:

VP Strategic Duties:

Nov. 1: CDAO Meeting
Nov. 6: Building Committee
Nov. 13: President's Society Visit (ORSA)
Nov. 20: Complaints Committee
Nov. 21: Attended City of Ottawa Construction Act meeting with Practice Advisor Allen Humphries
Nov 26: PACT Meeting

Policy Advocacy Coordination Team (PACT):

PACT met last on November 26. The Committee does not have another scheduled meeting in 2019.

World Architecture Day

Arrangements for the Queen's Park event are well underway and we expect another great turnout. Currently the Parliamentary Assistant for the Attorney General (Lindsey Park) is scheduled to speak, along with Green Party leader Mike Schreiner. We are still securing a representative from the Ontario Liberal Party and the New Democratic Party. We have a number of RSVPs to the event, as well as a few MPP meetings scheduled for the afternoon.

Transforming and modernizing the delivery of Ontario's Building Code services

Following the launch of the [MMAH consultation](#), SCOB CAR and PACT reviewed the consultation discussion paper. A draft letter was then reviewed by PACT and finalized as a strongly worded [letter](#) to the Minister of Municipal Affairs opposing the proposal. A number of members also appear to have entered submissions individually in response to multiple cautions in OAA News, through OAA social media, and during the President's society visits.

Member Roundtables

Planning on a larger firm roundtable continued at the last PACT meeting, but with Christmas approaching, will likely not progress much farther until the start of the New Year. The corporate and publicly-employed architects roundtable is also still planned for 2020.

Meetings

City of Ottawa

I attended a City of Ottawa meeting on the *Construction Act* along with Practice Advisor Allen Humphries. The OAA issued a number of recommendations.

City of Toronto Broader Construction Association Consultation Group (BCACG)

A meeting of the BCACG was held on November 25. Due to scheduling conflicts, the OAA was unable to attend but will review the meeting minutes.

Construction and Design Alliance of Ontario (CDAO)

CDAO had its AGM and Forum meeting on November 1. As the meeting was short, not much more was discussed other than a roundtable of current member issues. The OBC consultation was a focus for a number of organizations. CDAO is trying to get agreement from TTC to participate but there is a growing frustration from the organizers.

A CDAO/Infrastructure Ontario (IO) joint meeting over Risk Transfer Issues was also held on November 12. Due to scheduling conflicts, the OAA participated via teleconference. IO seemed quite focused on what they refer to as the "Alliance Model", something contractors clarified is effectively Integrated Project Delivery.

Toronto Community Housing Corporation (TCHC)

OAA Manager of Policy & Government Relations Adam Tracey attended a meeting with the TCHC to discuss issues around procurement and moving towards a QBS/fixed fee model. The meeting was very encouraging and we are awaiting next steps from the TCHC.

Action:

No action required.

Attachments:

- OAA submission to the MMAH consultation: *Transforming and modernizing the delivery of Ontario's Building Code services*



Ontario Association of Architects

The Honourable Steve Clark, MPP
Minister of Municipal Affairs and Housing
College Park 17th Floor, 777 Bay St
Toronto, ON M7A 2J3

November 25, 2019

[submitted via email]

Dear Minister,

The Ontario Association of Architects (OAA) has reviewed the consultation on “Transforming and Modernizing the Delivery of Ontario’s Building Code Services” material and, by this letter, is responding to the proposal and to details subsequently revealed during stakeholder meetings held October 16 and November 12.

As an overarching conclusion, the OAA opposes the Ministry of Municipal Affairs and Housing proposal.

The Ministry has identified a problem of un(der)qualified individuals submitting incomplete applications as a major impetus behind the proposed changes, but has failed to provide documentation to support this assertion. In the OAA’s own review of complaints and insurance claims over roughly the last decade, no such evidence could be found. In fact, claims against architects are in decline and complaints against members is flat-lined or even slightly declining. This suggests that if such a problem is occurring, architects do not appear to be the culprits. This begs the question as to why significant amounts of red tape would be heaped onto the profession, forcing architects into an entirely new way of practising architecture that may in fact slow down the process.

Assuming this problem is as widespread as the Ministry seems to believe, the Ministry has failed to undertake a holistic review of why this problem exists. Failing to appreciate the multitude of factors contributing to the problem, the Ministry has paradoxically proposed significant levels of additional red tape and bureaucracy as the solution. Further, key members of the building industry entrusted by the Province to protect public safety have objected to the current proposal, yet the Ministry has chosen to advance the interests of the residential development industry over these licensed and regulated professionals.

While there are rightfully many voices at the table, it should give the Ministry significant pause when the parties entrusted by the Province to protect public safety oppose a proposal that is otherwise viewed by lobbyists as a way to gain faster building approvals. Profit motivations should never supplant public safety.

The OAA remains concerned that the lessons learned from the Ontario Superior Court of Justice have been forgotten. In 2006, the Court ruled that the Ministry did not have the legislated authority to establish a duplicate registration or qualification scheme for engineers and architects as they are already regulated by their respective regulatory bodies, and under their respective provincial acts. Indeed, the Justices asked: “to what extent, if any, the protection of the public may be advanced by duplicating the professional regulatory Acts?”

For more than 125 years, the Province has entrusted the OAA with the role of regulating the profession of architecture. Changes to the regulatory framework that governs architecture should be initiated and implemented by the OAA. At the very least, they should not be advanced without the involvement of the OAA. The *Architects Act*—as a statute—is also administered by the Attorney General, not the Minister of Municipal Affairs and Housing. The OAA questions why such considerations are not coming from our parent Ministry.

Finally, we flag concerns with the way this consultation has been undertaken, with the original discussion guide revealing little about the Ministry's actual intent. The OAA had originally noted Section 1.4 with very high level remarks around coordinating professionals. While we disagree over the exact terminology, the OAA has always supported the principle of a prime / coordinating consultant. We have been actively working with the Professional Engineers Ontario (PEO) to develop a final recommendation to the Ministry to make the appointment of a Coordinating Professional mandatory. As we fully support and intend to comply with this recommendation of the Elliot Lake Commission, we did not foresee the proposal at this time to be as problematic as was subsequently revealed.

At each successive stakeholder meeting (October 16, then November 12), this appears to have progressed quickly from an open consultation to a fully contemplated proposal from the Ministry to implement British Columbia's certified professional model in Ontario. If this was always the Ministry's intent, it should have been communicated more clearly to all stakeholders in the discussion paper originally circulated, as opposed to as recently as the November 12 consultation, and if not, the consultation process should be extended. This gave the OAA and other stakeholders very little time to review and respond to these revelations.

With the time we had available, we have responded directly to the area of this consultation that appears to pose the highest level of concern. Where possible, we have also provided feedback on other sections in the attached *APPENDIX A: Secondary Recommendations*.

The OAA encourages the Ministry to hit the reset button, engage with regulated stakeholders the Province has entrusted to protect the public, and find reasonable ways to address any concerns that exist. We would also be happy to discuss any such concerns with our parent Ministry, the Ministry of the Attorney General.

SUBSECTION 1.4 USING COORDINATING PROFESSIONALS

THE BACKGROUND

The OAA is opposed to the Ministry proposal to adopt the B.C. certified professional model into the Ontario jurisdiction. Feedback we have received from B.C. suggests that this system can delay processing and approvals, and add cost to the extent that some architectural firms have resorted to hiring "permit expeditors". It has also done nothing to prevent other building-related failures such as the "leaky condo crisis" that plagued—and continue to plague—parts of British Columbia. It is a solution in search of a problem.

Rather than focusing on improving submissions and approvals under the *Planning Act*, the proposal appears more focused on trying to get a faster building permit, and on implicating more individuals from a liability and blame perspective in the event that things go wrong.

Even if the Ministry's objective was streamlining, the Ministry was advised by participants during regional information sessions that "[b]etter submissions may be the real key to speeding up approval timelines, rather than a Certified Professional model" that deals primarily with the building permit submission and construction phases. The OAA is inclined to agree.

It has long been suggested that Bill 124 came about as a result of the government of the day wanting to respond to complaints from the development industry that project costs were being increased because of delays in the approvals process. Most of the delays were attributed to approvals under the *Planning Act*, and many were attributed to the Ontario Municipal Board. Rather than deal with these front end delays, which can be far more complicated, Bill 124 focused on the much simpler building permit approvals at the back end and sought to speed up building permit issuance.

Much was done through Bill 124 to address back end issues. Some reforms were successful, others were not. But the current proposal appears to replicate the shortcomings of Bill 124 by focusing on the back end while ignoring the largest cause of problems: approvals under the *Planning Act*. This continues to be where lengthy delays are still common; these, in turn, cause developers to put pressure on designers to make up lost time and apply for building permits with minimally complete submissions.

A quick review of recent history reminds us that in July 2017, a residential builder's lobby organization (RESCON) and Ryerson University's Centre for Urban Research & Land Development released a report entitled *Modernizing Building Approvals in Ontario: Catching Up with Advanced Jurisdictions*. One proposal explored was to adopt the B.C. certified professional model now presented by the Ministry. The report recommended the establishment of a multi-stakeholder working group, which was subsequently convened by RESCON in late 2017. The working group was chaired by the esteemed Bryan Tuckey, then president and CEO of the Building Industry and Land Development Association (BILD) and a former Assistant Deputy Minister of MMAH.

While RESCON staff was initially enthusiastic about the B.C. certified professional model, closer study resulted in there being no support at the working group for the proposal. On consensus, it was dismissed by the Chair and was not advanced as a recommendation. During the working group discussions, it was notable that one of RESCON's own senior staff members agreed that the proposal was not something that should be pursued.

The OAA struggles to understand why RESCON has continued to ignore its own expert working group, and why the Ministry would subsequently pursue something that the expert working group had already long since dismissed.

GETTING IT RIGHT THE FIRST TIME

As a regulator entrusted to serve and protect the public interest, the OAA is committed to ensuring that qualified professionals who submit for a building permit get it right the first time. Instead of adding red tape through multiple layers of review and letters of assurance, the government must focus on ways to improve the quality of submissions the first time they are submitted.

It is critical to note that it is not just architects (or engineers) who make building permit submissions, but also BCIN holders and even homeowners. While architects and engineers would be subjected to this red tape, it would not capture unregulated parties in the design and construction industry—particularly with regard to residential construction. As they are, by their very nature, unregulated and not subjected to anywhere near the same levels of training, professional obligations, or scrutiny (whether in the current or proposed model), it makes little sense to specifically target measures toward the only regulated and highly trained professionals operating in the design and construction industry.

PURPORTED CAUSE: “RECENT BUILDING FAILURES”

Materials from the Ministry commented repeatedly on “recent building failures,” citing Elliot Lake and Grenfell. The latter is neither in our jurisdiction nor subject to the same regulatory environment, so it has no applicability here. That focuses us on one major building failure in a decade or more which was not just an issue of faulty design, but of decades of poor building maintenance and a lack of coordination.

This is in no way intended to be dismissive of what happened in Elliot Lake, as even one tragedy is too many, but perspective is important. Ontario has processed through nearly \$295 billion in building permits between January 2011 (the earliest year available on Statistics Canada Table 34-10-0066-01) and September 2019. There have also been many improvements in applicable building codes since the Algo Centre Mall was opened in 1980, and our knowledge of how to build in a cold climate has significantly advanced.

SOLUTION #1: COORDINATING PROFESSIONAL

Elliot Lake found that all parties involved shared some of the blame. On behalf of the architectural profession, the OAA responded to the Elliot Lake Commission very seriously.

The OAA has been working with the PEO to define and implement coordinating professionals, a recommendation of the Elliot Lake Commission. We also worked with Ministry officials on regulations related to parking structures in 2017 which the Ministry has not enacted. This tragedy could have been averted, but there is little to suggest the B.C. certified Professional model would have been effective at doing so.

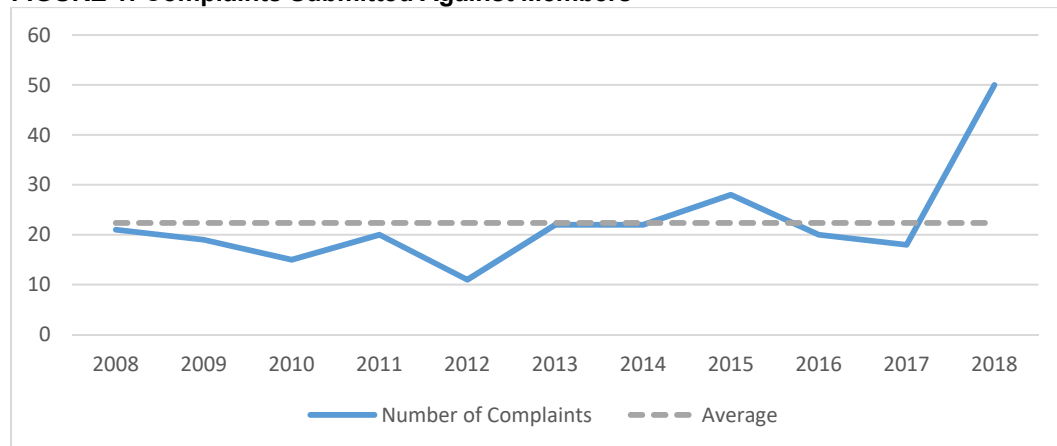
We are aware that the Ministry intends for interior designers to also be able to fulfil the role of coordinating professional. The OAA has been working with ARIDO to regulate interior design under the *Architects Act*. This would mean that qualified and licensed Interior Designers will also be directly accountable to the public and to the government through the *Architects Act*.

If the current proposal from MMAH were to move forward, it should not proceed without the government first moving interior designers under the OAA umbrella so that critical elements of public safety associated with a fully regulated model are in place. Failure to do so would mean that unregulated professionals could perform the critical role of coordinating professional, which would not satisfy the intent of the Elliot Lake Commission Recommendation 1.27 that “a professional engineer or an architect should be designated by the owner or the owner’s agent as the prime consultant.” It would also result in non-regulated professionals, who have no duty of care to the public, exercising a degree of control over regulated professionals who are legislatively required to serve and protect the public interest.

PURPORTED CAUSE: LACK OF KNOWLEDGE

The Ministry materials seem to infer that the quality of submissions, as well as the knowledge of designers, has been decreasing. The OAA would therefore expect to see a correlation in the number of complaints against its members. The average number of complaints over the past decade has remained steady, with most years falling below the average of 22.3 per year. There is one spike in 2018, but this related to an atypical complaint unrelated to building permits that was simultaneously laid against a multitude of members as a result of an administrative matter.

FIGURE 1: Complaints Submitted Against Members*

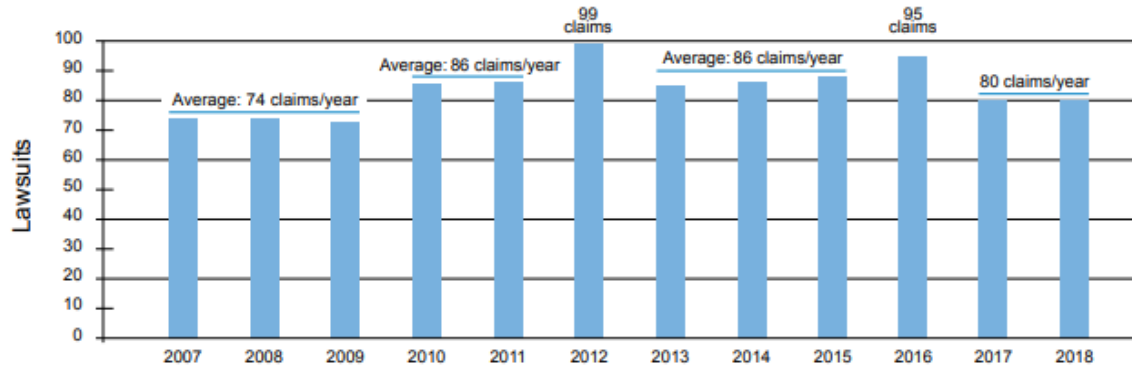


* excluding continuing education complaints

To do further due diligence, we reached out to the mandatory insurer for the architectural profession, Pro-Demnity Insurance Company, to try to determine if this would tell a different story. Pro-Demnity similarly concluded that any such portrayal that things are getting worse, or have risen to some kind of crisis level mandating an entire change to how architecture is practised in the Province of Ontario, simply cannot be substantiated with evidence.

According to Pro-Demnity, “the number of lawsuits against architects has been relatively constant since 2010.” Of the last decade, the highest number of lawsuits occurred in 2012 before reducing from 2013–2015. Lawsuits again rose in 2016, only to fall in 2017 and 2018. The greatest source of claims against architects is the work of mechanical subconsultants. Payments for damages and expenses (which includes the costs to defend, even in instances where an architect was found to not be at fault) declined from 2017, and “damages actually paid have remained relatively static.”

FIGURE 2: “Number Of Lawsuits”



(Source: Pro-Demnity, “Plan Update”, March 18, 2019)

While the evidence from both the OAA Registrar as well as from Pro-Demnity Insurance Company suggest the problem is static, it has in fact been declining year over year since the volume of work has been significantly increasing (based on building permit values) and the number of people performing the work has also increased (both based on the members, and the number of firms).

FIGURE 3.1: Weighted Trends Relative to Total Value of Building Permits x \$1,000 (Ontario)

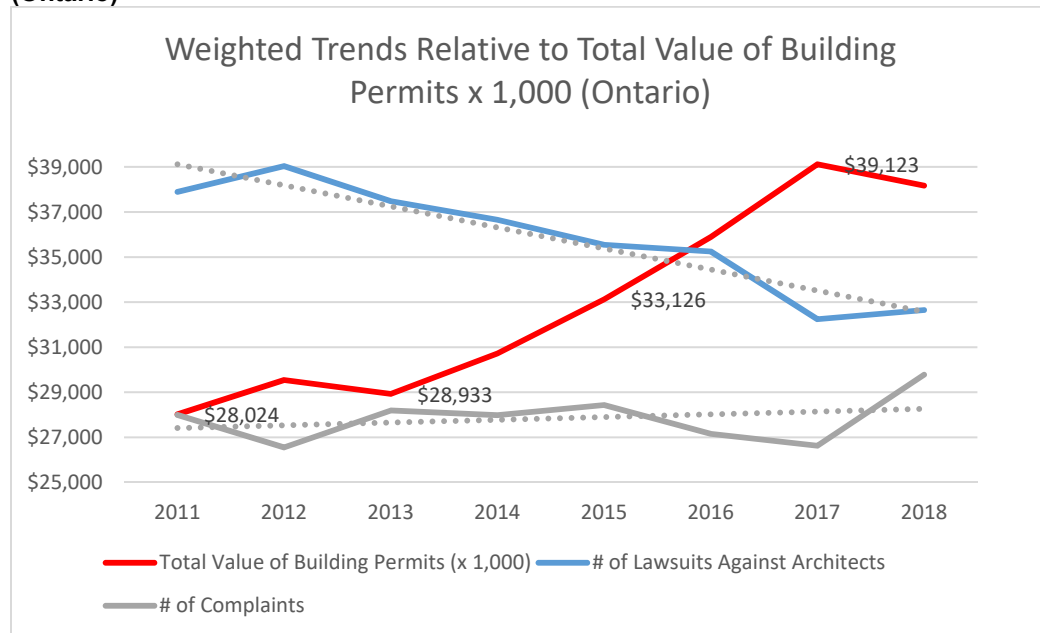


FIGURE 3.2: Weighted Trends Relative to Number of OAA Members

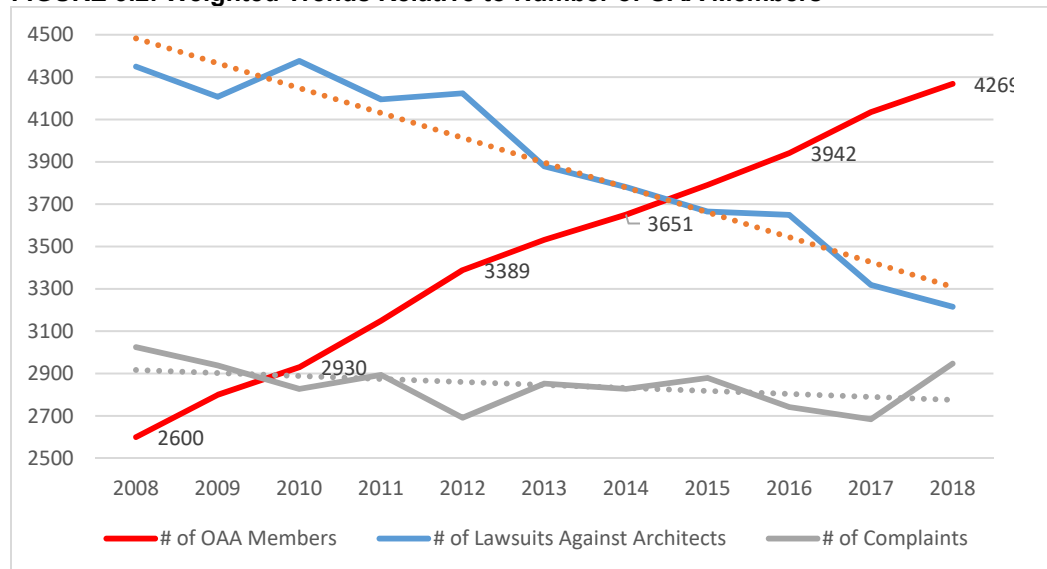
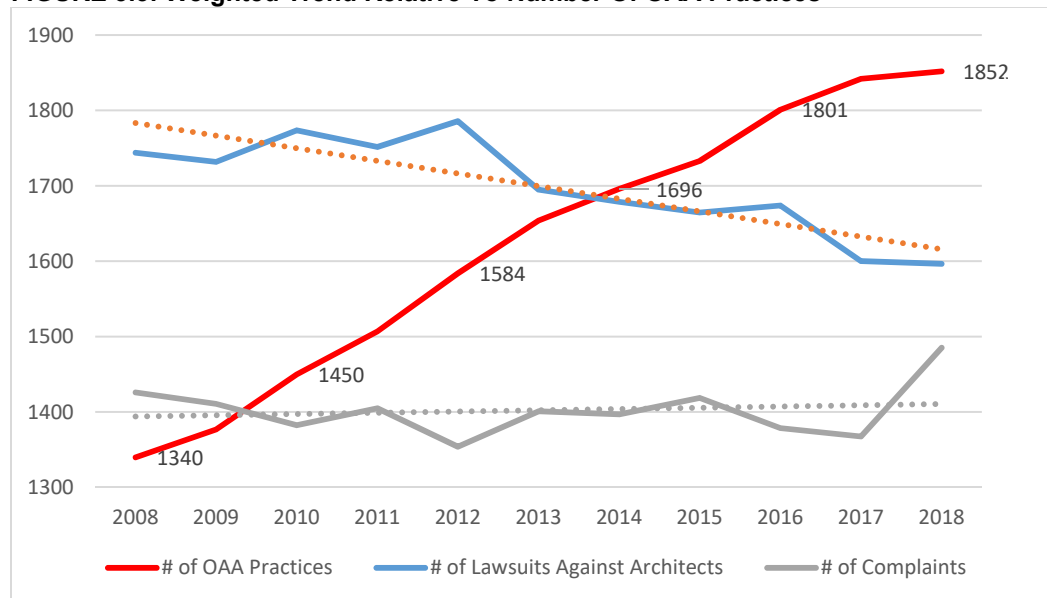


FIGURE 3.3: Weighted Trend Relative To Number Of OAA Practices



Put simply, we can find no supporting evidence over the past decade that would either justify the assertions being made, or the scope of the changes being proposed. We are concerned as to what evidence is being used to justify this scale of an overhaul. And if architects are not the offenders, then the Ministry should focus regulatory changes on the parties within the design and construction chain who are deficient.

SOLUTION #2: UTILIZING THE EXISTING PROCESS (REPORTING INFRACTIONS)

While the OAA can find no evidence of a deteriorating situation, we do want to stress that a tried and tested solution already exists: to utilize the existing regulatory process.

If Building Officials or any member of the general public remain concerned about the quality of submissions, the first step in correcting this problem would be to report infractions or suspected failures to the regulator tasked to “regulate the practice of architecture ... in order that the public interest may be served and protected.” The regulator will then review, discipline or, where necessary, suspend or revoke the licenses of offending practitioners.

At multiple meetings with Building Officials, the OAA has repeatedly stressed the need to report any infractions even if done anonymously. Yet after years of advocating for increased reporting, there appears to have been no increase in the number of complaints from Building Officials. If such infractions are indeed occurring and they are not being reported, this needs to change. We encourage the Ministry to identify ways to promote or even mandate this reporting so that the OAA can in turn do its job as the regulator.

THE RED HERRING

While our analysis suggests the situation is actually improving, this does not appear to align with the perception of the Ministry. On numerous occasions, the consultation documents appear to suggest that poor quality or incomplete submissions are a result of a lack of knowledge within the design community. We cannot speak for other designers, but we can speak on behalf of the architecture profession.

Architects undergo a minimum of six years of post-secondary education, then formally register with the OAA as an Intern Architect. They must have an architect personally supervising and directing their work, as well as a professional mentor not affiliated with their employer. Before they are eligible to write a final licensing exam, they must:

- Complete a minimum of 940 hours of experience on projects located in Ontario, covering specified areas of competence;
- Complete the OAA Admission Course with various modules related to regulatory matters, legal issues and information specific to the practice of architecture in Ontario; and
- Pass the Examination for Architects in Canada (ExAC), which tests the minimum standards of competency acquired by an Intern Architect during the internship period “to ensure both public safety and the professional and skilled delivery of architectural services.”

Since 1999, the OAA has required its members to fulfil its mandatory continuing professional development (CPD) program. To maintain a license in good standing, architects must undertake 70 hours of continuing education activities in a 24-month cycle, including 25 hours of structured learning. Failure to comply with these requirements results in an automatic fine followed by an investigation under the OAA's complaints and discipline process, which can result in the suspension of the member's license.

The OAA continually reviews its continuing education program to ensure that members are receiving adequate and appropriate professional development. Recent examples of courses

developed by the OAA to fulfil evolving needs within the profession include the OAA+2030 Professional Education Series and the Starting and Architectural Practice course. More information can be found in *APPENDIX B: Continuing Professional Development for Members of the Ontario Association of Architects*.

With all of this in place, the idea that an architect would enter an incomplete submission due to a lack of knowledge is a red herring. If this is indeed occurring, it is far more likely to be on account of other factors that need to be the Ministry's focus if it is genuinely committed to solving the problem.

THE REAL ISSUES

ISSUE: Time Delays in the Planning Approval Process

As was the case prior to Bill 124, the planning approval process have always been the biggest delay to a building being approved. Both the *Planning Act* and *Building Code Act* (via the Building Code) have tried to standardize how long it takes to get planning and building approvals. Section 41(12) of the *Planning Act* currently requires a municipality to issue a decision on a site plan application within 30 days.

Independent research commissioned by the OAA shows that many municipalities routinely and openly disregard this legislated requirement. Further, the 30-day requirement is not enforced in any way by the Ministry. With nobody watching, municipalities are breaking the law.

At the back end of the process, the Building Code dictates mandatory timelines in which a permit must be issued or refused. While municipalities appear to give more regard to these prescribed deadlines, they are still routinely set aside as one revision or difference of opinion before the regulated timeline is enough to derail the process.

When a municipality sidesteps or outright disregards these legislated approval requirements, a chain reaction inevitably occurs.

As an example, consider a project where a developer has scheduled (and budgeted) for a building to open its doors in three years. While there are other elements in the approval process, some are less burdensome so we will focus on site plan approval and on obtaining a building permit. The law requires site plan approval to be granted in no more than 30 days, while a building permit should be granted within 10 to 30 days, depending on the complexity of the building. This leaves a significant amount of time to design the project, undertake construction, and complete the project within the intended timeframe.

The reality is far more different. In the majority of cases, it takes an architect more than six months to obtain site plan approval. In more than a third of the time, it takes our members more than nine months. We have heard instances of site plan approval taking a year or longer to obtain. While not as lengthy, significant delays can also occur when trying to obtain a building permit. The reasons for these delays are too varied to list, but many are discussed in a 2013 report prepared by Bousfields Inc. and Altus Group.

The end result is that the architect (or any designer) becomes extremely constrained on time, having to make continued rounds of changes and resubmissions. As less and less time becomes available for construction, client groups pressure their designers to design cheaper and faster, which can lead to incomplete submissions and poor-quality buildings.

SOLUTION: Fixing The Real Problem: SPA

Since as far back as 2012, the OAA has been pushing for the Ministry to reform site plan approval. We have remained focused on site plan approval because it is single largest cause of delays to building approvals. According to the World Bank Group's annual report *Doing Business 2019*, obtaining a building permit accounts for six per cent of the total time taken to obtain occupancy. By contrast, site plan approval accounts for 73 per cent of the time.

FIGURE X: DEALING WITH CONSTRUCTION PERMITS IN CANADA (WORLD BANK GROUP)

No.	Procedures	Time to Complete
1	Undergo preliminary project review with the Municipal Authority	30
2	Apply and obtain a zoning certificate (simultaneous)	(30)
3	Obtain site plan approval from the Municipal Authority	180
4	Obtain building permit	15
5	Request and receive foundation work inspection	1
6	Request and receive frame inspection	1
7	Request and receive drainage inspection	1
8	Request and receive sanitary inspection	1
9	Request and receive plumbing inspection	1
10	Obtain water and sewer service connections	14
11	Request and receive fire department inspection	3
12	Receive final inspection and occupancy permit	1

In an updated report, Altus Group found that delays in site plan approval are costing the province up to \$900 million annually—a number the OAA believes is likely in excess of \$1 billion due to the conservative nature of their economic model. We have provided the Province with a detailed proposal to fix this problem in March 2019 and encourage the Ministry to focus its attention on the real problem at hand.

ISSUE: Design Quicker and Cheaper

Both enforcing legislative requirements for approvals or fixing site plan approval will help the problem, but the endemic desire to design quicker and cheaper would likely remain a significant concern.

SOLUTION: Legislating Quality-Based Selection

A necessary way for the public sector to improve the quality and completeness of submissions is to adopt a best practice from the United States. Since 1972, the United States *Brooks Act* (also known as the Selection of Architects and Engineers statute) has required the federal government to select engineering and architecture firms based on their competency, qualifications and experience rather than by price. While this is a national statute, “mini-Brooks” laws have since been enacted in 46 states, with agencies in three others (Iowa, Vermont, and Wisconsin) following a Quality-Based Selection (QBS) process.

If the Ministry is sincere about fixing the quality of submissions, it should lead by example and implement parallel legislation to ensure that the public sector selects architects based on competency, qualifications, and experience rather than the current selection process of lowest price. While this may seem self-serving coming from the design industry, it is important to note that this approach does not preclude the consideration of price in the process. Rather, it encourages consideration of price after the top-ranked firm has been identified and the scope of work has been jointly established.

Research jointly performed by the federal government and the Federation of Canadian Municipalities (FCM) shares critical insights on Quality-Based Selection. Depending on the nature of the project, they estimated that design typically represents one to two per cent of the overall lifecycle cost of a project. Construction accounts for approximately six to 18 per cent, while the remaining 80 to 93 per cent is the lifetime asset cost, including operations and maintenance. Internally, the OAA suggests that this figure design relative to lifecycle costs is perhaps overstated by a factor of 10, being far closer to 0.1 to 0.2% per cent. The difference between an unreasonably low fee and an appropriate fee therefore could be as little as a fraction of a fraction of a per cent.

The research found that even small investments in design spending could return “savings in the ratio of 11:1.” The federal government and FCM argue that “[a] requirement to bid fees in the proposal call does not achieve the expected outcomes,” instead forcing the consultant to focus on “how to minimize fees to win the assignment,” reducing or even eliminating value-added services such as “quality control and assurances, value analysis of design alternatives to minimize construction costs and optimize sustainability, and lifecycle cost analysis to evaluate operating and maintenance implications.” The research notes that these important value-added services “will yield savings far greater than any achieved through minimizing design fees.”

The federal government and FCM concluded that consulting services cannot effectively be procured by hiring based on the lowest price, and that selecting a professional consultant based on qualifications is the best practice.

The OAA has seen interest in Quality-Based Selection growing over the past number of years. A pilot project is currently underway with the federal government, and we have seen an increase in municipal interest based on additional pilot projects and programs that may be coming online.

The Ministry should focus on ensuring that architects are being hired through a procurement process that allows them to deliver their best services at appropriate cost. The federal

government and FCM quote John Ruskin (1819–1900): *“It is unwise to pay too much, but it is worse to pay too little. When you pay too little, you sometimes lose everything because the thing you bought was incapable of doing the thing you bought it to do.”*

THE COST OF MOVING FORWARD WITH THE CURRENT PROPOSAL

While the OAA has made a series of recommendations, the OAA has also considered what may happen if the Ministry instead focuses on implementing the B.C. certified professional model. The proposal does not appear aligned with key governmental objectives such as making housing more affordable, or cutting red tape to make Ontario open for business and open for jobs.

The development industry may have pitched this to government as a cheap and simple way to get building approvals faster. It is important to note that streamlining or expediting building permits was never an objective behind British Columbia’s regulatory changes. However, even in the unlikely event this occurs, it would not be due to the costs being eliminated. Instead, they would just become externalized onto other parties.

Implementing the B.C. certified professional model would increase the burden of training on architects. The level of oversight for the regulator would increase, requiring the OAA to hire more staff to administer and enforce the new program. As risk is transferred from municipalities to individual practitioners, the profession’s liability would increase, and higher insurance costs would directly translate into higher building costs.

On the residential side, housing affordability—already at crisis levels—would be negatively impacted. On the industrial/commercial/institutional (ICI) side, higher building costs would reduce Ontario’s economic competitiveness. While the state of the former is well-known and covered extensively by media, the latter is somewhat less discussed.

Ontario’s economic competitiveness already suffers significantly due to its building approval process. The World Bank Group’s annual report *Doing Business 2019* used Ontario data to rank Canada 63rd in the world for *Dealing With Construction Permits*—a rank that continues to get worse each year. By contrast, our partners under the CUSMA free trade agreement are far more competitive: the United States is ranked 26th while Mexico is ranked 54th. Versus the list of OECD High Income Countries, we rank 33 out of 34 in terms of the number of days required to obtain planning and building approvals. Sorting by a minimum building quality of 13, Canada ranks 39 out of 42. Whichever way the data is sorted, Canada is not competitive relative to its peers. Implementing the B.C. certified professional model does nothing to improve this situation, but risks significantly worsening it.

THE NEXT STEPS ARE CRITICAL

The OAA has advanced a number of recommendations that are critical to actually solving some of the problems faced relative to building approvals. In direct response to the Elliot Lake Commission, the government should work with the OAA and the PEO to establish a coordinating professional regime.

If the quality of submissions is a concern, there is already an extensive regulatory model designed to serve and protect the public interest if architects have made those submissions.

If improving or speeding up building approvals is a Ministry goal, then it should either focus efforts on ensuring that planning and building departments are complying with legislated requirements (and are adequately staffed), or it should focus on making significant reforms to the site plan approval process.

Finally, the Ministry should work with government to enact procurement reforms that achieve best value so that government can lead by example. The OAA believes that all, or even any combination of, these reforms will enhance public protection and have a significant impact on not only the quality of submissions, but ultimately on the quality of what is getting built in the province.

The OAA remains a committed partner in ensuring architects live up to their professional obligations, and to the trust the public and government has placed in them. We always strive to ensure our members are performing at the highest level and have advanced constructive ways that will help to ensure these expectations are continually being met. While we oppose the proposal currently tabled, we do look forward to further discussing the alternate solutions we have identified with the Ministry. As always, we remain a committed partner in protecting the public interest.

Regards,



Kathleen Kurtin
OAA, FRAIC
President

cc. The Honourable Douglas Downey
The Building Services Transformation Branch



APPENDIX A: SECONDARY RECOMMENDATIONS

Section 1. Getting People Working in the Building Sector

Page 5 of the discussion paper details examination pass rates that are often below the 50 per cent mark. Despite these low pass rates, informal feedback we have received from OAA members who did complete BCIN exams suggested the exam was not sufficiently challenging. One member suggested that the exams test your ability to use the index and table of contents far more than your comprehension of the content of the code. While the Ministry's intent is unclear, the OAA cautions that instead of lowering the bar and expectations to increase the pass rate, these examinations may in fact need to be more stringent if problems at (or behind) building counters are as prominent and concerning as the Ministry has implied throughout these consultation materials.

Section 2. Promoting Sustainability and Transparency in the Building Code Profession

The OAA has maintained a robust continuing education system for architects since 1999. Failure to comply results in finding of professional misconduct and the suspension of a member's license to practice. The OAA supports the implementation of mandatory continuing professional development (CPD) for all professions involved in the design and construction of buildings.

Subsection 2.2. Continuing Professional Development

The OAA has been a strong supporter and advocate for continuing professional development. While the Ministry has proposed "CPD requirements for all types of qualified building code professionals" it is important that this requirement is comprehensive. The Elliot Lake Commission Recommendation 1.24 directed the Professional Engineers Ontario (PEO) to "establish a system of mandatory continuing professional education for its members as soon as possible, and in any event no later than 18 months from the release of this Report." More than five years have passed, yet this requirement for a mandatory CPD program remains outstanding.

PEO recently commissioned a governance review, with a final report being delivered in April 2019. This governance review again flagged the lack of mandatory continuing professional development. Recommendation 10 encouraged PEO to revise its voluntary program and then to "make participation in this CPD program mandatory for licensed engineers."

The OAA advocates for mandatory CPD as a requirement for all professionals involved in the design and construction of buildings.

Subsection 2.3 Registration Compliance and Enforcement

The OAA is a strong supporter for registration compliance and enforcement. To serve and protect the public interest, the OAA ensures that unqualified persons do not practise architecture or use the title architect illegally. This is done through complaints and discipline for registered members, and through issuing Cease and Desist letters or pursuing action through the courts to deal with anyone holding themselves out. The courts may apply penalties against offenders including:

- A fine up to \$10,000 and \$25,000 for each subsequent offence for anyone using the title or derivatives of the title “architect” or “architecte;”
- A fine of up to \$25,000 for a first offence and up to \$50,000 for each subsequent offence for anyone illegally engaging in the practice of architecture;
- Fines of \$10,000 to \$25,000 for any person holding their corporation or partnership out as an architectural practice after it ceases to have a valid Certificate of Practice;
- Fines up to \$50,000 for any director or officer of a corporation who commits or allows the above offences to be committed; and
- Fines up to \$50,000 for any member or employee of a partnership who commits or allows the above offences to be committed.

The OAA supports the proposed registration compliance and enforcement, which should include the adoption of administrative penalties and/or fines.

Subsection 3.1 Enhanced Municipal Enforcement

The OAA supports the creation of administrative penalties to address non-compliance and contraventions of the *Building Code Act*, 1992 (BCA) to promote public safety. To further strengthen public safety, the OAA again reiterates the need for:

- Enhanced or mandatory reporting by principal authorities to respective regulators in instances where a member of a regulated profession has failed to comply or has contravened the BCA; and
- Mandatory reporting by principal authorities to respective regulators for anyone holding themselves out as a licensed professional, or performing work restricted to licensed professionals in contravention of the BCA, the *Architects Act*, or the *Professional Engineers Act*.

As the Ministry was advised during regional information sessions, “[t]here should be greater oversight to ensure that there are not individuals practising as building code professionals without being qualified and to ensure that Building Code Identification Numbers (BCINs) are not being misused.” For more than a decade, the OAA has argued that Building Officials rightly should have a role in ensuring only qualified professionals are submitting building permit applications. On a technicality, the Superior Court stripped the design requirements for buildings from the Ontario Building Code in 2006 due to a lack of enabling authority in the BCA.

“Strengthening Building Safety” was an important item in the 2014 Provincial Budget. It flagged that the BCA did not require the involvement of engineers and architects in the design of certain types of buildings, creating “a risk that non-qualified people may attempt to design large and complex buildings, putting public safety at risk.” To eliminate this risk, the BCA was subsequently amended so that “only qualified designers and design professionals can design certain types of buildings in Ontario.”

The OAA believes this has restored the authority of Building Officials to refuse building permits if an architect or engineer has not been involved in the design (where required). We encourage Building Officials to take great precaution to ensure they do not approve any permit applications for projects that were designed by someone who was not qualified to do

so. It is important to note that municipalities may in fact be liable for enabling contraventions of the *Architects Act*. The OAA will be closely watching a B.C. Supreme Court case regarding the City of Langford approving a building permit in contravention of the *Architects Act*.

While there is no defense for failing to uphold the law, we do recognize that having to file through companion legislation such as the *Architects Act* and the *Professional Engineers Act* adds an extra layer of complexity to a Building Official's work. To help enhance clarity for Building Officials, the Ministry should restore the design requirements table to the Building Code.

Section 4. Improving Building Sector Supports

The OAA supports Ministry efforts to improve the research, examination, and authorization of innovative construction materials. The proposal is unclear as to whether the Ministry intends for this process to become faster or less expensive. If this is a Ministry goal, then the government should ensure these intended objectives motivating the transfer to the Administrative Authority continue to be met so that the government does not create another situation akin to the College of Trades.

The vast majority of the work done by designers with Large or Complex BCIN qualifications is being done by interior designers. When interior designers come under the auspices of the *Architects Act* and they gain a protected scope of work, then only building officials would require a Large or Complex BCIN qualification. This should result in a significant reduction in the administrative burden undertaken by the Administrative Authority. It makes sense for the changes to the *Architects Act* to accommodate interior designers to be enacted before the Administrative Authority is established.

In the past, it was possible to contact the Buildings Branch to ask questions about the intent of the code or to get an interpretation of the meaning of the code. Architects lament that this support is no longer available. One result is that rather than having the Building Code interpreted consistently across the province, we now have one building code which is interpreted differently by different municipalities and often differently by different offices within the same municipality. This unpredictable variation in interpretation and application of code provisions causes delays and increases costs for all building types.

Subsection 4.3 Building Sector Data and Research

Architects have a long history of collaborating with government on the development of the Building Code. In recent years, this has been viewed less as a collaborative activity and more as something within the exclusive purview of the Ministry. The OAA encourages the Ministry to ensure there is greater collaboration with the architectural profession on developing the Building Code. The OAA is in agreement it would be beneficial for more research to be conducted on behalf of the sector.

Section 5. Funding Better Service Delivery

The OAA remains concerned about any measures that unnecessarily add to the cost of housing and/or decrease economic competitiveness. Downloading costs from the provincial

government, and from municipal governments, onto the construction sector should be offset at a minimum by efficiencies that reduce costs at least at an equal rate. If the Ministry believes costs will increase instead of decrease, it should not proceed with this funding model.

The proposal tabled suggests a levy amount of 0.016 per cent of the construction cost estimate noted on a building permit application. The OAA noted another jurisdiction cited as an exemplar by the Ministry. In this instance, there was a cap to the amount that could be charged. The Ministry should consider implementing a cap if there is a risk that failing to do so would have a negative impact on housing affordability and/or economic competitiveness, etc.

The OAA does support the efforts being made to remove unnecessary differences between the National Building Code and the Ontario Building Codes. Having a more unified regulatory environment will reduce costs and speed up projects. While the ideal would be to have one building code across the country, Ontario should not give up or weaken important advances, such as the Section 3.8 Barrier Free Design provisions or the Part 11 Renovation requirements.



APPENDIX B: Continuing Professional Development for Members of the Ontario Association of Architects

The OAA has had Continuing Professional Development (CPD) requirements for its Members for over 20 years, having added the component to the existing legislation in 1999 by amendments to the Regulations under the *Architects Act*. Ontario Regulation 287/99 s.12 amended the Regulations by adding section 54, which states:

54. (1) The Council shall establish a program of continuing education for members. O. Reg. 287/99, s. 12.

(2) The program shall include continuing education activities that may be offered by the Council or by other persons, consisting of courses of study, seminars, workshops, self-directed learning and professional activities approved by the Council. O. Reg. 287/99, s. 12.

(3) In each two-year period determined by the Council for the purpose of this section, a member of the Association shall spend 70 hours in continuing education activities approved by the Council. O. Reg. 287/99, s. 12.

To that end, Council established a mandatory continuing education program.

The OAA Continuing Education (ConEd) Program reflects the OAA's dedication to promoting and increasing the knowledge, skill and proficiency of its members, and administering the *Architects Act* in order to serve and protect the public interest.

The ConEd Program is a mandatory requirement for Ontario Architects, Non-Practising Architects, Licensed Technologists OAA, and Technologists OAAAS. It is based on a two-year cycle, beginning July 1 of even-numbered years. The reporting period runs from July 1 to June 30 biennially. Members must take the professional development hours and record those hours within the two-year cycle.

Architects in the province of Ontario are required to undertake and record **70 hours of continuing education activities in a 24-month cycle** as defined above.

The requirements include 25 hours of structured learning and 45 hours of unstructured learning in each two-year cycle.

All learning	
The topic must be relevant to the practice or business of architecture and at least one hour in length.	
Structured learning <ul style="list-style-type: none">• In-Person learning• Distance Education• Teaching	Unstructured learning <ul style="list-style-type: none">• Committee Meetings• Mentoring• Professional Research and Writing• Tours• Distance Learning

When the Honourable Paul R. Bélanger, Commissioner, provided the Report of the Elliot Lake Commission of Inquiry on October 15, 2014, in response to the collapse of the Algo Centre Mall in Elliot Lake, a number of recommendations were provided in the hopes of creating a safer Ontario.

The Commissioner was careful to review both past and current practices and make recommendations in accordance with real time, actual possible, achievements.

Recommendations from the Report	Impact on Architects licensed by the OAA	Implemented by OAA	Impact on Professional Engineers with the APEO	Implemented by APEO
1.23 Only for the APEO - APEO should issue a clear direction to its members that reports should not be altered simply because the client requests that			Establishment of a standard	NO
1.24 Only for the APEO - APEO should establish a system of mandatory continuing professional development for its members within 18 months of the release of this report	The OAA was not included in this recommendation as we have had mandatory continuing professional development for members since 1999, O. Reg. 287/99 s.12	The OAA has had continuing professional development requirements for 20 years. Established in 1999 . O.Reg. 287/99 s.12	Keep current in their field	NO
1.25, 1.26 Were also only for APEO			Recommending transparency in discipline process and providing orders to the public.	

Recommendation of the Report	Impact on Architects licensed by the OAA	Implemented by OAA	Impact on Professional Engineers with the APEO	Implemented by APEO
1.27 For the construction of any buildings requiring the services of more than one professional consultant, either a professional engineer or an architect should be designated by the owner or the owner's agent as the prime consultant to perform the roles and responsibilities of that position as defined by one or the other or both of the Professional Engineers Ontario and the Ontario Association of Architects	Section. 11(4) 8 of the <i>Architects Act</i> , R.S.O. 1990, c. A. 26 says: 8. An architect or a professional engineer may act as prime consultant for the construction, enlargement or alteration of a building.	Both an architect and professional engineer can already be the prime consultant. These provisions have been in both Acts since 1984.	Section 12(6) 8 of the <i>Professional Engineers Act</i> , R.S.O. 1990, c. P.28 says: 8. A professional engineer or an architect may act as prime consultant for the construction, enlargement or alteration of a building.	Both an architect and professional engineer can already be the prime consultant. These provisions have been in both Acts since 1984.
	Prime Consultant v Coordinating Professional. Doesn't matter what the title is, matters that it is limited to architects and professional engineers.	Doesn't matter what the title is, matters that it is limited to architects and professional engineers.		



Ontario Association of Architects

FOR COUNCIL MEETING
December 13, 2019
(open)
ITEM: 5.3.b

Memorandum

To: Council

Kathleen Kurtin
Amir Azadeh
Donald Chen
Walter Derhak
Jeremiah Gammond
Agata Mancini
Sarah Murray
David Sin
John Stephenson
Magid Youssef

Mélisa Audet
J. William Birdsell
Barry Cline
Gordon Erskine
Jeffrey Laberge
Elaine Mintz
David C. Rich
Susan Spiegel
Alberto Temprano

From: Kristi Doyle, Executive Director

Date: December 2, 2019

Subject: Update on Appeal of Harmonized Zoning By-law

Objective: To provide Council with an update on the Harmonized Zoning By-law Task Group and the related OAA appeal to the OMB

Background:

Hearing dates had previously been set for November and December, with the hearing concluding on December 20.

The presiding Vice Chair Christopher Conti's term is ending February 2020 and he has indicated his intent to retire. Mr. Conti has transferred the case over to Board member Hugh Wilkes. On November 29, Mr. Wilkes postponed the hearing into 2020.

Our legal counsel has indicated that the OAA and Toronto homeowners are being prejudiced by further delays in resolving the residential phase. However, there is likely little that can be done. Dates for resuming the hearing are currently being explored.

On November 18, OAA Council approved an additional \$21,000 in funding via electronic vote to conclude the appeal.

Action: Council is asked to ratify the results of the electronic vote that occurred on November 18.

Attachments:

- Previously circulated electronic memo to Council (November 18)

Memorandum

To: Council

Kathleen Kurtin
Amir Azadeh
Donald Chen
Walter Derhak
Jeremiah Gammond
Agata Mancini
Elaine Mintz
David C. Rich
Susan Spiegel
Alberto Temprano

Mélisa Audet
J. William Birdsell
Barry Cline
Gordon Erskine
Jeffrey Laberge
Wayne Medford
Sarah Murray
David Sin
John Stephenson
Magid Youssef

From: Kathleen Kurtin, President

Date: November 15, 2019

Subject: Update on Appeal of the Harmonized Zoning By-law

Objective: To provide Council with an update on the Harmonized Zoning By-law Task Group and the related OAA appeal to the OMB

Background:

Recalling that in the November memo, Council was informed that new days had been added on to the OMB appeal. Council was also alerted that additional funding may be required as a result.

The Task Group has secured quotes from the OAA's legal counsel Ron Kanter as well as the OAA's planner/expert witness Michael Goldberg. Both have discounted their fees but project a total of \$43,940 plus disbursements.

There was a small amount of funding left in the 2018-19 fiscal year which will draw down this total once November invoices are submitted. The 2020 OAA budget also committed \$25,000 to this appeal.

That leaves an outstanding amount of approximately \$21,000.

Action:

Beyond the \$25,000 currently budgeted, to approve another \$21,000 in funding to conclude the OAA appeal of the Harmonized Zoning By-law.



Ontario Association of Architects

FOR COUNCIL MEETING
December 13, 2019
(open)
ITEM: 5.4.a

Memorandum

To: **Council**
Kathleen Kurtin
Amir Azadeh
Donald Chen
Walter Derhak
Jeremiah Gammond
Agata Mancini
Sarah Murray
David Sin
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Magid Youssef
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Gordon Erskine
Jeffrey Laberge
Elaine Mintz
David C. Rich
Susan Speigel
Alberto Temprano

From: Chair, Communications Committee
Amir Azadeh
Committee Members
Jeremiah Gammond
Joël León
Sadeq M. Sadeq
Jennifer King
Agata Mancini
Magid Youssef

Date: November 29, 2019

Subject: **Communications Committee Update**

Objective: To provide an update on current and ongoing communications-related activities.

Background: The Communications Committee met on Tuesday, November 19, 2019 at the OAA Headquarters in anticipation of the December Council meeting. Chair and VP Communications Amir Azadeh led the discussion, which began with a focus on the 2020 OAA Conference, including preferences among the tours and keynote speaker candidates. The Committee also reviewed the recent SHIFT event in Toronto to see how lessons learned might be applied to future speaking engagements (a SHIFT-specific meeting will be held later with VP Communications and task force member Toon Dreessen). The 2020 Design Excellence Awards, including the selection of a jury, was also discussed.

The Committee reviewed how Council's budget decisions would have an impact on the Public Awareness Sponsorship and Special Project Funding (SPF) programs. It also agreed to stick to the decided schedule for 2020, which means any further discussions about selections will take place after the January 28 deadline.

The form of a volunteer appreciation event was discussed. Initial talk centred around the merits of an event at Conference or a location—a VIP lounge or green room area—where volunteers would have special access. Discussion has since continued on how this could be implemented. The committee discussed long-term and short-term ideas. It was mentioned that due to time-constraint and budget-limitations for the upcoming conference in Toronto, the idea of a Volunteer VIP lounge cannot be implemented at this time, but it could be integrated into the programming of future conferences. In the meantime, discussions are ongoing about a possible cocktail reception to celebrate volunteers or reformatting the pre-Council dinner around this theme.

Updates on the website, the logo's impact on Association materials, and the Renew+Refresh program were also shared. Finally, the Committee began to discuss possible rebranding ideas for the Starting an Architectural Practice program, and voiced initial support for the concept of a Queen's Park Picks book, collecting five years of MPP-chosen buildings across Ontario. Such a book would need to be made available to MPPs, certain constituency offices and the selections' associated practices and building users.

1. Priority Projects

WEBSITE REVIEW

Planning and development has continued on the Practice Knowledge Base tool and Member Directory. The web team demoed the tool to the Practice team on October 29. The team reviewed the search tool, which overall is functioning as the group expected. OAA staff received feedback and recommendations from the group which the development team will incorporate. Enginess is also working on finalizing the Member Directory. Interns and students have now been incorporated in the Member Directory search on both the public and member domains. A demo is planned with the Registrar's office by year end. There has been some technical delays with IMIS integration (i.e. member type mapping and single sign on functionality), which has resulted in delays.

The Website Redesign project schedule has been revised due to delays with iMIS integration and development of modules (Knowledge Base tool, Member Directory and Committee Directory). The new launch of the Website is projected to be April 8. Development and Quality Assurance testing will be completed by January 16. The updated schedule is attached for reference (Appendix A).

As a result of the project schedule delay, the Conference Website program will be launched on the existing Website and there are currently discussions underway to potentially launch the Website at the 2020 OAA Conference in May. Staff will be meeting with Enginess on December 5 to discuss and finalize a strategy for content migration and a Website Launch plan.

Refer to Appendices B & C for the October and November OAA Website Reports, which track completed and projected work on the project.

OAA HQ RENEW + REFRESH

The OAA HQ Renew + Refresh project continues with the installation of art in the second floor's northeast meeting rooms and the screens on the north wall of the café.

The building was photographed by Steven Evans (the original photographer of the building) in mid-October. These interim shots will be used for the *Canadian Architect* article planned for winter 2020 and media requests. The building will be shot again in early spring in preparation for the official opening. Site photography, including 360-degree cameras, continues until the building project is complete. This should be finalized with the installation of the PV panels over the terrace.

Sheena Sharp is scheduled to present WS110 – The OAA Headquarters 2030 Retrofit Components on Wednesday, December 4 at Buildings Show/Construct Canada. Content will continue to be developed, as will information and visuals as the project proceeds toward its official opening in May 2020. This will coincide with Toronto Doors Open and the 2020 OAA Conference.

NEW OAA LOGO

The New OAA Visual Identity Program is on target to be launched in early 2020 in conjunction with the OAA Website. Updating and implementation of the logo continues with the ordering of office stationery and supplies. The OAA Style Guide is being reviewed by Communications staff to ensure consistency in formatting and writing for all OAA content. This will be used in conjunction with the OAA Visual Identity Guideline.

SHIFT Challenge and Design Excellence Awards

A free, public event, SHIFT 2019: 11 Ideas on Infrastructure, took place in Toronto on Wednesday, November 6 as a co-production with the Toronto Society of Architects. It featured 11 micro-lectures (modified Pecha Kucha style), which followed casual networking and mingling. Attendance exceeded expectations, with some coming from outside the architecture communities. The 11 speakers were also hosted at a pre-event dinner to discuss the SHIFT thus far and moving forward—all have been very pleased with how the program has worked. One of the SHIFT presenters will be part of a talk on housing affordability at Construct Canada/the Buildings Show.

The 2020 OAA Awards deadline is December 9. The jury selection process is almost complete and on target to be in place by the end of the year. To ensure the highest standard of integrity in its awards program and to ensure that projects are reviewed for completeness, eligibility, as well as avoid conflicts of interest, a designated submission review day is planned for mid-January (date to be confirmed) to ensure these principles are reinforced.

bIOAAg

November was the second edition of Mentorship Month—an initiative run working with the Interns Committee. In December, the eight Queen's Park Picks will be shared.

PUBLIC AWARENESS AND MEDIA RELATIONS

The OAA is preparing press releases regarding the Queen's Park Picks and the World Architecture Day event where representatives of the Association will be interacting with MPPs. There was also OAA representation at numerous sponsored events, including the Brownfield Awards and two speaking engagements related to the Canadian Modern Architecture book (Toronto and Waterloo). The OAA will also be present at the International Architectural Roundtable, which kicks off the Buildings Show/Construct Canada.

2. Web Updates (November 2019)

UPDATES	DEVELOPMENT	UPCOMING PRIORITIES: In progress
<ul style="list-style-type: none"> Starting an Architectural Practice and Admission Course emails Calls for Volunteers, Presenters, Awards call OAA Elections OAA member survey Practice Advisory e-newsletter Contract docs (OAA 600 and 800) 	<ul style="list-style-type: none"> Website Redesign Project – consultation, content development and design 	<ul style="list-style-type: none"> Redesign completion Content development CMS development Web Style Guide completion Website demo/beta testing Graphic Standard review Accessibility standards training

3. Social Media Update

INSTAGRAM	TWITTER	FACEBOOK
Followers: 3266 (+104)	Followers: 7105 (+51) Total Likes: 6410 (+84)	Followers: 1853 (+27) Total Likes: 1645 (+23)
<p>Insta Stories were used to share information about bOAAg articles, OAA events (SHIFT), tagged stories from followers which would be of interest to members and the general public ie: OAA Sponsored events. On average, each story was seen by over 300 followers. Throughout November, mentorship articles were shared through Insta stories.</p>	<p>The OAA tweeted about several events and awards programs, as well as news items. Throughout November, there was a specific focus on sharing all the previous Mentorship stories, SHIFT follow up tweets, OAA sponsored events, OAA elections.</p>	<p>Facebook was used to promote events that would be of interest to OAA members, such as SHIFT 2019 and articles on climate change. It also encouraged followers to read about the mentorship stories on the bOAAg.</p>

Task Name	Duration	Start	Finish	Predecessors	Resource Names	Notes
OAA Planning and Implementation	33 days	Tue 6/26/18	Fri 8/10/18			
Project Kickoff	1 day	Tue 6/26/18	Tue 6/26/18			
Website Planning and Implementation	508 days?	Wed 6/27/18	Wed 7/1/20			
Project Management Deliverables	4 days	Fri 6/29/18	Thu 7/5/18		PM	
Initial Consultation	18 days	Thu 6/28/18	Tue 7/24/18	2FS+1 day	BA,Client,Creative	Formulation into high level business objectives, goals, key results
Audit	39 days	Wed 7/25/18	Tue 9/18/18		8 BA,Client,Creative	Updated to accommodate Tamara's and Simone's vacations during August
Research / Consultation w/ Stakeholder Groups	26 days	Tue 9/11/18	Wed 10/17/18		BA,Client,Creative	
Workshops	13 days	Tue 9/11/18	Thu 9/27/18	9FS-6 days		
Use cases	17 days	Wed 9/12/18	Thu 10/4/18	11SS+1 day		
Business Requirements and Features and functions	8 days	Fri 10/5/18	Wed 10/17/18	12		
Creative Activities - Graphic / Accessibility Standards Review	30 days	Wed 6/27/18	Wed 8/8/18	2	BA,Client,Creative	
Concept Design & Framework: Inclusive, accessible design approach:	341 days	Fri 10/5/18	Fri 2/14/20		BA,Client,Creative	
Design Exploration	6 days	Fri 10/5/18	Mon 10/15/18	12	Leo Burnett,OAA	
Information Architecture (Sitemapping)	30 days	Fri 10/5/18	Fri 11/16/18	12	Enginess,OAA,Sputnik	
Tissue Session	1 day	Thu 10/18/18	Thu 10/18/18	16FS+2 days	Leo Burnett,OAA	
Review of draft brand identity concepts	1 day	Tue 10/30/18	Tue 10/30/18	18FS+7 days	Leo Burnett,OAA,Enginess,Sputnik	
Presentation of 3 brand identity concepts to council	1 day	Thu 11/1/18	Thu 11/1/18	19FS+1 day		
Brand identity Feedback to Leo Burnett	2 days	Fri 11/2/18	Mon 11/5/18	20		

CMS procurement (prep till decision)	20 days	Mon 11/5/18	Fri 11/30/18	17FS-10 days		
UX pattern library	27 days	Mon 12/3/18	Fri 1/11/19	22	Sputnik,Enginess,OAA	
Final brand identity presentation	5 days	Tue 11/6/18	Mon 11/12/18	21	Leo Burnett,OAA,Enginess,Sputnik	
UX pattern library and Wireframes cycle internal	6 days	Mon 1/14/19	Mon 1/21/19	23		
Internal review of wireframes	1 day	Tue 1/22/19	Tue 1/22/19	25		
Wireframes review	5 days	Wed 1/23/19	Tue 1/29/19	25FS+1 day		Moved this out to new year due to holidays
Wireframes iteration cycle	3 days	Wed 1/30/19	Fri 2/1/19	27		
Design sytem begins	6 days	Mon 11/19/18	Mon 11/26/18	24FS+4 days	Leo Burnett	
Wireframes sign off	3 days	Mon 2/4/19	Wed 2/6/19	28	OAA,Enginess,Sputnik	
Presentation of design systems	1 day	Thu 11/29/18	Thu 11/29/18	29FS+2 days	Leo Burnett	
Brand identity Feedback cycle	4 days	Fri 11/30/18	Wed 12/5/18	31	Leo Burnett	
Brand Identity Council approval	7 days	Thu 12/6/18	Fri 12/14/18	32	OAA,Leo Burnett	
Aesthetic / presentation layer/style tiles internal meeting	1 day	Tue 12/18/18	Tue 12/18/18	33FS+1 day	Sputnik,Enginess,OAA	
Receive final package from Leo team	0 days	Tue 1/15/19	Tue 1/15/19	33FS+19 days	Leo Burnett	
Styles tiles work	18 days	Wed 1/16/19	Fri 2/8/19	35	Enginess,Sputnik,OAA	Sputnik is closed for the holidays from Dec 21st, till Jan 4th
Design mockups kick off meeting	1 day	Wed 1/23/19	Wed 1/23/19	25FS+1 day	Sputnik,Enginess,OAA	
Style tile presentation	0 days	Thu 2/14/19	Thu 2/14/19	36FS+4 days		
Design mockups	21 days	Thu 2/21/19	Thu 3/21/19	36FS+7 days		
Design review internal	0 days	Thu 3/21/19	Thu 3/21/19	39	Sputnik,Enginess	

Design feedback iteration cycle	5 days	Fri 3/22/19	Thu 3/28/19	40	Sputnik,Enginess	
Design presentation OAA	0 days	Thu 4/4/19	Thu 4/4/19	41FS+5 days		Tamara's and Simone's vacations during August
Design feedback iteration cycle	24 days	Fri 4/5/19	Thu 5/9/19	42	Sputnik,Enginess,OAA	Updated to accommodate OAA team's office move.
Review for final approval	3 days	Fri 5/10/19	Tue 5/14/19	43	Sputnik,Enginess,OAA	
Design sign off	0 days	Tue 5/14/19	Tue 5/14/19	44	Sputnik,Enginess,OAA	
Stage 3 / Stage 4 Design Implementation and Style Guide: required for FE development	21 days	Wed 5/15/19	Thu 6/13/19	45		
Final client style guide	148 days	Mon 7/15/19	Fri 2/14/20	46FS+20 days		
Site Plans Development	244 days	Mon 11/19/18	Thu 11/7/19			
Functional Specifictions Preparation	72 days	Thu 2/7/19	Wed 5/22/19	30	Enginess,OAA	
Functional specifications Review	10 days	Thu 5/23/19	Wed 6/5/19	49	Enginess,OAA	
Functional specifications Iteration Cycle	7 days	Thu 6/6/19	Fri 6/14/19	50	Enginess,OAA	
Content mapping specifications	11 days	Mon 11/19/18	Mon 12/3/18	17	Enginess,OAA	
Functional Specifications Signoff	0 days	Fri 6/14/19	Fri 6/14/19	51	Enginess,OAA	
Planning and Design Complete	0 days	Fri 6/14/19	Fri 6/14/19	53,45	Enginess,OAA,Sputnik	
Continued discussion on tools, KB, Member directory, SSO	100 days	Mon 6/17/19	Thu 11/7/19	54		
Development Projected	117 days	Fri 6/14/19	Mon 12/2/19			
Development kick off	1 day	Mon 6/17/19	Mon 6/17/19	53	Dev,BA,PM,Accessibility	
Backend Development	30 days	Tue 6/18/19	Tue 7/30/19	57	Dev,BA,PM,Accessibility	
Frontend development, modules creation and customization, print CSS	35 days	Fri 6/14/19	Fri 8/2/19	46	Dev,BA,PM,Accessibility	

Database Integration and Practice/Member Profiles	15 days	Tue 8/6/19	Mon 8/26/19	59	Dev,BA,PM,Accessibility	
Integration tests, member directory and SSO	7 days	Tue 8/27/19	Thu 9/5/19	60		
Accessibility AODA / WCAG 2.0Level AA	15 days	Fri 9/6/19	Thu 9/26/19	61	Dev,BA,PM,Accessibility	
KB, Blooag, committee, SSO, refinements, frontend completion	44 days	Fri 9/27/19	Fri 11/29/19	62		
Staging deployment	1 day	Mon 12/2/19	Mon 12/2/19	63	Dev,BA,PM,Accessibility	
Development complete	0 days	Mon 12/2/19	Mon 12/2/19	64	Dev,BA,PM,Accessibility	
Quality Assurance	146 days	Mon 6/17/19	Thu 1/16/20			
Test case plan creation/development	3 days	Mon 6/17/19	Wed 6/19/19	54	QA,PM,BA	
Test cases execution	14 days	Tue 12/3/19	Fri 12/20/19	65	QA,PM,BA	
QA Adjustments (Dev)	9 days	Mon 12/23/19	Tue 1/7/20	68	QA,PM,BA	
QA Regression cycles	7 days	Wed 1/8/20	Thu 1/16/20	69	QA,PM,BA	
QA Complete	0 days	Thu 1/16/20	Thu 1/16/20	70	QA,PM,BA	
Content	233 days	Tue 3/19/19	Fri 2/21/20			
IA review and finalization	90 days	Tue 3/19/19	Thu 7/25/19	40FS-3 days		
Public Pages content modelling	81 days	Tue 3/19/19	Fri 7/12/19	40FS-3 days		
Member Pages content modelling	30 days	Mon 7/15/19	Mon 8/26/19	74		
Structured content tools: Articles taxonomy and migration planning	40 days	Tue 8/27/19	Wed 10/23/19	75		
Training : CMS admin-user Training guide, WCAG 2.0 Level content management training for WP	7 days	Wed 1/22/20	Thu 1/30/20	71FS+3 days	PM,BA,OAA	
Scripts preparation, Data Migration, manual polish: structured content/articles	25 days	Fri 1/17/20	Fri 2/21/20	71	Dev	

User Acceptance Testing	31 days	Mon 2/24/20	Mon 4/6/20			
Open up CMS for content entry and manual polish for remaining pages/articles	9 days	Mon 2/24/20	Thu 3/5/20	78		
User Acceptance Testing	10 days	Fri 3/6/20	Thu 3/19/20	80	OAA	
UAT Adjustments (Dev) iteration	7 days	Fri 3/20/20	Mon 3/30/20	81	Dev	
UAT Regression (QA)	5 days	Tue 3/31/20	Mon 4/6/20	82		
UAT Signoff/Go-No-Go meeting	0 days	Mon 4/6/20	Mon 4/6/20	83	OAA,PM,BA	
Deployment plan review with IT / Hosting environment	2 days	Tue 4/7/20	Wed 4/8/20	84	IT,PM,Dev	
Go Live	0 days	Wed 4/8/20	Wed 4/8/20	85	IT,PM,Dev,Client	
Final style guide	1 day?	Tue 2/18/20	Tue 2/18/20	47	Sputnik	
Warranty	60 days	Thu 4/9/20	Wed 7/1/20	86	Support	

OAA Website Audit and Redesign STATUS REPORT

Monthly Status Executive Summary: OAA Audit, Redesign Planning and Implementation

Reporting Period : Month of Oct 2019

Client Stakeholders : Tamara King
Project Manager : Prerana Shrestha

Contract # : 2018-0022

Current Status

	Green	Yellow	Red	Details
Schedule				
Budget				
Scope				

Schedule

Projected Milestones	Date	Percentage Complete	Notes
Project Kickoff	June 26, 2018	100%	
Planning	June 29, 2018	98%	
Planning Sign off	April 10, 2019	98%	
Development	Spring 2019	80%	
Development End	Winter 2019	0%	
QA	Winter 2019	0%	
Content Population	Winter 2019-Spring 2020	0%	
UAT	Spring 2020	0%	
Launch	Feb-20	0%	

Work Completed

Work Completed October 2019

Design:

* Draft preliminary website style guide is available for review. Will need feedback from Enginess team.

Planning:

* Project team prepared for and demoed the Knowledge Base tool to the Practice team on 10/29/2019. Team reviewed the search tool which overall is functioning as the group expected. Received feedback from group which development team will incorporate.

* Team also reviewed the Member Directory with OAA Staff, received feedback that will be incorporated.

Development:

* Interns and Students have been incorporated in the member directory search.

* Development team is continuing on Frontend Styling

* Development team met with iMIS team to discuss SSO. Feedback expected from iMIS developer on 11/04/2019.

Projected Work Scheduled Month of November 2019

Planning:

* Wrap up any outstanding questions and prepare for Quality Assurance and Testing.

Development:

* Development team to continue through any tool and iMIS import clean up.

* Development team to continue on SSO for member portal in collaboration with Denis.

* Prepare for Quality Assurance and testing.

Project Management:

* Review projected timeline.

OAA Website Audit and Redesign STATUS REPORT

Engineers					
Projected Work Scheduled Month of September 2019					
ID	Action	Owner	Impact/Notes	Due Date	Resolution Date
Risks / Issues					
ID	Action	Owner	Impact/Notes	Due Date	Resolution Date
1	Any delays in planning wrap up will cause project timeline to extend further and will also have budget implications due to the extension.	Project Team	Delays in project impacting development and eventually launch which may affect budget.		

OAA Website Audit and Redesign STATUS REPORT

Monthly Status Executive Summary: OAA Audit, Redesign Planning and Implementation				
Reporting Period : Month of Nov 2019		Client Stakeholders :Tamara King Project Manager : Prerana Shrestha		
Contract # : 2018-0022				
Current Status				
	Green	Yellow	Red	Details
Schedule				
Budget				
Scope				

Schedule				
Projected Milestones		Date	Percentage Complete	Notes
Project Kickoff		June 26, 2018	100%	
Planning		June 29, 2018	99%	
Planning Sign off		April 10, 2019	99%	
Development		Spring 2019	94%	
Development End		Winter 2019	94%	
QA		Winter 2019	0%	
Content Population		Winter 2019-Spring 2020	0%	
UAT		Spring 2020	0%	
			0%	
Launch		Mar-Apr-2020		Projected as of November, 2019. Timeline was pushed due to extended planning and execution time for Knowledge Base, Bloag, iMIS

Work Completed	
Work Completed November 2019	Projected Work Scheduled Month of December 2019
<p>Design: Team reviewed the draft preliminary website style guide and discussed the changes in scope from the original 5-7 pages style guide to an extended version which would require more time to complete. The style guide will continue to be iterated to ensure that it is accurate and consists of all elements used in the website.</p> <p>Planning: * Team received sign off on Knowledge Based Tool. * Team worked on preparation for Quality Assurance and Testing of the website.</p> <p>Development: * SSO implementation was completed and team tested with few existng logins to validate. * Development team worked with iMIS team to discuss discrepancies in the Member Directory Search filter dropdown data and labels. Latest updates have been implemented and development team is unit testing for accuracy. Upon validation team to review with client stakeholders. * Development team worked through Frontend styling and expect completion by first week of December, 2019. * OAA Staff provided feedback on Interns and Students Member Directory search results/alerts. Development team to implement.</p> <p>Content Planning: OAA Staff team worked with the various teams to continue content planning.</p>	<p>BA Support: * Support the Development and Quality Assurance (QA) and Testing team on any questions. * Support OAA Staff on any questions.</p> <p>Quality Assurance and Testing: * QA team to start and complete Quality Assurance and Testing of the website against the specifications.</p> <p>Development: * Wrap up any outstanding development items. * Bug fixes on any identified issues by QA team.</p> <p>Project Management: * Monitor project progress and communicate to OAA Staff team. * Provide generic CMS guide to Staff team for information purposes.</p>

OAA Website Audit and Redesign STATUS REPORT

Engineers					
Projected Work Scheduled Month of September 2019					
ID	Action	Owner	Impact/Notes	Due Date	Resolution Date
Risks / Issues					
ID	Action	Owner	Impact/Notes	Due Date	Resolution Date
1	Any new asks and or change requests may cause delays and project timeline to extend further and may also have budget implications due to the	Project Team	Delays in project impacting development and eventually launch which may affect budget.		



Ontario Association of Architects

FOR COUNCIL MEETING
December 13, 2019
(open)
ITEM: 5.5.a

Memorandum

To: Council

Kathleen Kurtin
Amir Azadeh
Donald Chen
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Jeremiah Gammond
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Jeffrey Laberge
Elaine Mintz
David C. Rich
Susan Spiegel
Alberto Temprano

From: Mélisa Audet, Vice President Regulatory

Date: December 3, 2019

Subject: Vice President Regulatory – December 2019 Report

Objective: Keep Council apprised of the Vice President Regulatory's activities.

Background:

Activities of the Vice President Regulatory:

- November 7, 2019: Council Meeting
- November 7, 2019: Ryerson Awards Committee
- November 11, 2019: Interviews for Regulatory Committees + Interns Committee with OAA Staff
- November 12, 2019: Experience Req. Committee (Chair)
- November 21, 2019: Interns Committee – Student Outreach Subcommittee meeting
- November 21, 2019: TSA Executive Meeting (Council Liaison)
- November 21, 2019: OAA President Visit
- November 26, 2019: Brownie Awards
- November 27, 2019: Executive Committee Meeting
- November 28, 2019: Interview for Regulatory Committee with OAA Staff
- November 28, 2019: Interns Committee Meeting (Chair)
- November 29, 2019: Registration Committee (Chair)
- December 1, 2019: Discussion about Mentorship guide
- December 6, 2019: TSA Bash
- December 13, 2019: Council Meeting

Interns committee – High level overview

On November 28, the Interns Committee had its last overall Committee meeting of the year.

Key highlights:

RAIC festival – Intern Presentations

- Michael Stock and Liz Lau were the two intern architects who were randomly selected to attend the 2019 RAIC Festival held in Toronto from October 26 to 30, 2019.
- Please refer to their attached presentations.
- While Lau was unable to attend the meeting, Stock went through his presentation via teleconference.

Mentorship Subcommittee:

- This past November marked the second year of “Amazing Mentorship Stories”. Four stories were posted on the OAA blog and social media.
- Thank you to the OAA Communication team for the assistance on this initiative.
- The group continues to work on the Mentorship guidebook.

Student Outreach Subcommittee

- The group provided an update on some activities that the sub-committee plans on participating in:
 - ‘Speed-dating’ event at the University of Waterloo
 - Grand opening event of OAA headquarters in Spring 2020
 - Developing a list of Architects who were willing to participate/attend these events, promoting that they can earn unstructured ConEd hours

Interns Title Subcommittee

- The subcommittee will need to review the results of the survey and prepare a short report for the committee in the new year.

Internship Process Subcommittee

- Here are some of the next steps the subcommittee is looking at exploring:
 - Develop comparative studies on other professionals’ processes to licensure (i.e., engineers, doctors, etc.)
 - Need for an infographic of the current IAP process
 - Have a student to participate on the sub-committee
 - Etc.

Action:

For information only

Attachment:

RAIC Presentation – Intern Architect, Michael Stock (see attached)
RAIC Presentation – Intern Architect, Liz Lau (see attached)

Amazing Mentorship Stories links – November 2019:

Alecsandra Parvu on Adam Thom

<http://www.oaa.on.ca/bloaag-detail/Mentorship-Profile-Alecsandra-Parvu-on-Adam-Thom/603>

Naama Blonder on Andrea Katz

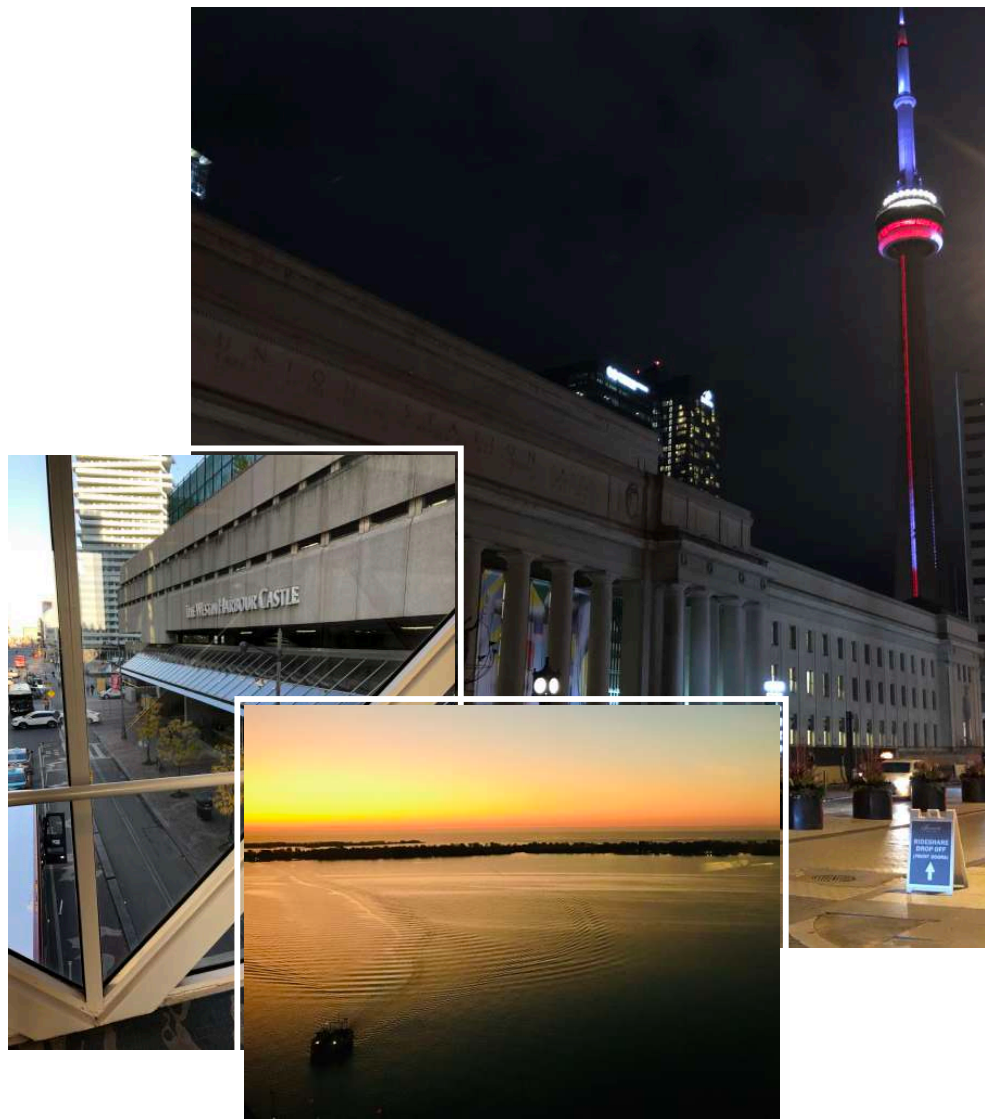
<http://www.oaa.on.ca/bloaag-detail/Mentorship-Profile:-Naama-Blonder-on-Andrea-Katz/604>

Matthew Suriano on Court Sin

<http://www.oaa.on.ca/bloaag-detail/Mentorship-Profile:-Matthew-Suriano-on-Court-Sin/605>

Toon Dreessen on Many Mentors

<http://www.oaa.on.ca/bloaag-detail/Mentorship-Profile:-Toon-Dreessen-on-Many-Mentors/607>



The Future of Architecture

RAIC Festival of Architecture 2019
OAA Sponsorship

Michael Stock

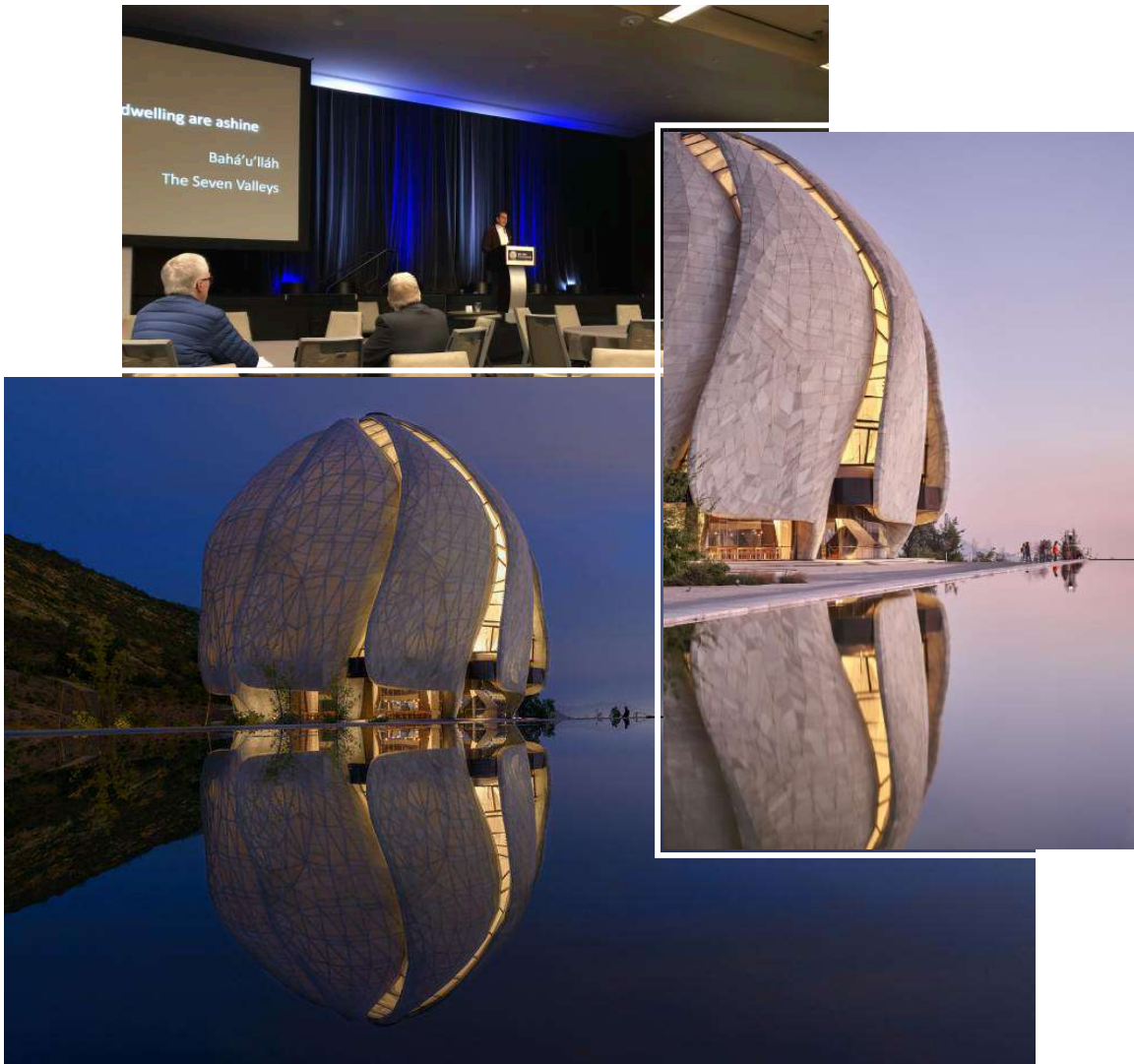
Areas of Focus

Continuing Education courses

- *Sustainable design precedents in Ontario*
- *Historical buildings projects*
- *Canadian approaches to Architecture*
- *Policy initiatives in Canada*

Meet Architects from across Canada

Contribute to ExAC studies



Baha'i Temple of South America

*2019 RAIC International Prize
Winner*

Continuing Education

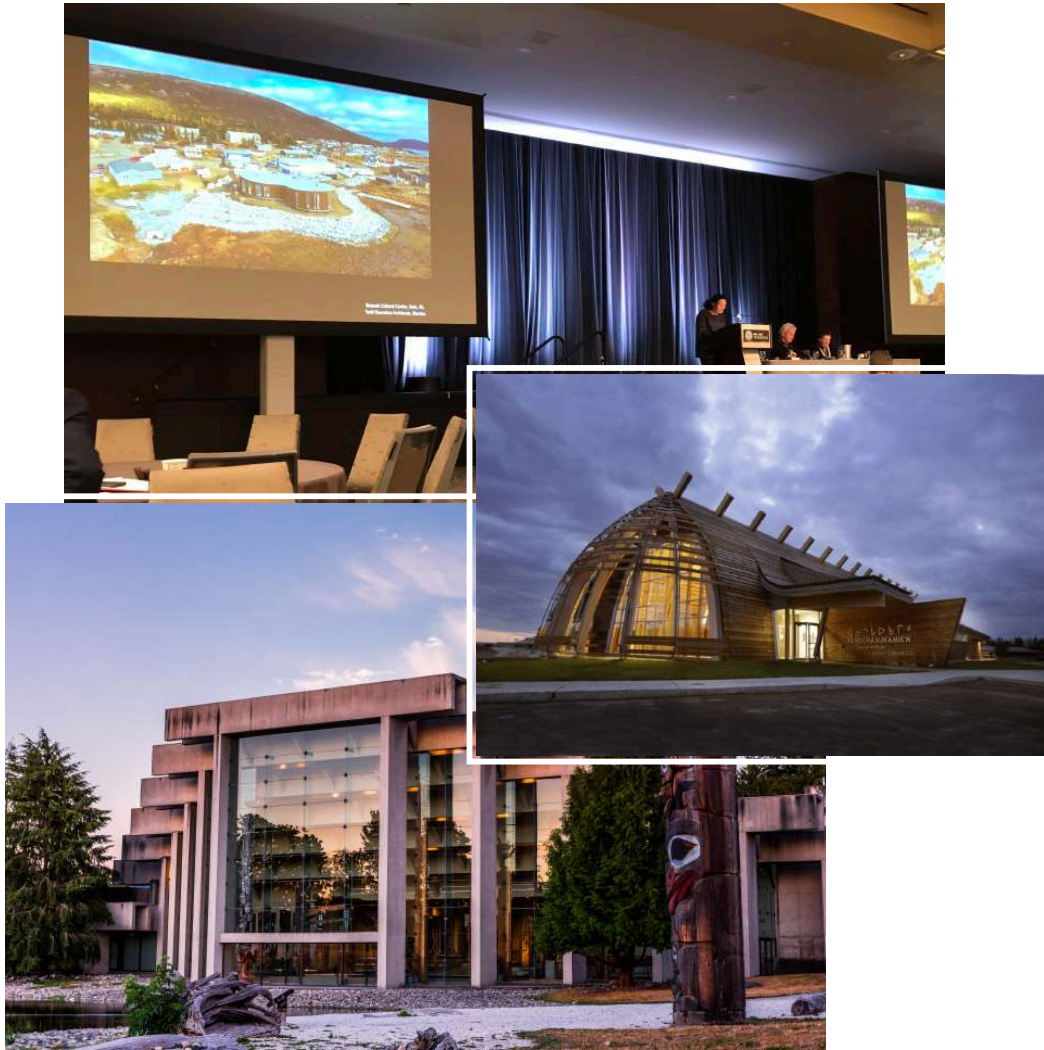
- *Comprehensive Density: Driving the Future of Community and Campus Recreation Hubs*
- *An Architectural Policy for Canada*
- *Trends in Canadian Architecture: Sustainability, First Nations, and the North*
- *Underground Expansion Below Toronto's Union Station: "Canada's Largest Heritage Railway Transportation Hub"*
- *An Architectural Conversation of Old and New: Queen Richmond Centre West*
- *Integrated Hybrid Systems: A Case Study of Low Energy Building Design*
- *The Next Green – Scandinavian Innovation in Sustainable Design*



Can maximum
density and
community
wellness
coexist?

Why are we just beginning to develop an Architectural Policy in Canada?

1. *Awareness*
2. *Citizen Input*
3. *A Heritage Vision*
4. *Sustainability*
5. *Public Commissioning*
6. *Universal Design*
7. *Recognition*

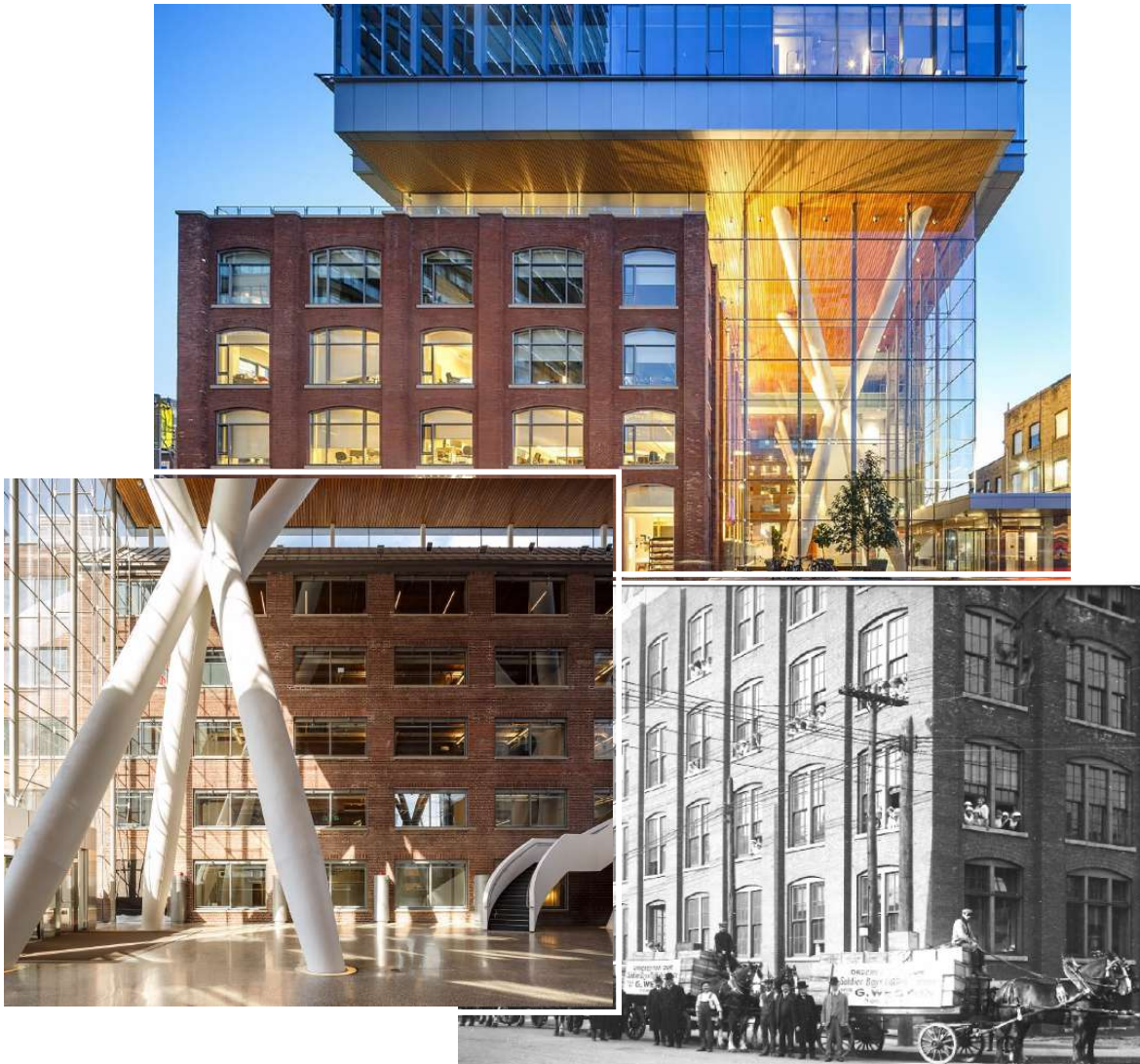


How can the
architecture
facilitate
collaboration and
understanding of
its inhabitants?

Should we
preserve a
city's
architectural
history?

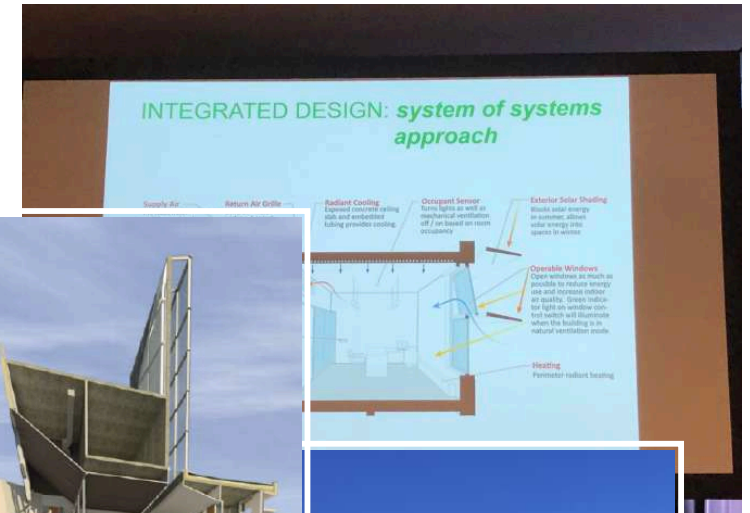
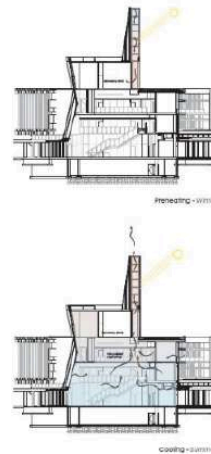


How do you
develop on a
site with no
land?



Sources: sweenyandco.com and sabmagazine.com

Is an integrated
systems
approach the
solution to
sustainable
design?



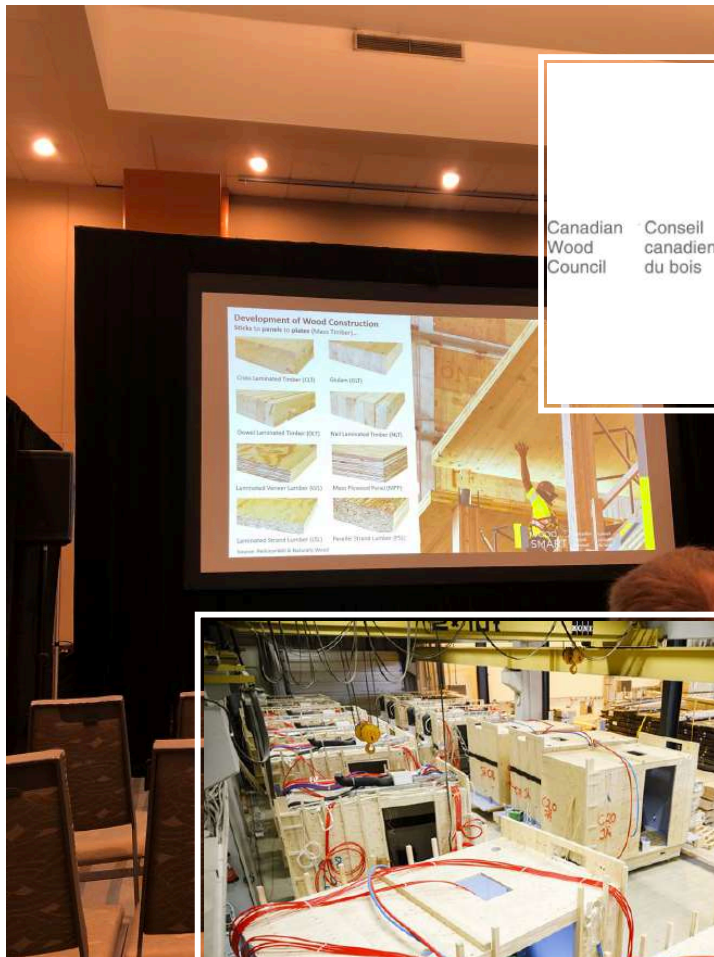


Are city's in
Ontario ready
for the future
of "green
design"?



RAIC Trade Show

- *Element 5 – Mass Timber Structures*



How do we
increase
construction
productivity?

Networking Across Canada

- *Yellowknife, Northwest Territories*
- *Hamilton, Ontario*
- *Victoria, British Columbia*
- *Edmonton, Alberta*
- *Toronto, Ontario*
- *Vancouver, British Columbia*
- *Halifax, Nova Scotia*

- *Educational and informative*
- *High profile projects and firms*
- *Informative and engaging questions during all sessions*
- *Events and networking*
- *Food and refreshments*
- *Accommodations*
- *Sustainable approaches at festival*

Plus

Delta

- *Lack of trade show representation and attendance*
- *Hotel and conference combination*
- *ExAC examination schedule*
- *Intern/student identification*



Recommended?

Thank you to
the OAA for the
opportunity to
attend.

RAIC Festival of Architecture Sponsorship: Toronto 2019

Attended by Intern Architect Liz Lau



The conference was held at

The Westin Harbour Castle



Friday, Oct. 25

International Prize Gala Dinner

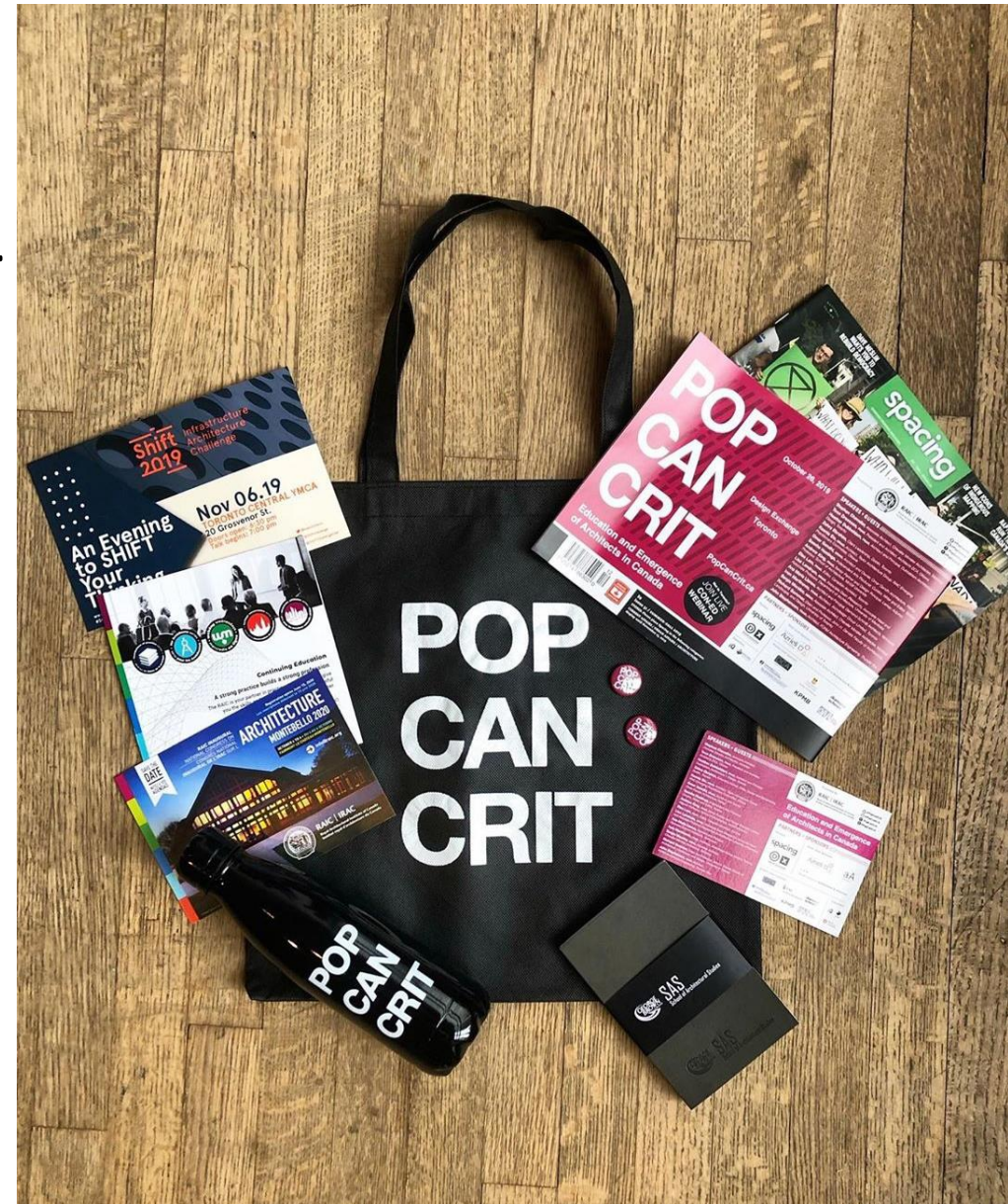


Congratulations to 1st prize winner: Hariri Pontarini Architects of the Baha'i Temple in Chile



Saturday, Oct. 26

POP//CAN//CRIT 2019: Education & Emergence of Architects in Canada



Sunday, Oct. 27

Walking Tour #1: “Old Meets New”

The new addition to **The Royal Ontario Museum** creates a new eye catching main entrance. The language of architecture of the old and new are drastically different.



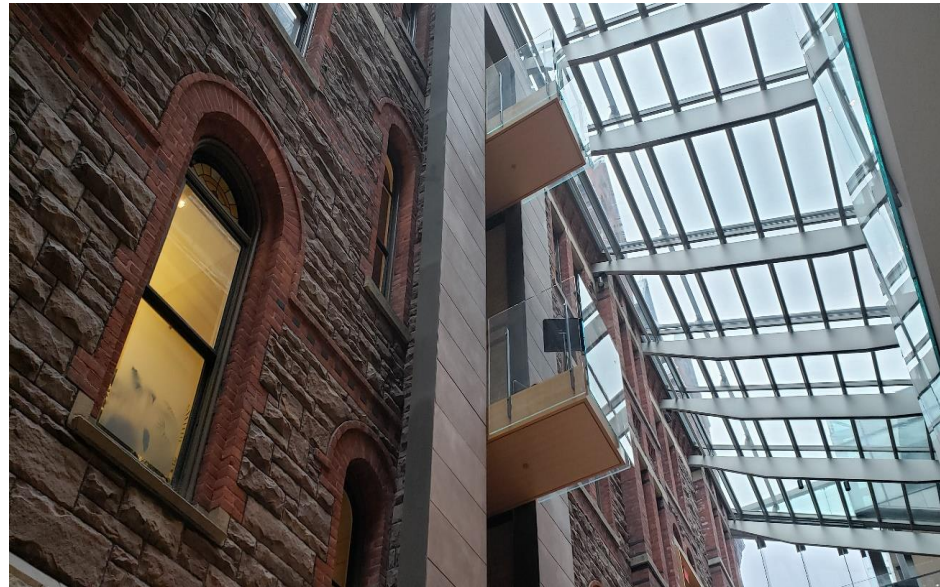
QUEEN ELIZABETH TERRACE BUILDING





Walking Tour #1: “Old Meets New”

The new addition to ***The Royal Conservatory of Music*** is sensitive and respectful to the existing heritage building.



Walking Tour #1: “Old Meets New”

The new addition at ***UofT Daniels Faculty of Architecture, Landscape and Design*** contrasts that of the old church and borrows similar architectural elements.



Walking Tour #1: “Old Meets New”

A rich collection of mansions facing St. George Street are designated as heritage buildings...



Walking Tour #1: “Old Meets New”

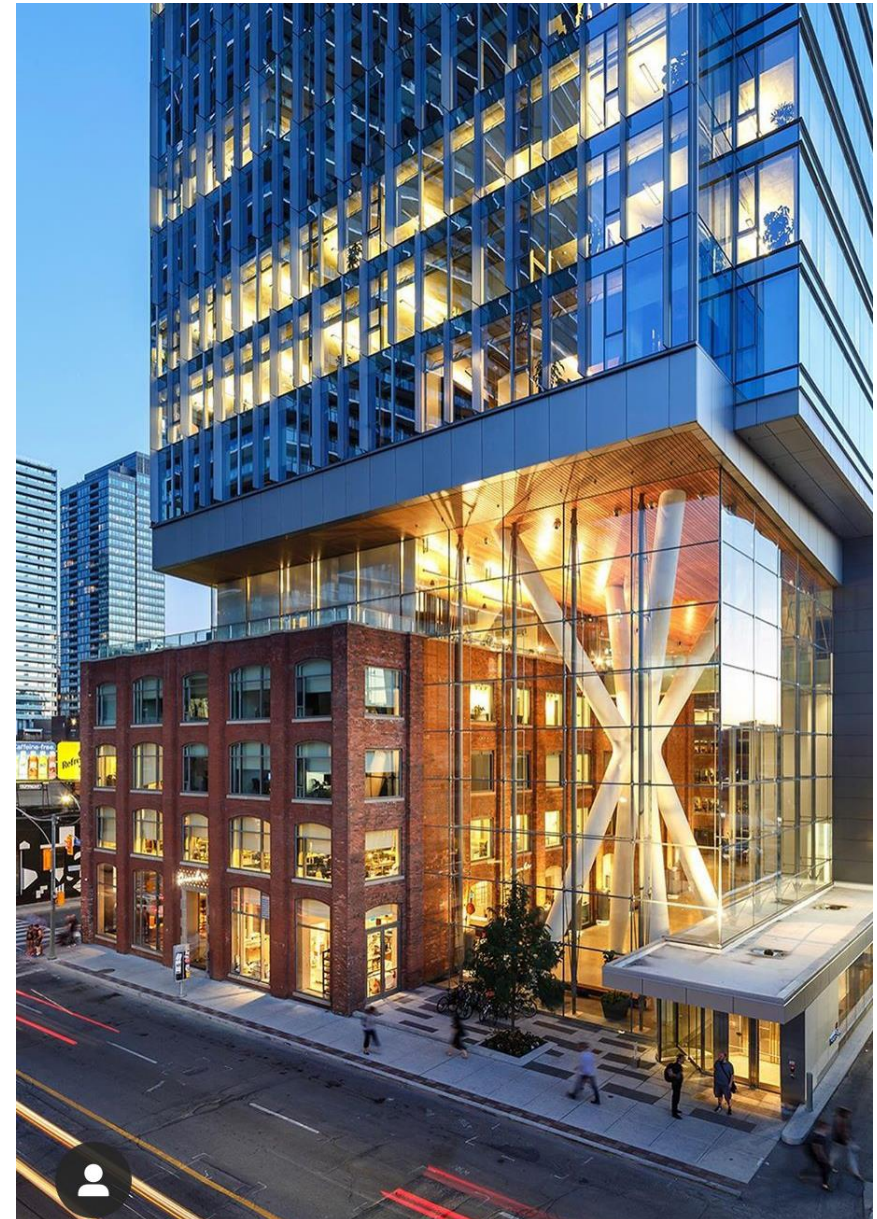
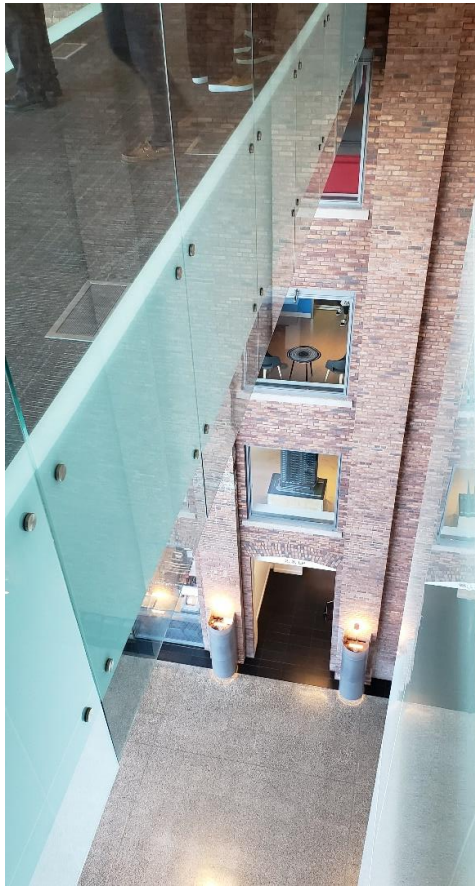
... with new hidden courtyards behind them!



Tuesday, Oct. 29

Walking Tour #2:

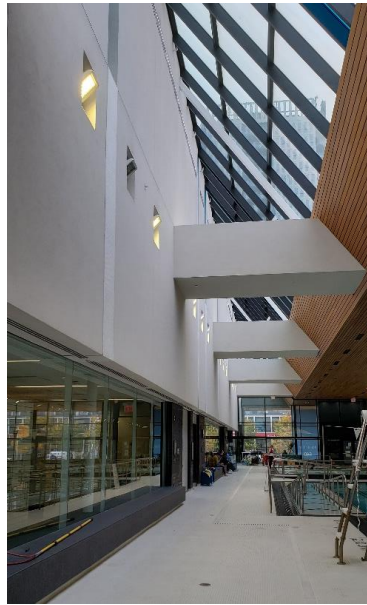
“Queen-Richmond Centre West”



Wednesday, Oct. 30

Walking Tour #3: “Pam McConnell Aquatic Centre”

Challenging the negative perception of unisex change rooms and transparency.



Every day there were lots of learning opportunities through lectures, continuing education, plenary, walking tours ...



... and a chance to be creative in a HAT COMPETITION!



Trade show with various construction, interior design and architectural vendors.



Tuesday, Oct. 29



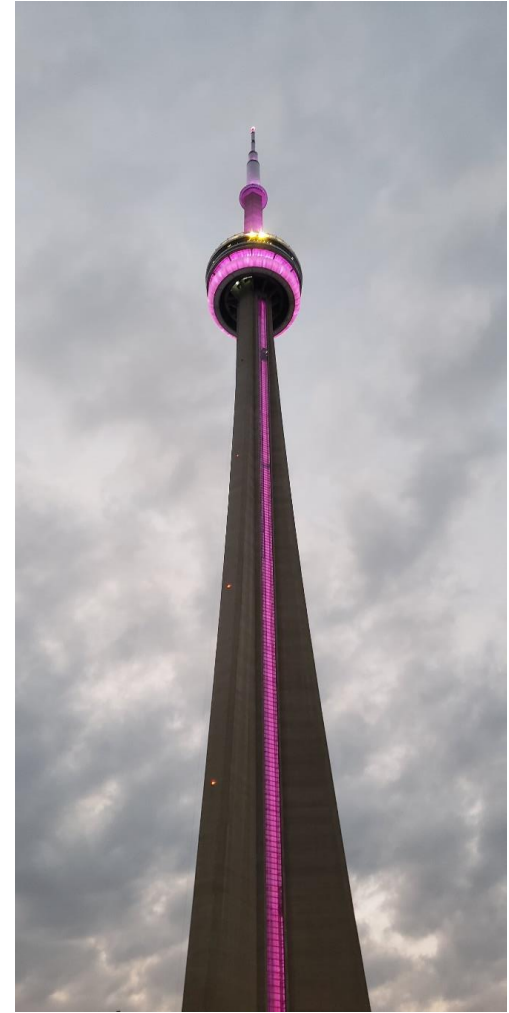
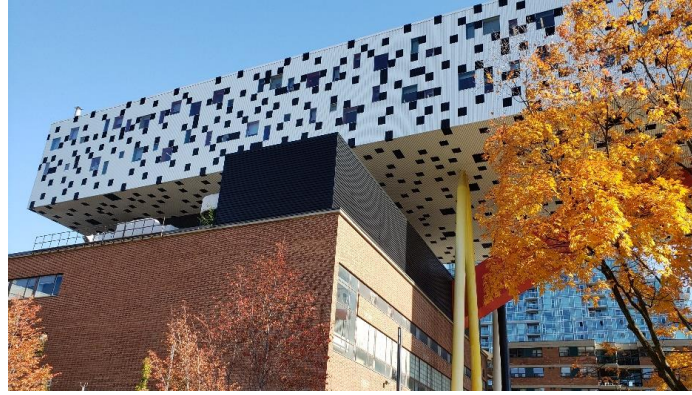
School of Architecture Alumni Reception



Student architectural projects across Canada



So great to have time to learn and experience the city in leisure!



What I did during my lunch time...

Free opera performance at the Canadian Opera Company!



Reasons to attend the RAIC Conference:



Learning

Networking opportunities



Exposure to the profession

Fun



Great food

This year by the numbers:

Attendees: 823

Speakers: 65

Tradeshow exhibitors: 56

Continuing education sessions: 22

Tours: 16

Special events: 15

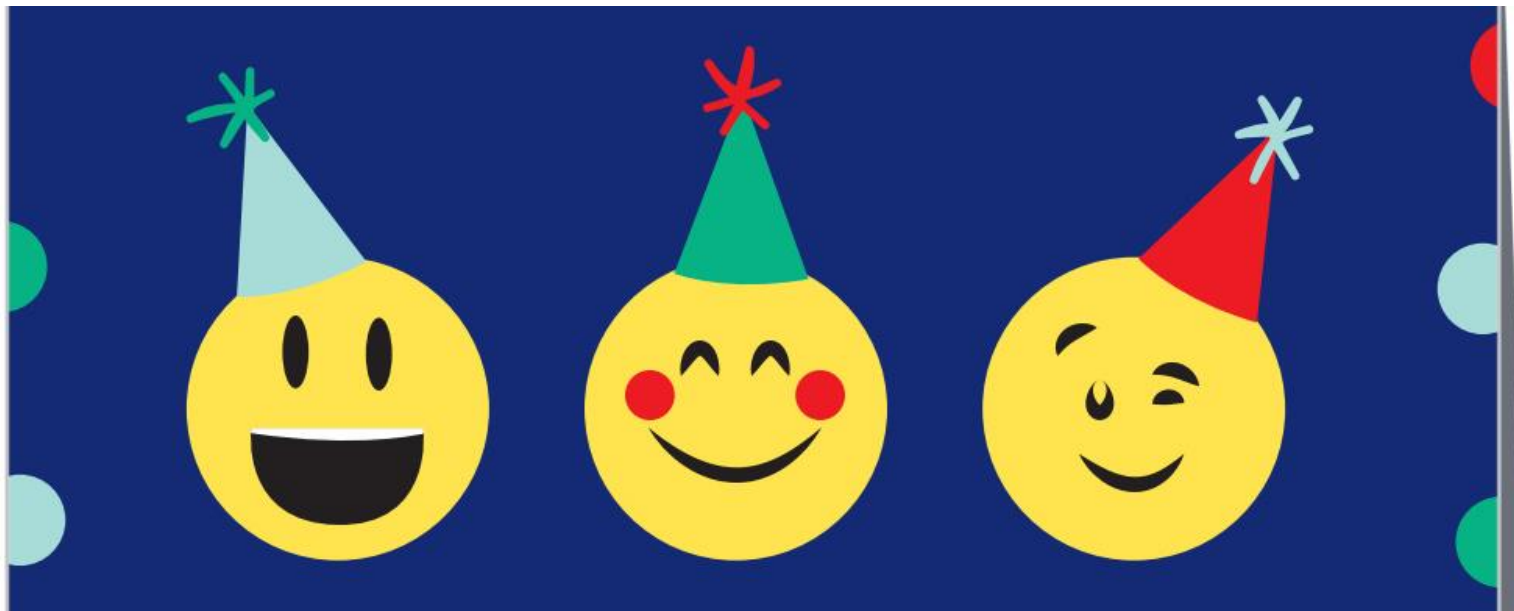
Plenaries: 6

Galas: 2



Source: RAIC

Thank you OAA for the sponsorship!





Ontario Association of Architects

FOR COUNCIL MEETING
December 13, 2019
(open)
ITEM: 5.5.b

Memorandum

To: **Council**
Kathleen Kurtin
Amir Azadeh
Donald Chen
Walter Derhak
Jeremiah Gammond
Agata Mancini
Elaine Mintz
David C. Rich
Susan Spiegel
Alberto Temprano

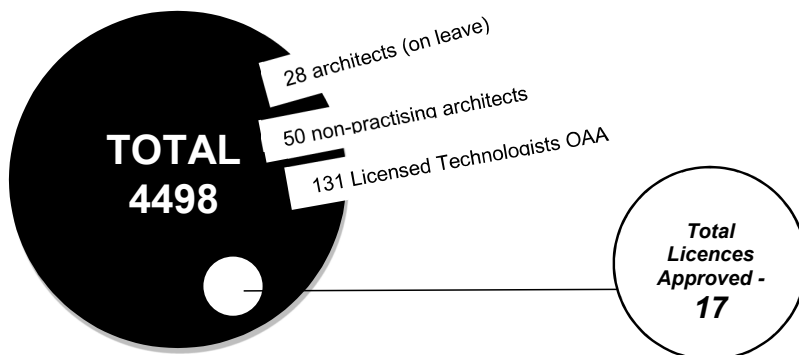
Mélisa Audet
J. William Birdsell
Barry Cline
Gordon Erskine
Jeffrey Laberge
Wayne Medford
Sarah Murray
David Sin
John Stephenson
Magid Youssef

From: Mélisa Audet, Vice President Regulatory

Date: November 27, 2019

Subject: Activities under the Registrar
October 23, 2019 through November 27, 2019

1. Membership as of November 27, 2019

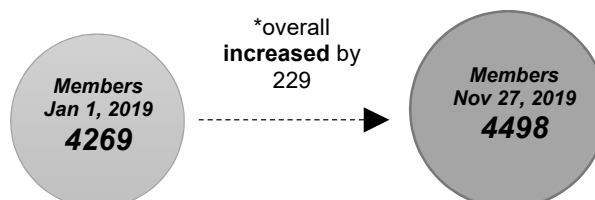


Licence Applications Rec'd – 25

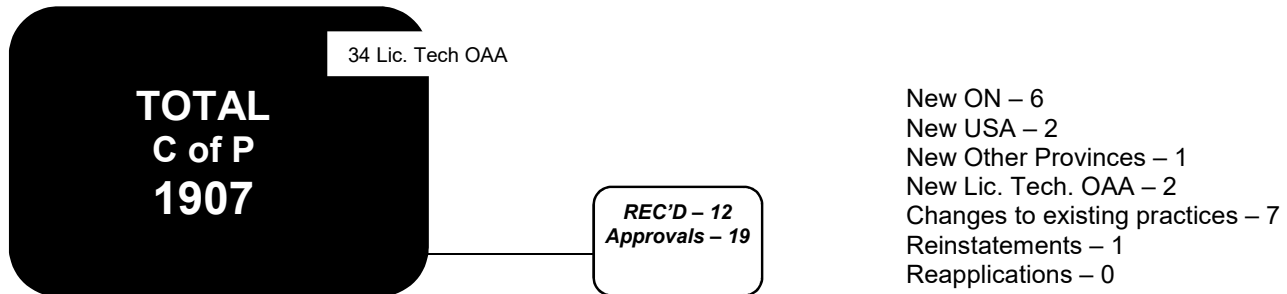
Total Licences Approved – 17

- First Time Applicants (FTA) – 3
 - FTA ITP – 0
- BEFA - 1
- Licenced Technologist OAA – 2
- Reciprocal – 4
- Mutual Recognition Agreement – 5
- Reapplications – 0
- Reinstatements – 2
- Non-Practising Architect – 0
- Applications to Process Jan. 2020 - 28

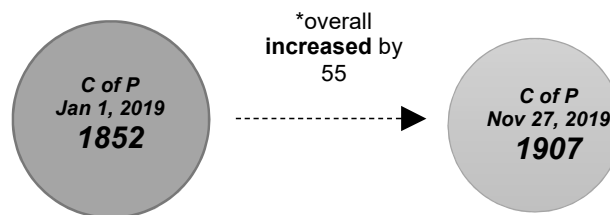
Membership Growth Summary



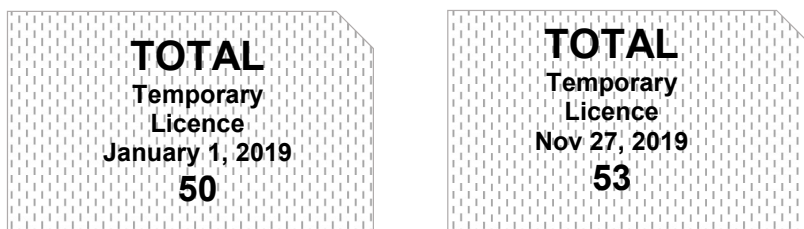
2. Certificate of Practice as of November 27, 2019



Certificate of Practice Growth Summary



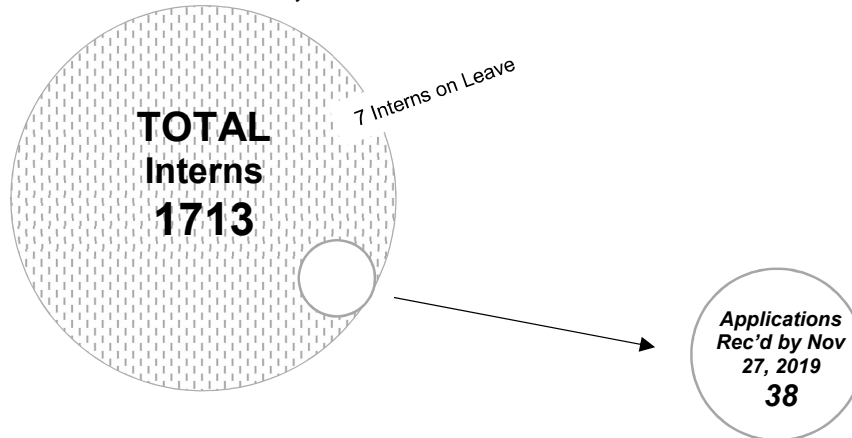
3. Temporary Licence Growth Summary



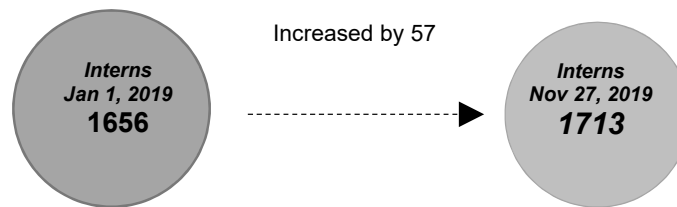
Limited Certificate of Practice Growth Summary



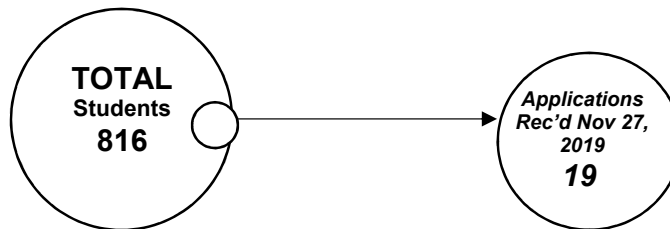
4. Interns as of November 27, 2019



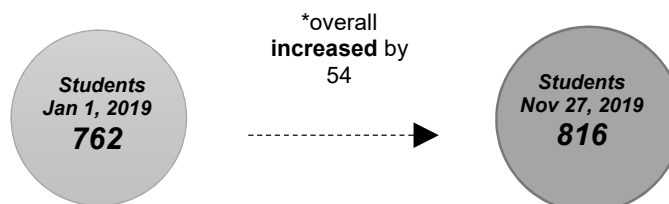
Intern Growth Summary



5. Students as of November 27, 2019



Student Growth Summary



OAAAS

Technologist OAAAS



Complaints Committee

4 complaints are currently before the Complaints Committee.

Discipline Committee

There are 17 ongoing Discipline matters, 10 of which are related to non-compliance with the 2016-2018 Mandatory Continuing Education cycle.

Registration Hearings

There is 1 Registration hearing that is scheduled for November.

Experience Requirements Committee (ERC)

There was one meeting for an applicant with International Experience.

Act Enforcement

11 matters were reported to the Registrar for investigation related to misuse of the term "Architect" or "Architecture" or otherwise holding out.

Injunction

There is one injunction in process related to holding out and unauthorized practice.



Ontario Association of Architects

FOR COUNCIL MEETING
December 13, 2019
(open)
ITEM: 5.6.a

Memorandum

To: Council

Kathleen Kurtin
Amir Azadeh
Donald Chen
Walter Derhak
Jeremiah Gammond
Agata Mancini
Sarah Murray
David Sin
John Stephenson
Magid Youssef

Mélisa Audet
J. William Birdsell
Barry Cline
Gordon Erskine
Jeffrey Laberge
Elaine Mintz
David C. Rich
Susan Spiegel
Alberto Temprano

From: David Sin, Vice President Practice
Chair, Practice Resource Committee

Date: November 29, 2019

Subject: Practice Resource Committee (PRC) and Practice Advisory Services (PAS)
Update

Objective: To update Council on activities of PRC and PAS

Background: The items below were discussed at the November 5 PRC meeting or are being dealt with by PAS.

1. OAA Document 600

Revised OAA contracts responding to prompt payment & adjudication effective October 1, 2019 were posted to the website.
2. PEO/OAA Coordinating Professional Joint Sub-Committee

The Joint Sub-Committee met on November 21. There continues to be discussion with what is in essence a stalemate regarding the use of the term 'Prime Consultant' as it relates to the coordination role, notwithstanding it is well recognized and understood, and already in the Act, but without a definition. Another meeting of the group is scheduled for November 29 at the OAA Headquarters.
3. Engineers, Architects, Building Officials (EABO)

No update. A revised terms of reference for EABO is still pending.
4. Canadian Construction Document Committee (CCDC 2, Div 01) Update

Discussions continue regarding the proposed revisions to CCDC 2, however, we have been advised that the RAIC has endorsed the draft CCDC2. OAA anticipates joint OAA/OGCA Supplementary Conditions per the previous version, however, timing on

this front is not yet clear as the final document has not been released.

5. Update on Requests for Proposals (RFPs) monitoring (attached).

ACTION:

None required.

	Dates Issued/Closed	Client/Owner/ Procurement Authority	Action/Comments
2019			
1	Close Dec 17/19	NCC- RFP Rideau Hall Stage 2 - Support Buildings	Requested by Member
2	Close Nov 22/19	Simcoe County - RFPQ#2019-040 for Architectural Services	Requested by Member
3	Close Oct 31/19	Mettko Construction- RFP New Fire & Emerg Services City of Welland	Requested by Member - OAA sent comments to Member
4	Close Nov 20/19	Brock University - RFP for Dining Hall Renovations	RFP Alert Nov 14/19
5	N/A	Queen's University - VOR Contract	Client reviewing OAA comments
6	Close Dec 5/19	City of Brampton - RFP 2019-56 New Transit Facility	Client reviewing OAA comments - response to OAA by Nov 26
7	Close Nov 21/19	City of Cornwall - RFP 19-P15 - Art's Centre	OAA comments sent to City
8	Close Nov 7/19	St Lawrence College - RFP for Brockville Health Centre	Client agreed to revert to OAA 600
9	N/A	City of Brampton - RFP 2019-51 - Revisions to OAA 600	City to issue addendum
10	N/A	FRANCOachat - Supplementary Conditions to Doc 600, 2013	Discussion with OAA/(No Suggestions) - addendum issued
11	Close Nov 21/19	City of Toronto Notice of Intended Procurement (NOIP)	Reviewed with Client - Addendum issued
12	N/A	Region of Durham - Lakewoods ELCC agreement	Requested by Member
13	Close Oct 10, 2019	U of Ottawa - RFP 2019-40225 - Exterior Envelope	Too late to issue alert - sent review to Member & Client
14	Close Sept 18, 2019	City of Brampton, Addition & Reno, RFP Balmoral Rec Centre	Discussions initiated w/Brampton
15	Close Sept 19, 2019	Second City Arch/Eng Services, RFP One York Street	Discussions initiated w/Second City
16	Close Sept 11, 2019	Lanark County, DB Social Housing, RFP LC-2019-007	Requested by Member, under review
17	N/A	Federal PSPC - RFI Solicitation EP008-19369/A - Project Planning and Advisory Services and Project Execution Services	Requested by Members, under review
18	Close Sept 5, 2019	City of Cornwall, Arts & Cultural Centre, RFP#19-P12	RFP Alert Aug 30/19
19	Close Aug 19th, 2019	City of Cornwall, Administration Building, RFP 19-P05	RFP Alert Aug 9/19
20	Close Aug 7th, 2019	North Bay Community & Recreation Centre, RFP 2019-62	Requested by Member
21	Close July 25th, 2019	St Catherine, RFP_P19_187, Carlisle Parking Garage	Requested by Client
22	Close July 22nd, 2019	Carlton University, RFP#28-06-19, New Student Residence	Requested by member, issues reviewed with Member
23	Close July 8, 2019	UHN, Tunnel Design Competition, RFSQ 2019-028	Requested by member
24	Close July 10, 2019	City of Brampton, Fire Station 214, RFP 2019-028	RFP Alert Jul 5/19, no RFP response, Client revising RFP
25	Close June 25/19	City of Mississauga, Burnhamthorpe Community Centre	Requested by Member, comments sent Client, no response
26	N/A	Northumberland County, Generic SC's	Requested by Client - Reviewed w/ Client
27	Close June 17/19	City of Guelph Washroom Replacement, Ref 19.097	RFP Alert Jun 10/19 - Talked to Client
28	Close May 23/19	Providence Manor Kingston, RFP#2019-MQ-067 Agreement	Reviewed agreement w/ Member
29	Close May 3/19	FRANCOachat, Ottawa Area, RFQ (5 Schools)	RFP Alert Apr 23/19 - Talked to Client - revised SC's
30	N/A	GrowLegally Confidentiality Document	Requested by Member
31	Close Apr 2/19	Mohawk College RFP M12-05-19 E Wing Renos	Requested by Member - Talked to Client - Revising RFP
32	Close Apr 3/19	Chatham Kent - New Fleet Garage (R19-220)	Member Request - Client agreed to delete free design
33	Close Mar 20/19	City of Greater Sudbury RFP - Frobisher Depot	RFP Alert March 14, 2019 - Talked to Client
34	Close Mar 11/19	University of Guelph McNaughton Building	Requested by Member - Talked to Client - Revising RFP
35	Close Mar 11/19	Town of Georgina Civic Centre RFP	Requested by Member
36	Close April 16, 19	St Mary's RFP-DEV-01-2019 Fire Station	RFP Alert March 1, 2019 - Talked to Client
37	Close Mar 6, 2019	City of Thunder Bay, New SNEMS Ambulance Base	RFP Alert Feb 26, 2019 - Talked to Client
38	Close Jan 24/19	Brock University RFP DB18-11 Residence 8 Redevel	RFP Alert Jan 21/19 - Talked to Client
39	N/A	University of Guelph - Ridgetown - SC's (after award)	Requested by Member - Talked w/ Client - revising SC's
40	Close Jan 18/19	City of Cambridge RFP#2018-97 Forbes Park Washrooms	RFP Alert Jan 15/19 - Talked to Client
41	Close Jan 9/19	Centennial College RFP - Compliance	

Year	RFPs and Supplementary Conditions Reviewed	Number of Alerts Issued
2019	41	11
2018	57	18
2017	42	16



Ontario Association of Architects

FOR COUNCIL MEETING
December 13, 2019
(open)
ITEM: 5.6.b

Memorandum

To: **Council**

Kathleen Kurtin	Mélisa Audet
Amir Azadeh	J. William Birdsell
Donald Chen	Barry Cline
Walter Derhak	Gordon Erskine
Jeremiah Gammond	Jeffrey Laberge
Agata Mancini	Elaine Mintz
Sarah Murray	David C. Rich
David Sin	Susan Spiegel
John Stephenson	Alberto Temprano
Magid Youssef	

From: Kathleen Kurtin, President, Chair Sustainable Built Environment Committee

SBEC Committee Members:

Kathleen Kurtin (Chair)	Cheryl Atkinson
Terri Boake	Eric Charron
Paul Dowsett	Mariana Esponda
Danny Harvey	Joy Henderson
Sheena Sharp	Andy Thomson
Ted Wilson	

Date: November 29, 2019

Subject: Sustainable Built Environment Committee (SBEC) Update

Objective: To provide Council with an update on the Committee's activities.

Background:

SBEC meets next on December 3, 2019. At that meeting, the Committee will be identifying opportunities for the OAA to broaden its reach in the sustainability conversation. In particular, the Committee will try to identify and suggest actions that Council may consider getting involved with to further demonstrate the OAA's commitment to addressing the climate crisis.

The Chair will provide an oral update about this discussion.

Since the last Council meeting, SBEC drafted a letter to Barrie City Council to congratulate them on their declaration of a climate emergency and to express the OAA's support for this declaration. See attached.

The Committee will identify meeting dates for 2020 at the December 3 meeting.

Action:
No action required.

Attachments:
- Letter to Barrie City Council



Ontario Association of Architects

Thursday, October 24, 2019

Mayor Jeff Lehman and Barrie City Council
1st Floor, Barrie City Hall
70 Collier Street
Barrie, Ontario L4M 1G8

Re: Climate Emergency Declaration

Dear Mayor Lehman, Barrie Councillors and City Staff,

I would like to congratulate the City of Barrie for its courage and leadership in considering a Declaration of a Climate Emergency at its council meeting on Monday, October 28. The Ontario Association of Architects (OAA) wholeheartedly supports this initiative, which sends a clear message to the public that Barrie is invested in their future.

The self-regulating body for the architecture profession in the province, the OAA is dedicated to serving the public interest by increasing the knowledge, skills and proficiency of its members. We have been leading through education, providing the tools to our membership for the development of solutions to the climate crisis. Our membership is prepared to help the City of Barrie respond to what we agree is a Climate Emergency.

The OAA has been leading by example, renovating its headquarters in Toronto to meet the 2030 Challenge more than a decade ahead of schedule. The building reduced its energy use by 70 per cent when it reopened earlier this year; when all systems are fully operational, it will meet the 2030 target by having a net zero carbon footprint. A key message from this project is that buildings evolve, and that they can be *renewed* rather than replaced. This approach values the substantial embodied carbon and energy of existing materials and reduces the burden on the environment in terms of emissions, extraction, shipping and landfill.

The OAA has long been committed to working with government and other stakeholders, and it is for that reason that I write to you today. The declaration of a Climate Emergency in municipalities across Canada—and in Barrie in particular—is an essential first step in taking action toward measures to both mitigate and adapt to the worst effects of the breakdown of the climate system.

The architecture, engineering and construction sectors represent as much as 40% of the share of total greenhouse gas (GHG) emissions in Canada. For decades, our members have been at the frontlines of emissions reductions through more efficient building design. In the residential sector alone, a performance improvement of 35% has been achieved from 1990 to 2015, largely due to changes in the building codes and technology improvements.

This is a good start, but we can do much better than that.

A consistent message about the need for balancing our path toward an ever-improving relationship with the natural environment on which we wholly depend, together with fiscal responsibility, must be a core part of our legacy for future generations. Declaring a Climate Emergency corresponds in many ways to goals already pledged by municipal governments. It can help:

- Reduce energy costs for families and businesses;
- Grow the economy by promoting valuable advanced technologies and businesses in Ontario;
- Enable building owners to make better choices with their construction spending;
- Provide the Municipality with the opportunity to reduce red tape; and
- Reduce carbon emissions without increasing government spending.

The OAA supports changes to policies and regulations that underpin the initiatives outlined above to provide a safe and sustainable built environment. Our membership will also continue to vigorously advocate for design and technological innovation that hold tremendous potential for environmental benefit, economic growth in Ontario, and the well-being of future generations around the world.

As a regulatory body that is frequently in contact with the public and with members who contribute over \$130 billion to Ontario annually in direct and induced economic benefits (14% of Ontario's GDP according to an independent report by Altus Group), the OAA and its members are a key part of the skills and leadership needed to realize this climate action.

If you have any questions about the data cited in this letter, or if you require any more information about the role Ontario architects can play in facing the current climate crisis, please do not hesitate to contact me. The OAA remains a ready and willing resource for you and your council and staff. We both support and encourage your pending Declaration of a Climate Emergency.

Sincerely,



Kathleen Kurtin, Architect
OAA, FRAIC
President





Ontario Association of Architects

FOR COUNCIL MEETING December 13, 2019 (open) ITEM: 5.6.c

Memorandum

To: **Council**

Kathleen Kurtin	Mélisa Audet
Amir Azadeh	J. William Birdsell
Donald Chen	Barry Cline
Walter Derhak	Gordon Erskine
Jeremiah Gammond	Jeffrey Laberge
Agata Mancini	Elaine Mintz
Sarah Murray	David C. Rich
David Sin	Susan Speigel
John Stephenson	Alberto Temprano
Magid Youssef	

From: David Sin, Vice President Practice
Chair, Sub-Committee on Building Codes and Regulations (SCOBCAR)

Date: November 29, 2019

Subject: Proposed Changes to the National Building Code

Objective: To update Council on the Sub-Committee on Building Codes and Regulations (SCOBCAR) submission to the government regarding proposed changes to the National Building Code.

Background: National Codes - Fall 2019
Consultation period October 22 to December 23, 2019

The government is proposing changes to the National Building Code, National Plumbing Code and National Fire Code. SCOBCAR met on November 15 and 22 to review the 72 changes proposed as they are expected to significantly influence the content of future editions to the Ontario Building Code.

SCOBCAR's proposed submission with links for background information relating to the proposed changes is attached for Council's information.

Action:

None required.

Proposed National Code Changes (72)

1. I support this proposed change as is. 2. I support this proposed change as is with comment(s). 3. I support this proposed change with modification(s). 4. I do not support this proposed change for the reason(s) stated below. 5. I have reviewed this proposed change and I have no opinion on it.			Each proposed change has to be submitted individually online. Numbers 1 to 5 in the column to the left are the designated wording when submitting comments online.

Total Proposed national code changes 94 (online submission allows for only 72 listed below)
https://nrc.canada.ca/en/certifications-evaluations-standards/codes-canada/codes-development-process/public-review/2019/nbc_subject.html

Pro-posed change #	#	NATIONAL BUILDING CODE 2015 – (43 proposed changes) https://nrc.canada.ca/en/certifications-evaluations-standards/codes-canada/codes-development-process/public-review/2019/nbc_subject.html	Rank	Status	Comments
		Building Envelope – General (Proposed changes to 3 provisions)			
1350	1	Div.B 9.25.4.2. Vapour Barrier Materials 1350 - Protection of Vapour Barriers.	3	I support this proposed change with modification(s).	Regarding [6] (5) Where a coating is applied to gypsum board to function as the vapour barrier, the permeance of the coating shall be determined in accordance with ASTM E96/E 96M,"Water Vapor Transmission of Materials", using the desiccant method (dry cup) shall have a permeance not greater 60 ng/(Pa·s·m2).
1352	2	Div.B 9.25.4.2. Vapour Barrier Materials 1352 - Vapour Barrier Materials	3	I support this proposed change with modification(s).	Regarding [6] (5) Where a coating is applied to gypsum board to function as the vapour barrier, the permeance of the coating shall be determined in accordance with ASTM E96/E 96M,"Water Vapor Transmission of Materials", using the desiccant method (dry cup) shall have a permeance not greater 60 ng/(Pa·s·m2).
1353	3	Div.B 9.25.5.2. Position of Low Permeance Materials 1353 - Location of Low Permeance Materials.	2	I support this proposed change as is with comment(s).	The proposed change is a special example . Please provide a basement wall example.
		Building Fire Safety (Proposed changes to 7 provisions)			
1312	4	Div.B 3.1.5.15. Foamed Plastic Insulation 1312 - Foamed Plastic Insulation in Exterior Walls.	2	I support this proposed change as is with comment(s).	Clarification of the testing requirements is a logical change. It is critical from an architects perspective that the testing requirements defined by code are clear from a, design, administrative and enforcement perspective. However, I find that the justification is lacking technical supporting detail, this change should be closely reviewed by industry experts to ensure technical accuracy of the comments regarding equivalency of the testing standards.
1314	5	Div.B 3.2.2.17. Arena-Type Building Roof Assembly 1314 - Arena-Type Roof Assemblies.	3	I support this proposed change with modification(s).	The additional explanatory text under 3.2.2.17 on fire resistance ratings is helpful and clarifies the intent but I find the location of the exception note within clauses 3.2.2.25, 3.2.2.30 and 3.2.2.32 unclear as this sentence is related to combustible versus non combustible construction while the exception clause is specific to fire resistance ratings. Adding "and fire resistance ratings" to the note OR relocating this exception note to the mezzanine and roof assemblies notes b and c would clarify the context of the exception to the reader.
1496	6	Div.B 9.10.3.1. Fire-Resistance and Fire-Protection Ratings 1496 - Updates to Table 9.10.3.1.-A, Fire and Sound Resistance of Walls Footnote 1	1	I support this proposed change as is.	
		Climatic Loads (Proposed changes to 1 provision)			
1498	7	Appendix C 1498 - Wind Data in Table C-2.	1	I support this proposed change as is.	

Proposed National Code Changes (72)

1. I support this proposed change as is.				Each proposed change has to be submitted individually online. Numbers 1 to 5 in the column to the left are the designated wording when submitting comments online.
2. I support this proposed change as is with comment(s).				
3. I support this proposed change with modification(s).				
4. I do not support this proposed change for the reason(s) stated below.				
5. I have reviewed this proposed change and I have no opinion on it.				
		Dead Loads (Proposed changes to 1 provision)		
1448	8	Div.B 4.1.4.1. Dead Loads 1448 - Partition Weight	2	I support this proposed change as is with comment(s). 1 kPA of additional dead load over an entire floor area seems high, especially for commercial steel stud partitions. Put in 1kPA unless it is determined unnecessary by a structural engineer. However, adding load adds cost, so the claim that the change has no cost impacts is dubious.
		EIFS (Proposed changes to 1 provision)		
1461	9	Div.B 9.27.13.1. Application 1461 - Exterior Insulation Finish Systems -- Geometrically Defined Drainage Cavity	1	I support this proposed change as is.
		Encapsulated Mass Timber Construction (Proposed changes to 3 provisions)		
1024	10	Div.B 3.1. General 1024 - New Subsection for Encapsulated Mass Timber Construction Footnote 2	1	I support this proposed change as is.
1027	11	Div.B 3.1. General 1027 - Encapsulation Ratings Footnote 2	1	I support this proposed change as is.
1525	12	Appendix D 1525 - New Method of Calculating Fire-Resistance Ratings for Mass Timber Elements Footnote 2	1	I support this proposed change as is.
		Fire Alarm and Detection Systems (Proposed changes to 2 provisions)		
1325	13	Div.B 3.2.4.20. Smoke Alarms 1325 - Alarm Signal Sound Pressure Level for Sounder Base Smoke Detectors Used	1	I support this proposed change as is.
		Fire Protection Systems (Proposed changes to 1 provision)		
1493	14	Div.B 3.2.7.9. Emergency Power for Building Services 1493 - Emergency Power for Pumped Water Supplies for Sprinkler Systems	1	I support this proposed change as is.
		Foundations (Proposed changes to 2 provisions)		
1497	15	Div.B 4.2.3.2. Preservation Treatment of Wood 1497 - Preservation Treatment of Wood	1	I support this proposed change as is.
1555	16	Div.B 9.25.2.3. Installation of Thermal Insulation 1555 - Installation of Thermal Insulation on Foundation Walls	1	I support this proposed change as is.
		Grab Bars (Proposed changes to 3 provisions)		
1581	17	Div.B 3.7.2. Plumbing Facilities 1581 - Grab Bars for Bathtubs and Showers Footnote 3 Footnote 4 Footnote 5 Footnote 6	1	I support proposed change as is.
1582	18a	Div.B 9.31.1. Scope 1582 - Grab Bars in Bathtubs and Showers Footnote 3 Footnote 4 Footnote 5 Footnote 6	4	I do not support this proposed change for the reason(s) stated below. Problems installing grab bars as prescribed. Dimension reference is ambiguous. Sample illustration does not relate to practical application.
1582	18b	Div.B 9.31.2. General 1582 - Grab Bars in Bathtubs and Showers Footnote 3 Footnote 4 Footnote 5 Footnote 6	4	I do not support this proposed change for the reason(s) stated below. Problems installing grab bars as prescribed. Dimension reference is ambiguous. Sample illustration does not relate to practical application.

Proposed National Code Changes (72)

1.	I support this proposed change as is.				
2.	I support this proposed change as is with comment(s).				
3.	I support this proposed change with modification(s).				
4.	I do not support this proposed change for the reason(s) stated below.				
5.	I have reviewed this proposed change and I have no opinion on it.				
		Importance Categories (Proposed changes to 1 provision)			
733	19	Div.B 4.1.2.1. Loads and Effects 733 - Importance Categories for Buildings	2	I support this proposed change as is with comment(s).	Post disaster building must be defined and provided with examples. Appendix note is insufficient.
		Insulating Concrete Forms (ICF) (Proposed changes to 13 provisions)			
1598	20	Div.B 9.15.4.1. Permanent Form Material 1598 - Standard for Insulating Concrete Form Units	1	I support this proposed change as is.	
1601	21	Div.B 9.15.4.2. Foundation Wall Thickness and Required Lateral Support 1601 - ICF Foundation Walls	1	I support this proposed change as is.	
1603	22	Div.B 9.15.4.3. Foundation Walls Considered to be Laterally Supported at the Top 1603 - Lateral Support of Foundation Walls (Top)	4	I do not support this proposed change for the reason(s) stated below.	Added clause unnecessary, provides clarity on a non-issue.
1602	23	Div.B 9.15.4.4. Foundation Walls Considered to be Laterally Supported at the Bottom 1602 - Lateral Support of ICF Foundation Walls (Bottom)	1	I support this proposed change as is.	
1599	24	Div.B 9.20.1.1. General 1599 - Revision to Note on Flat ICF Walls	1	I support this proposed change as is.	
1600	25	Div.B 9.20.1.1. General 1600 - Removal of Limitation on Use of Flat ICF Walls	1	I support this proposed change as is.	
1604	26	Div.B 9.27.1.1. General 1604 - Addition of ICF Walls as Acceptable Substrate for Cladding	1	I support this proposed change as is.	
1612	27	Div.B 9.27.5.4. Size and Spacing of Fasteners 1612 - Attachment of Cladding to Flat ICF Walls	1	I support this proposed change as is.	
1613	28	Div.B 9.29.5.1. Application 1613 - Gypsum Board Application on Flat ICF Walls	3	I support this proposed change with modification(s).	ICF panels vary considerably as each manufacturer has proprietary designs for securing drywall and other materials. An illustration of acceptable anchorage should be provided similar to ULC assembly drawings with notes. See table being added for A-9.27.5.4.B (item 27) (proposed change #1612).
		Other (Proposed changes to 2 provisions)			
404	29	Div.A 1.4.1.2. Defined Terms 404 - Definition of "Post-disaster Building"	3	I support this proposed change with modification(s).	It is recommended that a Section be added to the building code to centralize the provisions for Post-disaster Buildings similar to the way 3.8 centralizes accessibility provisions. The focus should be on which building systems and services must be maintained, and for what length of time they must be servicable post-disaster.
741	30	Div.C 2.2.4.3. Information Required on Structural Drawings 741 - Information Required on Structural Drawings	1	I support this proposed change as is.	
		Protection near Cooktops and Ovens (Proposed changes to 1 provision)			
1247	31	Div.B 9.10.22.3. Protection around Cooktops 1247 - Protection around Cooktops	1	I support this proposed change as is.	
		Safety Glazing (Proposed changes to 10 provisions)			
1444	32	Div.B 3.1.8.16. Wired Glass and Glass Block 1444 - Safety Glazing in Locations Subject to Human Impact in Assembly Occupancies	1	I support this proposed change as is.	
1472	33	Div.B 3.4.6.15. Revolving Doors 1472 - Safety Glazing Terminology	1	I support this proposed change as is.	
1446	34	Div.B 3.7.2.5. Safety Glass 1446 - Safety Glazing for Shower and Tub Enclosures (Part 3)	1	I support this proposed change as is.	
1447	35	Div.B 9.6.1.4. Types of Glass and Protection of Glass 1447 - Safety Glazing for Shower and Tub Enclosures (Part 9)	1	I support this proposed change as is.	

Proposed National Code Changes (72)

1.	I support this proposed change as is.				Each proposed change has to be submitted individually online. Numbers 1 to 5 in the column to the left are the designated wording when submitting comments online.
2.	I support this proposed change as is with comment(s).				
3.	I support this proposed change with modification(s).				
4.	I do not support this proposed change for the reason(s) stated below.				
5.	I have reviewed this proposed change and I have no opinion on it.				
		Snow Loads (Proposed changes to 1 provision)			
1385	36	Div.B 4.1.6.5. Multi-level Roofs 1385 - Snow Loads in High Roof Steps and on Canopies.	2	I support this proposed change as is with comment(s).	We are not certain that this addresses differing elevations from adjoining properties. Existing roof elevations of adjoining properties should be determined and taken into consideration to prevent liability incurred by new construction onto existing buildings.
		Solar Collectors (Proposed changes to 1 provision)			
1199	37	Div.B 4.1.6. Loads Due to Snow and Rain 1199 - Snow Loads for Roofs with Solar Panels.	1	I support this proposed change as is.	
		Spatial Separation Between Buildings (Proposed changes to 2 provisions)			
1140	38	Div.B 9.10.14.1. Application 1140 - Application of Subsection 9.10.14. to Detached Carports.	3	I support this proposed change with modification(s).	Based on the justification and rationale explanation the proposed code wording is ambiguous. Remove the ambiguity and align it with the rationale.
1441	39	Div.B 9.10.14.5. Construction of Exposing Building Face and Walls above Exposing B 1441 - Type of Construction for Detached Garages.	1	I support this proposed change as is.	
		Spatial Separation Between Houses (Proposed changes to 2 provisions)			
1440	40	Div.B 9.10.15.3. Limiting Distance and Fire Department Response 1440 - Limiting Distance and Fire Department Response.	3	I support this proposed change with modification(s).	Based on the justification and rationale explanation the proposed code wording is ambiguous. Remove the ambiguity and align it with the rationale.
1239	41	Div.B 9.10.15.4. Glazed Openings in Exposing Building Face 1239 - Application of 9.10.15. to Wired Glass and Glass Blocks.	1	I support this proposed change as is.	
		Storage Garage - Definition (Proposed changes to 1 provision)			
184	42	Div.B 4.4.2.1. Design Basis for Parking Structures and Repair Garages 184 - Structural Provisions for Storage Garages.	2	I support this proposed change as is with comment(s).	Further development of this section may be required should wood structures become common in the future.
		Ventilation (Part 9) (Proposed changes to 1 provision)			
1468	43	Div.B 9.32.3.13. Outdoor Intake and Exhaust Openings 1468 - Location of Exhaust Outlets Relative to Soffits and Air Intakes.	1	I support this proposed change as is.	Example problem and justification is well articulated. The format of the Part 9 revision is clear.
Initials		NATIONAL PLUMBING CODE 2015 – (19 proposed changes) https://nrc.canada.ca/en/certifications-evaluations-standards/codes-canada/codes-development-process/public-review/2019/npc_subject.html	Rank	Status	Comments
		Drainage Systems (Proposed changes to 4 provisions)			
1389	44	Div.B 2.4.2.3. Direct Connections 1389 - Location of Drain Pipes	4	I do not support this proposed change for the reason(s) stated below.	The proposed code wording is ambiguous. The concerns with smoke spread and sound transmission impact is not clearly supported, and we believe there is significant cost impact if this proposal is accepted.
1412	45	Div.B 2.4.6.4. Protection from Backflow 1412 - Protection from Backflow	1	I support this proposed change as is.	
1390	46	Div.B 2.4.9.2. Serving Water Closets 1390 - Size of Drainage Pipes Serving Water Closets.	5	I have reviewed this proposed change and I have no opinion on it.	
1391	47	Div.B 2.4.9.3. Size of Fixture Outlet Pipes 1391 - Shower Drains: Minimum Size of Fixture Outlet Pipe and Hydraulic Load.	5	I have reviewed this proposed change and I have no opinion on it.	
		Materials and Equipment (Proposed changes to 3 provisions)			
1366	48	Div.B 2.2.10.7. Water Temperature Control 1366 - Maximum Discharge Water Temperature.	5	I have reviewed this proposed change and I have no opinion on it.	
1387	49	Div.B 2.3.3.8. Connection of Floor Outlet Fixtures 1387 - Connection of Floor or Wall Outlet Fixtures.	5	I have reviewed this proposed change and I have no opinion on it.	
1387	50	Div.B 2.3.4.1. Capability of Support 1387 - Connection of Floor or Wall Outlet Fixtures.	5	I have reviewed this proposed change and I have no opinion on it.	
		Non-Potable Water Systems (Proposed changes to 1 provision)			
1413	51	Div.B 2.7.4.1. Non-potable Water System Design 1413 - Use of Non-Potable Water in Health Care Facilities Footnote 1	5	I have reviewed this proposed change and I have no opinion on it.	

Proposed National Code Changes (72)

1. I support this proposed change as is.				Each proposed change has to be submitted individually online. Numbers 1 to 5 in the column to the left are the designated wording when submitting comments online.	
2. I support this proposed change as is with comment(s).					
3. I support this proposed change with modification(s).					
4. I do not support this proposed change for the reason(s) stated below.					
5. I have reviewed this proposed change and I have no opinion on it.					
		Other (Proposed changes to 2 provisions)			
1336	52	Div.A 1.4.1.2. Defined Terms 1336 - Replacement of the defined terms "soil-or-waste pipe," "soil-or-waste stack," and "waste pipe"	5	I have reviewed this proposed change and I have no opinion on it.	
1383	53	Div.B 2.4.6.3. Sumps or Tanks 1383 - Minimization of the Ingress of Soil Gases	4	I do not support this proposed change for the reason(s) stated below.	There is ambiguity in the proposal regarding the application of air-tight sumps. Where air-tight sumps are proposed for storm water drainage, a separate clause is required to distinguish storm from sanitary drainage. Additional clauses would be required for storm drainage in rural settings.
		Piping (Proposed changes to 7 provisions)			
1439	54	Div.B 2.2.5. Non-Metallic Pipe and Fittings 1439 - Cellular Core PVC Pipe	1	I support this proposed change as is.	
1471	55	Div.B 2.2.5. Non-Metallic Pipe and Fittings 1471 - Fibrocement Pipe and Fittings	1	I support this proposed change as is.	
1386	56	Div.B 2.2.7.4. Copper Tube 1386 - Copper Tube for Urinals	1	I support this proposed change as is.	
1495	57	Div.B 2.2.10. Miscellaneous Materials 1495 - Flexible Water Connectors	1	I support this proposed change as is.	
1491	58	Div.B 2.2.10.6. Supply and Waste Fittings 1491 - Manually Operated Valves	1	I support this proposed change as is.	
1489	59	Div.B 2.2.10.8. Direct Flush Valves 1489 - New Standard for Direct Flush Valves	1	I support this proposed change as is.	
1448	60	Div.B 2.2.10.10. Back-Siphonage Preventers and Backflow Preventers 1488 - Back-Siphonage Preventers for Water Closet Tanks	1	I support this proposed change as is.	
		Potable Water Systems (Proposed changes to 1 provision)			
1415	61	Div.B 2.1.2.3. Water Distribution Systems 1415 - Protection of Drinking Water from Chemical Contamination	1	I support this proposed change as is.	
		Water-Use Efficiency (Proposed changes to 1 provision)			
946	62	Div.B 2.1.2. Service Connections 946 - Update to Exceptions in Sentences 2.1.2.1.(1), 2.1.2.2.(1) and 2.1.2.3.(1)	1	I support this proposed change as is.	
		National Fire Code 2015 (Proposed changes to 9 provisions) https://nrc.canada.ca/en/certifications-evaluations-standards/codes-canada/codes-development-process/public-review/2019/nfc_subject.html	Rank	Status	Comments
		Flammable and Combustible Liquids (Proposed changes to 2 provisions)			
1530	63	Div.B 4.1.1.1. Application 1530 - Classification of Water-Miscible Liquid Mixtures	1	I support this proposed change as is.	
		Fuel-Dispensing Stations (Proposed changes to 3 provisions)			
1557	64	Div.B 4.6.4.1. Location and Identification 1557 - Location of Shut-off Devices	1	I support this proposed change as is.	
1556	65	Div.B 4.6.8.2. Self-service Outlets 1556 - Attendants at Fuel-Dispensing Stations Offering Attended Service and Self-service	5	I have reviewed this proposed change and I have no opinion on it.	

Proposed National Code Changes (72)

		1. I support this proposed change as is.			Each proposed change has to be submitted individually online. Numbers 1 to 5 in the column to the left are the designated wording when submitting comments online.
		2. I support this proposed change as is with comment(s).			
		3. I support this proposed change with modification(s).			
		4. I do not support this proposed change for the reason(s) stated below.			
		5. I have reviewed this proposed change and I have no opinion on it.			
		Home-Type Care Occupancies (Proposed changes to 2 provisions)			
1529	66	Div.B 2.6.1.6. Operation and Maintenance Procedures 1529 - Portable Extinguishers and Operation of Disconnect Switches for HVAC Systems in Home-Type Care Occupancies <small>Footnote 1 and Footnote 2 - see URL for supporting documents</small> https://nrc.canada.ca/en/certifications-evaluations-standards/codes-canada/codes-development-process/public-review/2019/nfc_subject.html	3	I support this proposed change with modification(s).	In the third paragraph of Footnote 1, reference is made to a highly questionable CMHC study. Not only is the study irrelevant to the proposed change, it is an unsupportable opinion based on faulty assumptions and reasoning. The study should not be used to justify any code proposals.
		Storage Tanks (Proposed changes to 7 provisions)			
1564	67	Div.B 4.1.6.1. Spill Control 1564 - Spill Containment Devices for Aboveground Storage Tanks	5	I have reviewed this proposed change and I have no opinion on it.	
1513	68	Div.B 4.3.1.8. Overfill Protection 1513 - Overfill Protection for Aboveground Vertical Storage Tanks	5	I have reviewed this proposed change and I have no opinion on it.	
1559	69	Div.B 4.3.1.8. Overfill Protection 1559 - Overfill Protection for Storage Tanks for Used Lubricating Oil	1	I support this proposed change as is.	
1560	70	Div.B 4.3.7.2. Construction 1560 - Membranes for Secondary Containments	1	I support this proposed change as is.	
1562	71	Div.B 4.3.9. Sumps 1562 - New Standard for Sumps	1	I support this proposed change as is.	
		National Energy Code for Buildings 2017 (Proposed changes to 2 provisions) https://nrc.canada.ca/en/certifications-evaluations-standards/codes-canada/codes-development-process/public-review/2019/necb_subject.html	Rank	Status	Comments
1623	72a	Div.B 1.1.4.1. Climatic Values 1623 - Update of Wind Pressure Data	1	I support this proposed change as is.	
1623	72b	Appendix C 1623 - Update of Wind Pressure Data	1	I support this proposed change as is.	

FOR COUNCIL MEETING
December 13, 2019
(open)
ITEM: 7.2



Item 14.0
CACB Report to CALA

CANADIAN ARCHITECTURAL CERTIFICATION BOARD CONSEIL CANADIEN DE CERTIFICATION EN ARCHITECTURE

LATEST ACTIVITIES

Report prepared for the Canadian Architectural Licensing Authorities Meeting
Toronto, ON. October 27, 2019

Mourad Mohand-Said B.Arch, M.Sc.A, Hon. MRAIC
September 30, 2019

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1. THE BOARD

2018-2019 CACB-CCCA Board

November 15-16, 2019 will be the second meeting of the 2018-2019 Board of Directors.

Beside regular business, the Fall meetings are reserved to renew the Board's Composition, where newly elected Directors are welcomed and those whose terms will be ending at the conclusion of that meeting are thanked.

Current Board's Composition consists of:

- Simon Di Vincenzo ^{OAA, PMP, MRAIC, LEED AP} - PRESIDENT
- Scott M. Kemp ^{Architect AIBC, FRAIC} - VICE-PRESIDENT
- Jason Johnson ^{DLR} -SECRETARY
- Chris Young ^{NSAA, MRAIC} - TREASURER
- Anne Bordeleau ^{OAO}
- Luke Andritsos ^{OAA, AIA, RA (CA), NCARB, LEED AP BD+C, MRAIC}
- Shane Williamson ^{M.Arch, MRAIC}
- Carole Nadeau ^{AANB, MRAIC}
- Jennifer Corson ^{NSAA}
- Patrick Lefebvre

Annual General Meeting

CACB-CCCA organizes annually its Members (CALA and CCUSA) meeting in late October, ahead of its Fall meeting, for the purpose of receiving financial statements, appointing auditors for the upcoming year, electing Directors and addressing other business as appropriate.

2. INITIATIVES

2.1 Communications

As part of the Strategic Plan Implementation, the Board has embarked on enhancing and strengthening its communication in term of plan, strategy, and tools. Consultant in communication and marketing has been hired to achieve this objective which consists of:

- Developing a Communication Plan
- Rebranding for CACB
- Revamping the website
- Redesigning the Newsletter

2.2 Operational Infrastructure

Effective January 2020, the CACB will move to a new office adjacent to the current one. The mailing address will remain the same as we will keep the same Suite Number.

The move responds to the Strategic Plan requirement to provide CACB-CCCA with adequate Operational Infrastructure with room for extension in order to assure an optimum functional environment.

2.3 Conditional Certification for Laurentian University Graduates

In response to CALA's recommendation to allow Laurentian University Graduates, while their Program which was granted Candidacy Status is seeking Accreditation, to register in the Internship in Architecture Program with all Jurisdiction, 29 Conditional Certification Numbers have been issued, similarly to the Automatic Certification Process this summer.

Laurentian University M. Arch Program is expected to host the Initial Accreditation Visit in 2021. This initiative will be applied to graduates of any programs seeking CACB-CCCA Accreditation in similar situation.

2.4 Training Sessions on Accreditation and BEFA Certification

In addition to the face-to-face and online training for Accreditation, Regional Training Sessions are being planned for BEFA Assessors at the Interview Sites. This will ensure consistency and rigour in the process. For 2019:

- Accreditation Training Session will be held in Toronto, ON, on October 2nd in conjunction with RAIC Festival of Architecture.
- Regional Training Sessions for BEFA Assessors are planned for Vancouver, BC, on November 23 and Toronto, ON, on December 6.

2.5 ECA (Educational credential assessment) Agency Application

Ongoing discussions, communications and meeting with IRCC (Immigration, Refugees and Citizenship Canada) to have CACB-CCCA Academic Certification Process accepted to become the only recognized Credential Assessment for graduates in Architecture within the Immigration Process for individuals looking to settle in Canada.

2.6 2020 CACB-CCCA Conference

The CACB-CCCA through its 2020 CACB-CCCA Conference Committee has started planning its next Conference as a continuum to the one organized in 2014.

The Conference will be held in Halifax, NS, at Lord Nelson Hotel on October 2-4, 2020. Invitations will be sent by the end of 2019. Call for Issue Papers Submission has been issued and the Committee is planning a design meeting #2 in March to review the submissions.

2.7 Canberra Accord Involvements

As one of the Canberra Accord founders and active signatory, the CACB-CCCA has engaged in many aspects of the Accord. Currently, CACB-CCCA is the Chair of the Implementation Task Force, which has been instructed by the Accord to assess and monitor the level of implementation of the Students/graduates mobility among the signatories as well as the procedures developed to that extent. The CACB-CCCA has also accepted, following the recent General meeting, to be part of the team in charge of revising the Accord Rules and Procedures.

3. OPERATIONS OVERVIEW

3.1 ACCREDITATION PROGRAM

3.1.1 Accredited Professional Programs

In Canada, there are 11 accredited professional degree-programs in Architecture at the following Universities: [University of British Columbia](#); [University of Calgary](#); [Carleton University](#); [Dalhousie University](#); [Université Laval](#); [University of Manitoba](#); [McGill University](#); [Université de Montréal](#); [Ryerson University](#); [University of Toronto](#); and [University of Waterloo](#).

3.1.2 Accreditation Visits

Visits are generally held between February and March, and the decisions are rendered at the spring meetings of the Board following the visits. In 2021, CACB-CCCA will conduct its second Initial Accreditation Visit in ten years. The last one was in 2010 at Ryerson University.

2019 Cycle:

This is the first year the 2017 edition of the Conditions and Terms for Accreditation and the Procedures for Accreditation was implemented. The three Maintenance Accreditation Visits were prepared and conducted accordingly. The Accreditation rendered at the Board meeting on June 7-8, 2019 are as follows:

- M. Arch / Université Laval, Québec, QC :
Six years with a Focused Evaluation at the end of three years on the Condition 6: Space and Technology Resources and of the following SPCs: A3: Design Tools; A5: Site Context and Design; and D1: Comprehensive Design
- M. Arch / Ryerson University, Toronto, ON:
Six years with a Focused Evaluation at the end of three years on the Condition 6: Space and Technology Resources.
- M. Arch / University of Toronto, Toronto, ON: Six years

2020 Cycle:

One Maintenance Accreditation Visit is planned for 2019 and one possible Focused Evaluation Visit.

- M. Arch / Université de Montréal, Montréal, QC : Maintenance Visit
- M. Arch / Carleton University, Ottawa, ON: Focused (potential)

2021 Cycle:

Two visits are to be planned for 2021:

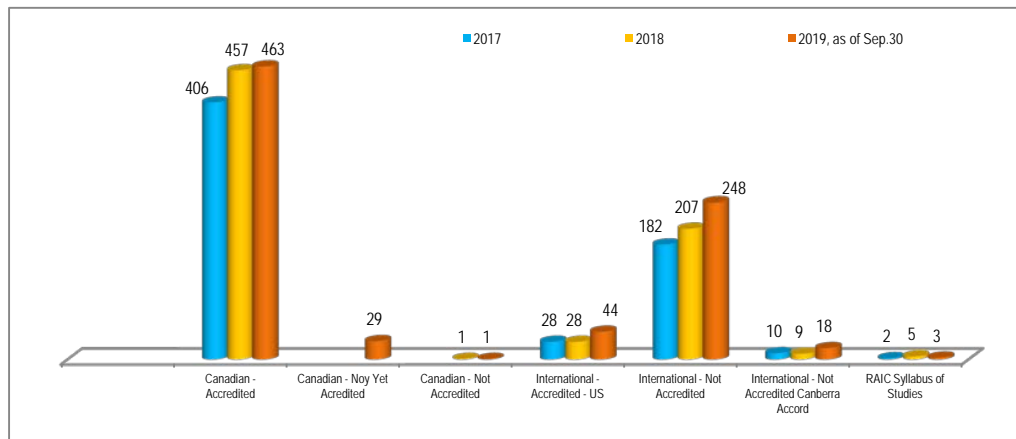
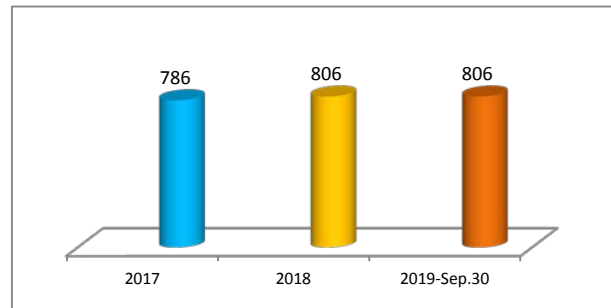
- M. Arch / Dalhousie University, Halifax, NS : Maintenance
- M. Arch / Laurentian University, Sudbury, ON : Initial

3.2 ACADEMIC CERTIFICATION PROGRAM

3.2.1 Statistic Highlights

3.2.1.1 Applications Received

In 9 months of year 2019 (as of September 30), we received same total number of applications in 12 months of year 2018.



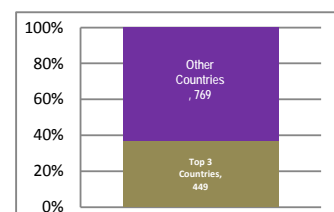
In comparison to 2018, most of modes of certification show increased figures as of September 30, 2019. Particularly, the International non-Accredited mode (including Canberra Accord), where the increase has reached 23.14%. If the trend continues, the number of international graduates' applications will increase by another 33% to reach by the end of the year, approximately 56%, compared to 2018 figures.

3.2.1.2 Country of Origin of Foreign Graduate Applicants

Top three Degrees' countries of origin of applications received (including Canberra Accord):

Total Applications Received	2015	2016	2017	2018	2019, as of Sep.30
All countries 1222	178	237	259	282	266
Top three countries of origin Iran: 253 India: 108 Egypt: 88	Iran: 35 Egypt: 16 India: 10	Iran: 54 Egypt: 18 India: 17	Iran: 62 India: 22 Egypt: 16	Iran:50 India:33 Egypt:22	Iran:52 India:26 Egypt:17

Iran (253), India (108), and Egypt (88) are the Top 3 countries of Origin out of all International Graduates Professional Architectural Degrees applications received between 2015 and 2019. All together (449), they correspond to almost 40% of the total of all the other countries of origin (769).

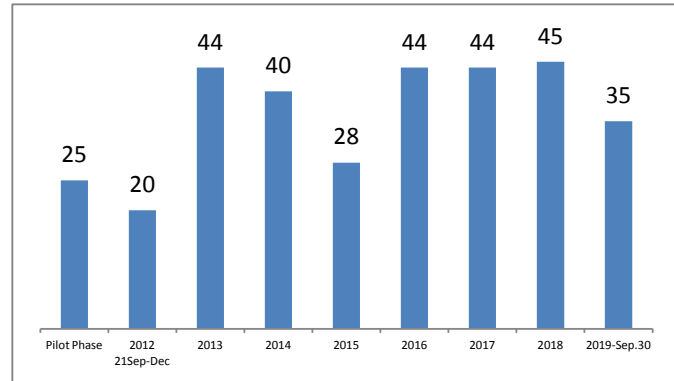


3.3 BEFA CERTIFICATION PROGRAM

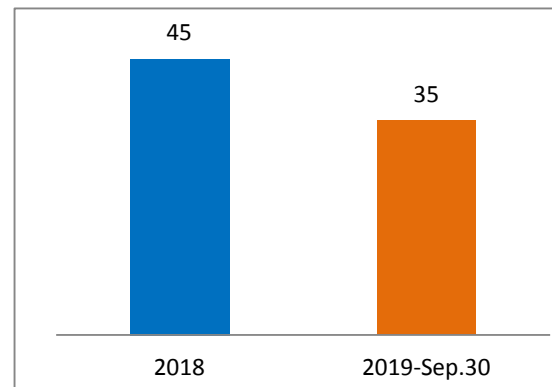
3.3.1 Statistic Highlights

3.3.1.1 Applications Received

A Grand Total of 325 applications has been received since the implementation of the BEFA Program.

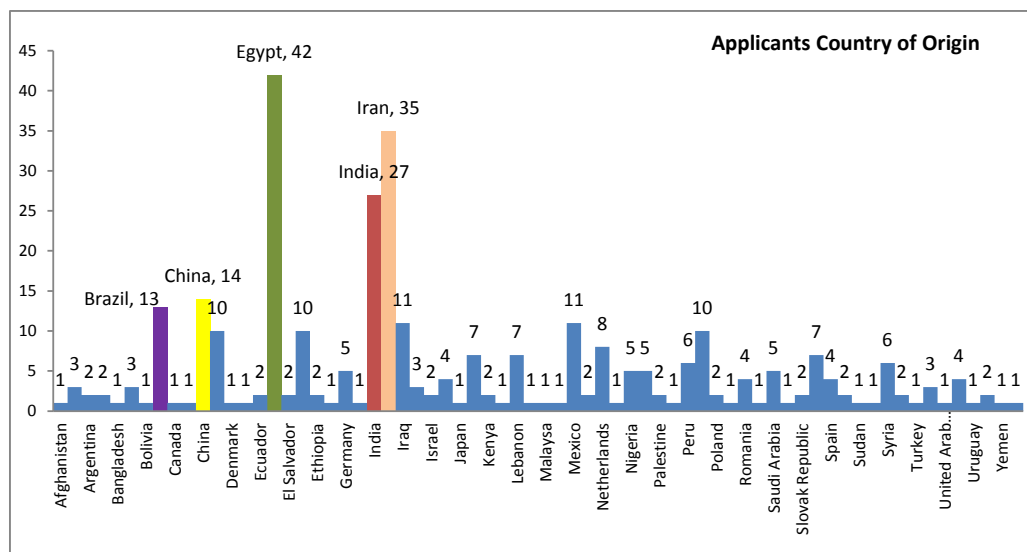


As of September 30, 2019, 35 applications have been received. This represents 77 % of year 2018 figures and suggests that by the end of 2019, we might end up with similar or slightly higher total number of applications received than in 2018.



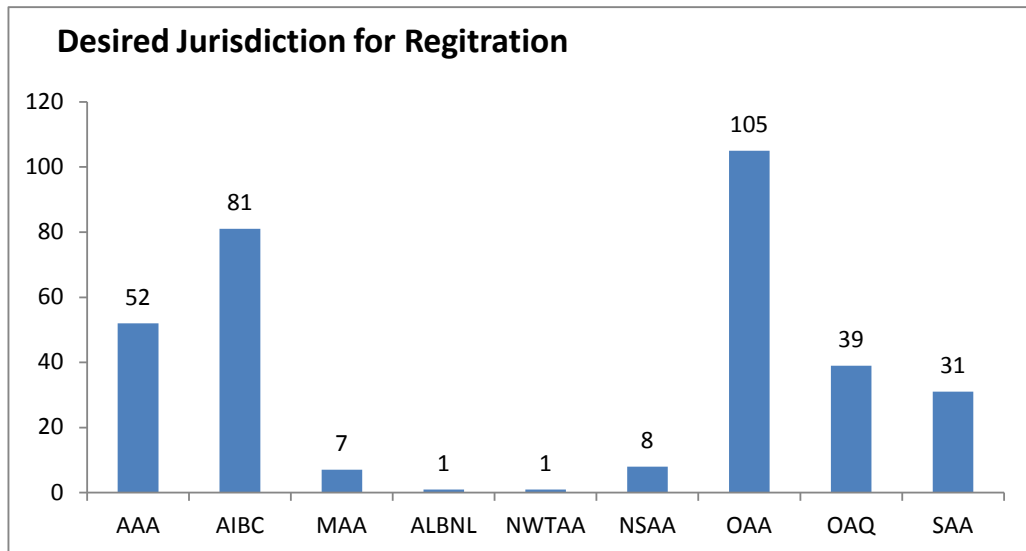
3.3.1.2 Country of Origin of BEFA Applicants

Egypt, Iran, India, China, and Brazil are the Top 5 Countries of Origin received since the implementation of the BEFA Program:



3.3.1.3 Jurisdiction to practice

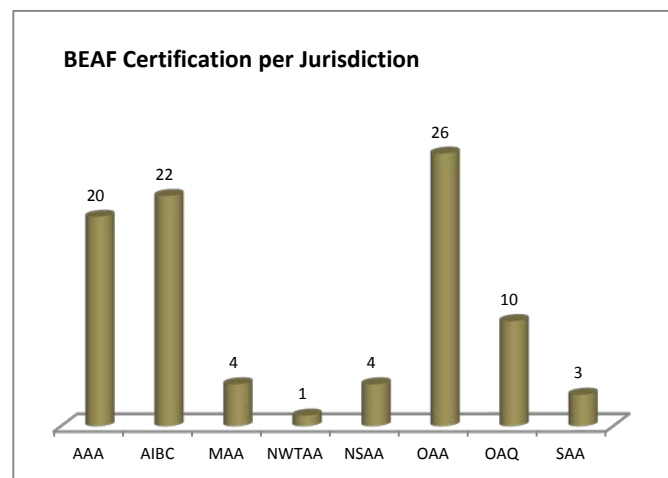
Ontario, British Columbia, Alberta, and Québec are the most selected Jurisdiction by the applicants to register with.



3.3.1.4 Candidates Certified

90 candidates have been granted BEFA Certification as of September 30, 2019 with the following distribution:

- Ontario: 26;
- British Columbia: 22;
- Alberta: 20;
- Québec :10;
- Manitoba and Nova Scotia: 4;
- Saskatchewan: 3; and
- Northwest Territories: 1



3.3.1.5 Interview Sessions

In 2019, by the end of the year, 4 interview sessions will have been scheduled for a total of 22 candidates:

- 2 in Spring-Summer (13 interviews): May 25th, in Toronto, ON, and June 1st rd in Vancouver, BC; and
- 2 in Fall (9 Interviews): November 23rd in Vancouver, BC, and December 7th in Toronto, ON.

4. INTERNATIONAL

4.1 THE CANBERRA ACCORD

The Canberra Accord consists of organisations (signatories) which have agreed to have substantial equivalent established systems for the accreditation/validation of architectural education. Signatories are expected to facilitate amongst them international mobility of their graduates.

4.1.1 Signatories

The Canberra Accord is made of eight signatories:

- CACB-CCCA (Canadian Architectural Certification Board-Conseil canadien de certification en architecture)-Canada
- NBAA (National Board of Architectural Accreditation) –China
- CAA (Commonwealth Association of Architects)
- HKIA (Hong Kong Institute of Architecture)-Hong-Kong
- KAAB (Korea Architectural Accrediting Board)- South Korea
- JABEE(Japan Accreditation Board for Engineering Education)-Japan
- ANPADEH (Acreditadora Nacional de Programas de Arquitectura y Disciplinas del Espacio Habitable)- Mexico
- SACAP (The South African Council for the Architectural Profession)
- NAAB (National Architectural Accrediting Board)-USA

4.1.2 Provisional Members

- IEET (The Institute of Engineering Education Taiwan)-Taiwan

4.1.3 General and Interim Meetings

The CACB-CCCA has attended the 7th General Meeting of the Accord held in Bloemfontein, South Africa, on 29-31 August 2019.

Beside regular business, Signatories have:

- welcomed and granted full membership to JABEE (Japan Accreditation Board for Engineering Education) as the 9th signatory of the Accord;
- reviewed the level of implementation of the Accord in regard to the graduates mobility;
- discussed the eventuality of receiving formal request from UIA (International Union of Architects) for provisional status; and
- agreed to review the Accord Rules and Procedures.

The 8th General Meeting is scheduled to take place in Hong-Kong in 2021. The Interim meeting is scheduled in 2020 and the location hasn't been determined yet

4.1.4 Canberra Accord Implementation

The CACB-CCCA has developed an appropriate procedure since 2012 for Canberra Accord Graduates. Since then, a total of 70 applications from Canberra Graduates have been processed with the following distribution among the Jurisdictions: AIBC: 31, OAA: 25, AAA: 8, OAQ: 4, MAA: 1, and NWTAA: 1.

